



Florida Fish and Wildlife Conservation Commission
620 South Meridian Street
Tallahassee, Florida 32399-1600

**TITLE: WINDLEY KEY LAW ENFORCEMENT OFFICE
INVITATION TO BID
FWC 14/15-48**

INTENT

The intent of this invitation to bid is to obtain complete pricing for the construction of a new Fl. Fish and Wildlife Conservation Commission (FWC) Law Enforcement Office at Windley Key, in accordance with the specifications in this invitation to bid and the Construction Plans in accordance with Chapter 255, F.S.

The terms Contract, Purchase Order and Direct Order are used interchangeably in the document.

GENERAL DESCRIPTION

To construct a new FWC Law Enforcement office building, all utilities, site lighting, site drainage and grading, electric gate opener, and all associated work per the plans and specifications. All work done on this project shall be done in accordance with the technical specifications and construction plans. The contract including its attachments and exhibits, resulting from this solicitation, is hereby attached and incorporated as Exhibit 1.

All technical specifications and construction plans are located at: <https://explorer.myflorida.com/>

To access documents at this website, use the following Username and Password:

Username: FWC_Bid_Info

Password: FWCbids1!

Access the folder(s) with this bid number and title to download the associated files.

LICENSURE

Quotes will be accepted from certified general or building contractors if the quote is in the individual's own name or a fictitious name where the individual is doing business as a sole proprietorship. If the bidder is a business organization, including any partnership, corporation, business trust, or other legal entity, or in any name other than the bidder's legal name or a fictitious name where the bidder is doing business as a sole proprietorship, the bidder must be an agent of a qualified construction business organization as required by F.S. 489.119.(2). **A copy of certification or registration shall be provided with submittal of ITB.**

INVITATION TO BID ACKNOWLEDGMENT FORM

I HEREBY agree to abide by the provisions in this invitation to bid in accordance with Chapter 255, F.S. and agree to abide by the specifications contained herein.

Contractor _____

Licensure Number _____

Federal Tax ID Number _____

Address _____

City/State/Zip _____ Email _____

Fax _____ Telephone _____

Signature _____ Name (Printed) _____

ESTIMATED BUDGET

The Commission has an estimated budget for this project of \$575,000.00.

TERM

The contract will be effective upon award until December 31, 2015.

Services shall be completed by the contractor within two hundred and seventy (270) days from the Notice to Proceed date. If circumstances constituting Force Majeure have occurred, or if anything occurs beyond the Contractor's control, the Contractor may request in writing an extension of Completion Date.

MANDATORY PRE-BID CONFERENCE

A mandatory pre-bid conference will be held at the 83988 Overseas Hwy, Islamorada, Florida on **October 23, 2014 @ 10:00 am EST**. The purpose of the pre-bid conference/Site Visit is to discuss the contents of this ITB and to accept verbal questions from contractors concerning the project. **Contractors must attend this pre-bid conference in order to submit a ITB. Failure to attend the entire conference, from the time it is called to order to the time it is adjourned, shall disqualify a potential bidder.**

Contact person for Pre-Bid Conference:
Randy Wilder, Project Manager
Florida Fish and Wildlife Conservation Commission
620 South Meridian Street
Tallahassee, Florida 32399
850-591-0544
Randy.wilder@myfwc.com

DEADLINE FOR QUESTIONS

Any questions from contractors that require an official FWC answer concerning this project shall be submitted in writing to the Procurement Manager identified below. Questions must be received **no later than 5:00 pm on October 30 2014**. Questions may be sent via e-mail or hard copy by mail. It is the responsibility of the contractor to confirm receipt of questions if needed.

