

**STATE OF FLORIDA  
DEPARTMENT OF CORRECTIONS  
QUOTE SUBMITTAL PACKAGE 700:1184  
FOR LEASED OFFICE SPACE  
PROBATION AND PAROLE OFFICE  
TAMPA HILLDALE, TAMPA, FL**

The Department of Corrections, Office of Probation & Parole Field Services, will be accepting quote submittals for lease space in an existing building to be utilized as a Probation and Parole Office in **Tampa (Hillsborough County), Florida**. Space offered must be within, or abutting boundaries shown on the map, (**Attachment B**). If space is outside the boundaries, the Department **may** still consider the proposal.

**The Department of Corrections** has authorized **Savills Studley Occupier Services, Inc.** (Tenant Broker Representative) to be its exclusive representative during this solicitation for space. Questions and matters related to this lease space requirement and the Quote submittal Package solicitation must be addressed to the Departments' authorized broker identified below:

Mark Wilkins, Associate Transaction Management  
Savills Studley Occupier Services, Inc.  
Cell Phone: (813) 405-3950 / Email: [mwilkins@savills-studley.com](mailto:mwilkins@savills-studley.com)

All Offers under this Quote Submittal will be received by the Department's Issuing Officer at the address below until **9:45 AM, EST on November 1, 2017**. Submissions must include **the original reply, four hard copies and two electronic copies (on CD-ROMs or thumb drives in PDF format)** in a sealed envelope (or other suitable package) with "QSP-Lease Number 700:1184" clearly marked on outside sealed envelope. The written Replies are acceptable via US Mail, private courier service, or hand-delivery to:

The Florida Department of Corrections  
Division of Facilities Management & Building Construction - Leasing Section  
Attention: Fran Rows, Issuing Officer  
501 S. Calhoun Street  
Tallahassee, Florida 32399-2500  
**Phone: (850) 717-3703**  
**Email: [fran.rows@fdc.myflorida.com](mailto:fran.rows@fdc.myflorida.com)**

Note that Offers which are late, unsealed, missing, emailed or faxed and Offers which are deemed by the Agency (in the Agency's sole discretion), to be substantially incomplete, inaccurate, vague, or illegible will not be considered. Once received, all Offers and attachments shall become the property of the State of Florida exclusively and will not be returned.

Offers under this Quote Submittal will be opened by the Department's Issuing Office at the above address at **10:00 AM, EST on November 1, 2017**.

**Submission of Multiple Offers**

If an Offeror has more than one site to be offered under this QSP, he/she may submit a complete Quote Submittal Package for each site in a separate sealed envelope. All terms and conditions required by this QSP are applicable for each offer.

**It is the responsibility of interested individuals to check the VBS for updates and postings under this Quote Submittal Package.**