



ADDENDUM #4

Invitation to Negotiate (ITN) # 030618KSET1 Consolidated Services for Refugees and Entrants in Duval County

DATE: April 5, 2018

TO: Prospective Vendors of ITN# 030618KSET1

FROM: Jenifer L. Fonseca, Procurement Manager

SUBJECT: Change to Section 2.5 Schedule of Events and Deadlines

The following section of the ITN listed above, published on 03/14/2018, is being revised. Changes are marked in **RED** below.

Activity	Date	Time Eastern	Address	Section Reference
ITN Advertised and Released on Florida VBS:	March 14, 2018	5:00 PM	DMS VBS Electronic Posting site: http://www.myflorida.com/apps/vbs/vbs www.main.menu	2.2.1
*Solicitation Conference to be Held:	April 3, 2018	11:00 AM	Department of Children and Families Roberts Building 5920 Arlington Expressway Conference Room 1 Jacksonville, FL 32211	2.6
Submission of Written Inquiries Must be Received by:	April 10 17, 2018	5:00 PM	Attn: Jenifer L. Fonseca Procurement Manager Dept. of Children & Families Refugee Services 1317 Winewood Blvd, Building 6, Room 200 Tallahassee, FL 32399-0700 Jenifer.Fonseca@myflfamilies.com	2.7
Anticipated Date for Posting Department's Response to Inquiries:	April 17 24, 2018	5:00 PM	DMS VBS Electronic Posting site: http://www.myflorida.com/apps/vbs/vbs www.main.menu	2.7

1317 Winewood Boulevard, Tallahassee, Florida 32399-0700

Activity	Date	Time Eastern	Address	Section Reference
Notice of Intent to Submit a Reply:	April 30, 2018	5:00 PM	Attn: Jenifer L. Fonseca Procurement Manager Dept. of Children & Families Refugee Services 1317 Winewood Blvd, Building 6, Room 200 Tallahassee, FL 32399-0700	2.8
Sealed Replies Must be Received by the Department:	June 5, 2018	11:55 AM	Attn: Jenifer L. Fonseca Procurement Manager Dept. of Children & Families Refugee Services 1317 Winewood Blvd, Building 6, Room 200 Tallahassee, FL 32399-0700	2.9, 4.1
*Reply Opening and Review of Mandatory Requirements:	June 5, 2018	12:00 PM	Dept. Of Children and Families 1317 Winewood Blvd Bldg. 6, Refugee Services Lobby Tallahassee, FL 32399-0700	4.2.2, 5.2
*Validation of Evaluation Scoring Meeting of the Evaluators and Ranking of the Replies:	June 19, 2018	10:00 AM	Dept. Of Children and Families 1317 Winewood Blvd Bldg. 6, Refugee Services Lobby Tallahassee, FL 32399-0700	5.3
Anticipated Posting of Qualified Vendors for Negotiation (Shortlist):	June 26, 2018	5:00 PM	DMS VBS Electronic Posting site: http://www.myflorida.com/apps/vbs/vbs_main_menu	5.3.5
Anticipated Negotiation Period:	June 26, 2018 – July 11, 2018	TBD	TBD	5.4
*Meeting of Negotiation Team to Develop Recommendation for Award:	July 12, 2018	10:00 AM	Dept. Of Children and Families 1317 Winewood Blvd Bldg. 6, Refugee Services Lobby Tallahassee, FL 32399-0700	5.5
Anticipated Posting of Intended Contract Award:	July 23, 2018	5:00 PM	DMS VBS Electronic Posting site: http://www.myflorida.com/apps/vbs/vbs_main_menu	5.5.4
Anticipated Effective Date of Contract:	October 1, 2018	N/A	N/A	1.3

Activity	Date	Time Eastern	Address	Section Reference
<p>*All Vendors are hereby notified that meetings noted with an asterisk above (*) are public meetings open to the public and may be electronically recorded by any member of the audience. Although the public is invited, no comments or questions will be taken from Vendors or other members of the public (except during the Solicitation Conference, at which time comments and questions will be taken from Vendors).</p>				

Protests and Disputes

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

PLEASE BE GOVERNED ACCORDINGLY.