All Questions shall be directed to:
Gerri Faircloth, Procurement Manager
Florida Fish & Wildlife Conservation Commission
Tallahassee Purchasing Office
620 South Meridian Street
Tallahassee, Florida 32399-1600
850-617-9603
gerri.faircloth@myfwc.com

FWC CONTRACT MANAGER

The FWC employee identified below is designated as Contract Manager and shall perform the following on behalf of the FWC:

- review, verify, and approve receipt of services/deliverables from the contractor;
- submit requests for change orders/amendments/renewals, if applicable;
- review, verify, and approve invoices from the contractor; and, if applicable, the Certificates of Partial Payment requests, and the Certificate of Contract Completion form
- maintain an official record of all correspondence between the Commission and the contractor and forward the original correspondence to the Tallahassee Procurement Manager for the official file.

The FWC Contract Manager is:
Hugh McArthur, Contract Manager
Florida Fish and Wildlife Conservation Commission
620 South Meridian Street
Tallahassee, Florida 32301
850-921-9931
hugh.mcarthur@myfwc.com

CONDITIONS AND SPECIFICATIONS

The contractor is required to carefully examine the conditions and specifications of this ITB and to be thoroughly informed regarding any and all requirements of the conditions and specifications. The Contractor is required to have a copy of these ITB specifications with him/her at all times while on the construction site.

TERM AND CONDITIONS

The Commission objects to and shall not consider any additional terms or conditions submitted by a Contractor, including any appearing in documents attached as part of a Contractor's response. In signing and submitting the Invitation to Bid Acknowledgement form, a Contractor agrees that any additional terms or conditions, whether submitted intentionally or inadvertently, shall have no force or effect on the terms contained herein. Failure to comply with terms and conditions, including those specifying information that must be submitted with a ITB, shall be grounds for rejecting a bid.

ITB DUE

Bids for this project are due by **5:00 p.m., Eastern Time, –November 19, 2014.** ITBs RECEIVED AFTER DATE AND TIME SPECIFIED WILL BE REJECTED.

ITB OPENING LOCATION

The public opening of this ITB will be conducted at **3:00 p.m., Eastern Daylight Time, November 20, 2014,** at the Florida Fish and Wildlife Conservation Commission, Purchasing Room 364, 620 South Meridian Street, Tallahassee, Florida, 32399-1600. ITBs RECEIVED AFTER DATE AND TIME SPECIFIED WILL BE REJECTED.

Any person with a qualified disability shall not be denied equal access and effective communication regarding any bid documents or the attendance at any related meeting or bid opening. If accommodations are needed because of a disability, please contact the Purchasing Section at (850) 488-3427 at least three workdays prior to the opening.

SECURITY DEPOSIT/BID GUARANTEE

On projects where the base bid and sum of all additive alternates exceeds \$100,000, bids shall be accompanied by a bid guarantee of not less than five (5) percent of the amount of the bid, which may be a Bid Bond or Irrevocable Letter of Credit. The Bond shall be issued from a reliable Surety Company acceptable to the Commission, licensed to do business in the State of Florida and signed by a Florida Licensed Resident Agent. Such a bond shall be accompanied by a duly authenticated power of attorney evidencing that the person executing the bonds in behalf of the Surety had the authority to do so on the date of the bond. Such Bid Bond or Letter of Credit shall be submitted with the understanding that it shall guarantee that the Bidder will not withdraw his bid for a period of sixty (60) days after the

scheduled closing time for the receipt of bids; that if his bid is accepted, he will enter into a written contract with the Commission in accordance with the form of agreement included as a part of the Contract Documents, and that the required Performance Bond and Labor and Material Payment Bond will be given; and that in the event of the withdrawal of said bond within said period, or failure to enter into said Agreement and give said bonds in accordance with the General Conditions of the Contract, the Bidder shall be liable to the Commission for the full amount of the bid guarantee as representing the damage to the Commission on account of the default of the Bidder in any particular hereof. The Bid Bonds or letter of credit shall be returned to all except the apparent lowest two qualified bidders after the formal opening of bids. The remaining Bid Bonds or letters of credit will be returned to the two lowest bidders after the Commission and the accepted bidder have executed the Agreement and the Performance Bond and Labor and Material Payment Bond have been approved by the Commission. If the required Agreement and Bonds have not been executed within sixty (60) calendar days after the date of the opening of the bids, then the Bid Bond or letter of credit of any bidder will be returned upon his request, provided he has not been notified of the acceptance of his bid prior to the date of such request.

REFERENCES

Each Bidder shall provide a minimum of three (3) references for similar projects completed. Current contact names and phone numbers shall be included with the bid package.

MAILING INSTRUCTIONS

All ITBs shall be submitted in a **SEALED ENVELOPE** addressed to the Florida Fish and Wildlife Conservation Commission, Tallahassee Purchasing Office, Room 364, 620 South Meridian Street, Tallahassee, Florida 32399-1600. **THE ENVELOPE SHALL BE PLAINLY MARKED ON THE OUTSIDE WITH: ITB NUMBER, DATE AND TIME OF THE ITB OPENING. THE COMMISSION IS NOT RESPONSIBLE FOR THE OPENING OF ANY ENVELOPES THAT ARE NOT PROPERLY MARKED.**

LIMITATION ON BIDDER CONTACT DURING SOLICITATION PERIOD

Bidders to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, (Note the 72 hour posting period excludes Saturdays, Sundays, and state holidays) any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement manager or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.

BIDDER SPECIFICATION INQUIRIES

If the specifications of this Invitation to Bid (ITB) could restrict potential Bidder competition, the Bidder has 72 hours within which to request to the Commission that the specification(s) be changed. The Contract Administrator must receive the written request within 72 hours after the posting date of the ITB.

Requested changes to the Commission's specifications shall include the Bidder's concerns regarding restricting competition, provide detailed justification, and provide recommended changes to the specification(s). A Bidder's failure to request changes by the prescribed date and time shall be considered to constitute the Bidder's acceptance of the Commission's specifications.

The Commission shall determine what change(s) to the ITB is acceptable to the Commission. If accepted, the Commission shall issue an addendum reflecting the change(s) to the ITB, which shall be posted to the Vendor Bid Advertisement System, internet site http://vbs.dms.state.fl.us/vbs/main_menu .

It is up to the bidder to ensure that everything is included as required by the Commission's Purchasing Office. It is not the Commission's responsibility to mail or fax any forms to a potential Contractor. Bid packet information may also be requested from The Commission's Purchasing Section by calling 850-488-3427 or by FAXING a request to 850-921-2500. Please have bid number and Bidder information available when requesting any information.

VERBAL INSTRUCTION PROCEDURE

Contractors may not consider any verbal instructions as binding upon the Commission. No negotiations, discussions, or actions shall be initiated or executed by the Contractor as a result of any discussion with any Commission employee. Only those communications from the Commission that are in writing, may be considered as a duly authorized expression on behalf of the Commission.

ADDENDA

If the Commission finds it necessary to supplement, modify or interpret any portion of the ITB specifications or documents, an addendum will be issued.

If the COMMISSION finds it necessary to supplement, modify or interpret any portion of the specifications or documents or answer any contractor questions during the ITB period an addendum shall be issued. An Addendum Acknowledgment Form will be included with each addendum and shall be signed by an authorized contractor representative, dated, and returned to the COMMISSION prior to the opening date and time.

CHAPTER 255, F.S. COMPLIANCE

The Contractor ultimately selected for this contract must warrant that they have the capability in all respects to fully perform the contract requirements and the integrity and reliability that will assure good-faith performance as a responsible contractor, and that the Contractor shall comport with Chapter 255, F.S., and all other applicable rules and laws.

INSPECTION PRIOR TO AWARD

The Commission reserves the right to inspect the prospective Contractor's materials and experience prior to making an award of the Contract. If the Contract Manager determines the Contractor that has submitted the lowest bid does not have sufficient experience, equipment, etc. to meet the specifications of this ITB, the Commission reserves the right to reject the Contractor and to evaluate the next lowest Contractor.

AWARDED ITB

The Commission will award the ITB to the responsive, responsible contractor which submits the lowest base price and any alternate prices accepted by the FWC. If deemed necessary, an interview with the contractor by the Contract Manager may be required before the ITB is awarded.

Unless otherwise provided herein, the Commission will not reimburse the Contractor for any non-expendable equipment or personal property for use by the Contractor to perform services under this Contract.

REJECTION OF BIDS

The Commission reserves the right to reject any and all bids and to waive any informality in the submissions received in response to this ITB. The Commission reserves the right to consider all information, whether submitted or otherwise, to determine responsiveness and responsibility and to reject bids accordingly.

DELIVERABLES

The following services or service tasks are identified as deliverables for the purposes of this Contract:

- a.) Performance of all services set forth in the Scope of Work and Construction plans.
- b.) Submission of all invoicing, supporting documentation, Corrective Action Plans and reports.

STOP WORK ORDER

The Commission's Contract Manager or his designated representative has the right to stop work if the work is not being completed as specified. Work shall not renew until the deficiency or deficiencies are corrected.

FAMILIARITY WITH LAWS

The Contractor is required to be familiar with all Federal, State and Local laws, ordinances, rules and regulations that in any manner affect the work. The contractor shall comply with all laws and rules applicable to the contractor(s) that shall provide the required commodities or services to the Commission. Ignorance on the part of the Contractor will in no way relieve him from responsibility.

ADDITIONAL LEGAL REQUIREMENT

All corporations seeking to do business with the State shall, at the time of submitting a ITB, be on file with the Department of State in accordance with provisions of Chapter 607, Florida Statutes; similarly, partnerships seeking to do business with the State shall, at the time of submitting such ITB, have complied with the applicable provisions of Chapter 620, Florida Statutes. For further information on required filing and forms, please go to the following sites:

<http://www.sunbiz.org/index.html> or <http://www.dos.state.fl.us/>.

PERMITTING

If a building permit is required, the Contractor and FWC will be responsible for obtaining and pay for a local building permits from the County. Other required state and federal permits will obtained by the Commission and provided to the Contractor. A copy of all permits will be shall be posted at the work site location at all times during the project. The Contractor is responsible for complying with all permit conditions and any penalties arising from the Contractor's permit violations.

DAMAGES TO STATE PROPERTY

Any damages to state property (i.e. structures, roads, culverts, fences, trees, or other natural resources) caused by the Contractor while working on this project shall be the responsibility of the Contractor to remedy, as determined by the Commission. The Contractor shall be responsible for the conduct of all Contractor personnel at all times while on the job site.

Should any historical or cultural artifacts be uncovered during construction activities the Contractor shall immediately halt construction within that area and notify the Contract Manager. Please note: The State Archeologist has the power to halt work if he or she has reason to believe artifacts are being disturbed.

MISCELLANEOUS

No firearms, alcohol or illegal substances are allowed on any Commission project site. Neither the Contractor nor any of its employees may possess firearms or alcohol while on the job site. The Contractor shall be responsible for the conduct of all Contractor personnel at all times while within the project area.

PERFORMANCE BOND

A Performance Bond shall be required from the Contractor by the Commission for this project for the full term of the contract. Prior to commencing any work, , the Contractor shall furnish a Performance Bond in the amount of 100 percent (100%) of the total contract price to ensure full and complete performance of the contract to the Procurement Manager. The bond must state on its front page: the name, principal business address, and phone number of the Contractor, the Surety, the Commission's full name, the ITB number and purchase order number or contract number assigned to the project by the Commission, and a description of the property being improved with a general description of the project. Please note: A Notice to Proceed will not be issued until after the required bonds have been received. Failure to provide a Performance Bond may be grounds to find the Contractor in default, which could include; cancellation of the contract, and/or the Contractor's removal from the State's approved contractor list for future solicitations.

The Bond shall be issued from a reliable Surety Company licensed to do business in the State of Florida and signed by a Florida Licensed Resident Agent. Such a bond shall be accompanied by a duly authenticated power of attorney evidencing that the person executing the bonds in behalf of the Surety had the authority to do so on the date of the bond.

The Contractor is required to furnish replacement bonds in the event of cancellation of the original Performance Bond. The cost of the Performance Bond shall be borne by the Contractor

In lieu of a Performance Bond, The Commission may prior approve an alternate form of security in the form of an irrevocable letter of credit. The alternative form of security shall be for the same purpose and be subject to the same conditions as those applicable to the Performance Bond.

LABOR AND MATERIAL PAYMENT BOND

A Labor and Material Payment Bond shall be required from the Contractor by the Commission for this project for the full term of the contract. Prior to commencing any work, the Contractor shall furnish a Payment Bond in the amount of 100 percent (100%) of the total Contract Price to ensure full and complete payment of the Contract. The Payment Bond shall be sent to the Procurement Manager. The Bond shall be issued from a reliable Surety Company acceptable to the Commission, licensed to do business in the State of Florida and signed by a Florida Licensed Resident Agent. Please note: A Notice to Proceed will not be issued until after the required bonds have been received. Failure to provide a Performance Bond may be grounds to find the Contractor in default, which could include: cancellation of the contract, and/or the Contractor's removal from the State's approved contractor list for future solicitations.

The Contractor is required to furnish replacement bonds in the event of cancellation of the original Labor and Material Payment Bond. Such a bond shall be accompanied by a duly authenticated power of attorney evidencing that the person executing the bonds in behalf of the Surety had the authority to do so on the date of the bond. The cost of the Labor and Material Payment Bond shall be borne by the Contractor.

NOTICE TO PROCEED

A Contract will be issued following the official award date. Prior to proceeding, the Contractor will receive a "Notice to Proceed" from the Commission Contract Manager. The Notice to Proceed will not be issued until after the Contract is executed, and the Contractor furnishes the Commission's Procurement Manager with insurance documentation, bonds and all permitting is in place.

CHANGE ORDER

If a Change Order is required for any portion of any job, the Contractor shall **not** commence to purchase materials for the amended work to be performed, nor proceed with the outlined duties described without prior written approval and receiving a revised copy of the approved Contract Change Order in his/her possession. The contractor shall request in writing, a change order, outlining the reasons, and the itemized costs required for the change order.

ELIGIBILITY

The Contractor shall be licensed as necessary to perform under this contract as may be required by law, rule, or regulation; and shall provide evidence of such compliance to the Commission upon request.

By acceptance of this contract, the Contractor warrants that it has the capability in all respects to fully perform the contract requirements and the integrity and reliability that will assure good-faith performance as a responsible contractor, and that the Contractor shall comport with Chapter 287, F.S., and all other applicable rules and laws.

RELATIONSHIP OF THE PARTIES

The parties agree that there is no conflict of interest or any other prohibited relationship between the Contractor and the Commission.

AUTHORIZED COMPENSATION

It is understood and agreed that all compensation under this ITB is specifically limited to the Contractor's bid price accepted by the Commission, and to the specific procedure for payment established in this ITB and the Contract executed pursuant to it. The Commission is not liable for any costs, fees, expenses or any other compensation whatsoever incurred or charged by the Contractor, other than the bid price paid for the work specifically described in the Scope of Work, which work is actually accomplished and invoiced by the Contractor subsequent to the Commission's notice to proceed (or other notice to begin work). Thus the Commission is not liable for any costs incurred or charged by the Contractor in anticipation of responding to, or performing work described in, this ITB, including but not limited to equipment or personnel procured by the Contractor in anticipation of such work. The Commission is not responsible to the Contractor for any loss or damages resulting from circumstances unforeseen at the time of publication of this ITB including, but not limited to, those resulting from a "force majeure".

PAYMENT SCHEDULE

Submit for approval by the Commission Contract Manager a printed Schedule of Values on AIA Form G703 - Application and Certificate for Payment Continuation Sheet. Partial payments may be made after satisfactory completion of each item on the approved Schedule of Values or as a percentage determined by the Project Manager and approved by the Commission Contract Manager. Partial payments will be made upon submission of an original and three (3) copies of each application on AIA Form G702 - Application and Certificate for Payment and AIA G703 - Continuation Sheet. Also, properly completed Certificate of Partial Payments forms, as outlined in the "Certificate of Partial Payment" clause contained in the General Conditions.

CERTIFICATE OF PARTIAL PAYMENT

The Contractor will be required to complete a Certificate of Partial Payment form to receive partial payments if such provision is included in the contract or purchaser order. This form must be submitted to the Contract Manager with each invoice requesting partial payment. The Contract Manager shall supply copies of these forms to the Contractor upon request. A minimum of ten percent (10%) of the total project cost shall be held back for final payment. Final payment will only be made once the Commission Contract Manager has agreed to project completeness.

OWNERSHIP OF DOCUMENTS/DATA/REPORTS/RESEARCH/SURVEYS ETC.

The Contractor hereby agrees that all documents (data, reports, research, surveys, etc.) in hard copy or electronic that are collected or used for this project are the sole property of the Commission. The Contractor also hereby agrees to unconditionally transfer and assign to the Commission all copyright claims, trade secrets or other proprietary rights with respect to such documents. Upon request by the Commission at any time during and for 5 years after the expiration of this agreement, Contractor shall immediately deliver, transfer, and transmit to the Commission all originals and all copies of said documents and materials referenced herein.

CONFIDENTIALITY/PUBLIC RECORDS LAW

Bidders are cautioned that Florida law generously defines what constitutes a public record and grants broad rights of public access to those records; see, for example, section 119.07 of the Florida Statutes. If a Bidder believes that its response contains information that is confidential or exempt from disclosure under Florida Law, the Bidder shall clearly segregate and mark that information (for example, stamp each page "Confidential" and place it in an envelope marked "Confidential") and briefly describe in

writing the grounds and specific legal citations for claiming exemption from the public records law. If after the notice of intended decision or 30 days after bid opening, whichever is earlier, the Commission receives a public records request related to the solicitation, the Commission will provide copies of public records that are not exempt to the requester. The Commission will endeavor to provide notice to the Bidder of all public records requests received related to documents provided by the Bidder that were marked pursuant to this paragraph. In no event shall the Bidder hold the Commission or any of its employees or agents liable for disclosing, or otherwise failing to protect the confidentiality of, information submitted in response to this solicitation.

COMPLIANCE WITH LAWS

The Contractor shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of federal, State, and local agencies having jurisdiction and authority. By way of non-exhaustive example, Chapter 287 of the Florida Statutes and Chapter 60A-1 of the Florida Administrative Code govern the Contract. By way of further non-exhaustive example, the Contractor shall comply with section 247A(e) of the Immigration and Nationalization Act, the Americans with Disabilities Act, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, or veteran's status. Contractors submitting responses to this solicitation must also provide electronic and information technology resources in complete compliance with the accessibility standards provided in Rule 60-8.002, F.A.C.; these standards establish a minimum level of accessibility. Violation of such laws shall be grounds for Contract termination.

CERTIFICATE OF CONTRACT COMPLETION

The Contractor will be required to complete a Certificate of Contract Completion form when all work has been completed and accepted. This form must be submitted to the Commission Contract Manager with the Contractor's final invoice for payment to be authorized. The Contract Manager shall supply copies of these forms to the Contractor upon request. The Contract Manager shall submit the completed form with the invoice to the Commission's Accounting Services.

FLORIDA EMERGENCY SUPPLIER NETWORK

Suppliers of products and services needed by government during hurricanes and other emergencies are invited to join a Florida Emergency Supplier Network. Suppliers will identify emergency products and services available, emergency contact information, plans to maintain their operations and supply chain in emergency circumstances, and pricing arrangements.

This information will be organized and furnished to buyers at State and County Emergency Operations Centers, and suppliers will be recognized with a certificate identifying their business as a member of the Florida Emergency Supplier Network. Please go to the following website to obtain a FESN application and contract:

http://www.dms.myflorida.com/business_operations/state_purchasing/florida_emergency_network/florida_emergency_supplier_network_fesn

Please provide the following information for our records on the ownership of your firm (at least 51 percent owned or controlled).

- | | | |
|-------------------|------------------|-------------------------|
| 1. _____Caucasian | 3. _____Hispanic | 5. _____Native American |
| 2. _____Black | 4. _____Asian | 6. _____Women |

A copy of the bid tabulation sheet may be provided upon receipt of a written request and a self-addressed stamped envelope.

By Commission policy, a ITB is considered “closed” (or sealed) - and no information will be provided by phone or in person until it is opened and awarded OR thirty days following the ITB opening date, beginning count the day after the opening - whichever comes first. See 60A-1.002(13) Administrative Code, and 120.57(3) (a), F.S.

The Commission reserves the right to reject any and all quotations, and to waive any minor irregularities or technicalities in an otherwise valid ITB.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

REFERENCES
FWC 13/14-48

A minimum of three (3) references from persons or firms for whom the bidder has performed similar jobs as per the specifications in this bid must be supplied with the bid. The firms and/or contact persons should be available between the hours of 8:00 AM and 5:00 PM, Eastern Time, Monday through Friday. If any reference is not available as stated above, this may be cause for rejection of the Bidder's bid. Provide a description (scope of work) of each job.

NAME OF COMPANY: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY/STATE/Z1P: _____

TELEPHONE NUMBER: _____ E-MAIL ADDRESS: _____

JOB DATE: _____

DESCRIPTION (SCOPE OF WORK): _____

NAME OF COMPANY: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY/STATE/Z1P: _____

TELEPHONE NUMBER: _____ E-MAIL ADDRESS: _____

JOB DATE: _____

DESCRIPTION (SCOPE OF WORK): _____

NAME OF COMPANY: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY/STATE/Z1P: _____

TELEPHONE NUMBER: _____ E-MAIL ADDRESS: _____

JOB DATE: _____

DESCRIPTION (SCOPE OF WORK): _____

CONTRACTOR NAME

AUTHORIZED SIGNATURE

PRICE SHEET
REQUEST FOR FORMAL WRITTEN QUOTATION SHEET
FWC 14/15-48

An award will be made to the responsive, responsible contractor that submits the lowest price for the base price and any alternate prices accepted by the FWC. Contractor shall submit a price for all alternative items. Failure to submit a price for the base price and additional items will result in contractor being found non-responsive. The Commission reserves the right to make an award for the base price(s) only, or the base price(s) and any alternative item(s) chosen by the Commission, as is in the best interest of the Commission.

BASE BID: Construct a new FWC Law Enforcement office building, ADA lift, ramps, all utilities, site lighting, site drainage and grading, electric gate opener, networking and security, and all associated work per the plans and specifications. All work delineated in plans and specifications are included in the Base Bid unless defined as an Alternate. Contractor to obtain all construction permits necessary to complete the Base Bid. An Asbuilt drawing in AutoCAD 2010 or later is required including satisfactory acceptance of all required certifications and testing upon completion of construction. All construction debris to be disposed off-site in a legal manner.

TOTAL BASE BID PRICE: \$ _____

ALTERNATE 1: Unit price to purchase, deliver, spread, compact, & roll clean 5/8" minus crushed rock or shell fill material to raise site 0.5 feet (6" total) above the existing grade.

Alternate 1: \$ _____

ALTERNATE 2: Construct a 4" frangible concrete slab under the building per the plans and specifications.

Alternate 2: \$ _____

ALTERNATE 3: Purchase, deliver and install an Emergency Generator with a debris impact rated weatherproof housing with all electrical and fuel connections necessary for operation.

Alternate 3: \$ _____

ALTERNATE 4: Deduct the debris impact housing for the Emergency Generator and add a wind-rated weatherproof housing.

Alternate 4: \$ _____

ALTERNATE 5: Purchase, deliver and install an ice maker as shown in plans with all necessary connections.

Alternate 5: \$ _____

ALTERNATE 6: Purchase, deliver and install the fencing and gate for the Evidence Yard as shown on plans.

Alternate 6: \$ _____

ALTERNATE 7: Purchase, deliver and install the refrigerator as shown in the plans.

Alternate 7: \$ _____

ALTERNATE 8: Unit price to purchase, deliver, spread, compact, & roll clean 5/8" minus crushed rock or shell fill material to raise site an additional 0.5 feet (12" total) and remove the asphalt pad adjacent to the concrete boat ramp.

Alternate 8: \$ _____

ALTERNATE 9: Unit price to purchase, deliver, spread, compact, & roll clean 5/8" minus crushed rock or shell fill material to raise site an additional 0.5 feet (18" total).

Alternate 9: \$ _____

ALTERNATE 10: Unit price to supply, spread, compact, & roll clean 5/8" minus crushed rock or shell fill material to raise site an additional 0.5 feet (24" total).

Alternate 10: \$ _____

TOTAL BID PRICE (BASE PLUS ALTERNATES) \$ _____

Price bid shall be less any Federal or State sales or use taxes. The bidder recognizes that the State of Florida, by virtue of its sovereignty, is not required to pay taxes on services, goods and/or equipment purchased incident to such service. Bid price shall include all mobilization and demobilization, and all necessary items to complete the project. The bid price shall also include all necessary materials and labor to complete the project specifications.

CONTRACTOR NAME

AUTHORIZED SIGNATURE

FWC 14/15-48
ATTACHMENT A

FLORIDA FISH & WILDLIFE CONSERVATION COMMISSION
CERTIFICATES OF TASK COMPLETION

Project: _____
Contractor: _____
Cont # or DO #: _____
FEID #: _____
(Or Social Security #)
Contract Date: _____ Task Assignment #: _____ Total Amount \$ _____

CONTRACTOR'S AFFIDAVIT

I solemnly swear (or affirm): The work under the above-named contract and all amendments thereto have been satisfactorily completed; that all amounts payable for materials, labor and other charges against project have been paid; that no liens have been attached against the project; that no suits are pending by reason of work on the project under the contract; that all Workers' Compensation claims are covered by Workers' Compensation Insurance as required by law; and that all public liability claims are covered by insurance. I further certify that all just and lawful bills against the undersigned and his subcontractors for labor, material and equipment employed in the performance of this Contract have been paid in full accordance with their terms and conditions.

CONTRACTOR

Name:
Title:
Date:

NOTARY

STATE OF:
COUNTY OF:

Personally appeared before me this _____ day of _____, 20 _____

_____, known (or made known) to me to be

the _____
(Owner) (Partner) (Corporate Officer-give title)

of _____, Contractor (s), who subscribed
and swore to the above instrument in my presence.

Personally known _____ Or Produced

Identification _____
Type of Identification Produced

Notary Public (Seal)
Type Name:
My Commission Expires:

COMMISSION'S CERTIFICATION

I certify: That, to the best of my knowledge and belief, the work on the above named project has been satisfactorily completed under the terms and conditions of the contract.

Project Manager: _____ Division/Office: _____

Signature: _____ Title: _____

Date: _____