

REQUEST FOR INFORMATION (RFI)
ADDENDUM #1
July 20, 2017

RFI Number: 10512

RFI Services: Transitional Housing Assistance Services for Youth

UNSPSC Code: 92101702, 92101703 and 93141507

Subject: This Addendum contains questions submitted by prospective Respondents and the Department's answers to all questions.

Initial Questions Received
(Questions are presented in exact manner received.)

Questions from SailFuture, Inc. – Received 6/12/2017	
Question #1	Can the Department estimate how many beds are needed? If so, can you provide that estimate broken down by region?
Answer #1	The Department does not have an estimated number of beds and cannot realistically estimate a number of beds needed. The Department is looking to establish rate agreements (establishing a price with requirements outlined in a scope of service) with interested vendors throughout the State. There is no guarantee of funding or utilization of services. Services would be requested on an as needed basis and would depend on bed availability.
Question #2	Are youth referred by the Department eligible to live with youth who were not referred by the Department within the same home?
Answer #2	Youth, eighteen (18) years of age and older referred for services, are transitioning as adults to the community and learning to live independently. They can reside with other individuals; however, the preference would be not to reside with adult Probationers, released from the Department of Corrections.
Question #3	Does the Department have a preference for the number of beds per home or single rooms versus double rooms? If so, which?
Answer #3	There is no preference. The Department is looking for vendor interest and bed availability by location, as outlined in the RFI.
Question #4	Does the Department have rough estimates for needs based on gender? If so, can it provide a breakdown?
Answer #4	The Department cannot predict the number of youth or the gender that will need services. See the answer to question # 1.
Question #5	Does the Department have rough estimates for needs based on registered sex offender status? Perhaps a percentage of the total population that the Department is seeking services for?
Answer #5	The Department is able to identify the number of registered sex offenders under Department supervision; however, we cannot predict the number of such youth that will need a transitional bed, as outlined in the RFI. See the answer to question # 1.
Question #6	The Background states that DJJ has providers and other resources available for employment and education. Who are these providers and is DJJ able to share their contact information?
Answer #6	The Department has various providers that can offer a variety of services to the identified population. The three (3) main providers that offer Transitional Services, including linkages to employment and

	<p>education are Twin Oaks (North Region), Eckerd (Central Region) and Eckerd (South Region). The contacts for these agencies are: Donnie Read, Twin Oaks Juvenile Development, Inc., Chief Executive Officer, 850-643-1090 donnie@twinoaksfl.org Richard Semancik, Eckerd Youth Alternatives, Inc. d/b/a Eckerd Kids, Chief of Program Services, 727-461-2990 ext 3321 RSemancik@eckerd.org</p>
Question #7	If an organization has existing employment and education curriculum and programs in place, would DJJ consider funding either separately or through an increased daily rate youth to participate in those programs?
Answer #7	That has not been considered by the Department in the services specified in this RFI; however, depending on final procurement methods, that could be considered.
Question #8	<p>The Statement of need reads: “Providing connections to resources within the community that can offer assistance (including funding) with the following services, as desired and appropriately needed by the youth.”</p> <p>Can you provide one or two examples of what these partnerships would look like, with at least one example addressing connections to funding?</p>
Answer #8	In the past, providers have developed partnerships with organizations such as Goodwill, Career Source, or local non-profits, to provide resources for youth. Clothing, transportation, job placement and other assistance, if needed, can be provided through that agencies own funding sources. The development of any formal partnerships, such as agreements or a memorandum of understanding, is up to the provider and partnering organization.
Question #9	<p>Would the department consider a per diem rate that is based on occupancy?</p> <p>For example: If 6 beds filled, per diem = \$130 / youth per day If 5 beds filled, per diem = \$155 / youth per day If 4 beds filled, per diem = \$180 / youth per day</p>
Answer #9	Please see the answer to Question # 1. A vendor can describe any arrangement for payment they would prefer, in their response to this RFI. Please remember, this is primarily a place for youth reside and have meals provided. The Department is looking for housing opportunities where referred youth may come and go with the least amount of restrictions.
Question #10	What supervision requirements are in place? Are staff required to be in the home 24 hours a day / 7 days a week?
Answer #10	The youth are not under any specific supervision requirements from the housing vendor/service provider. Staff are not required to be in the residential location twenty-four/seven (24/7). Staff should be accessible when needed, as in any hotel, dorm, apartment or other type residence where adults commonly live. See the answers to question # 1 and question # 9. Most youth will be eighteen (18) and over and attempting to transition to independent living.
Question #11	What, if any, staff qualification requirements exist?
Answer #11	There are no staffing qualifications.
Question #12	What, if any, records keeping requirements exist?
Answer #12	Records regarding any youth referred, accepted for placement, and financial records, are typical records that will be required. The final rate agreements will outline specific records that must be kept. This is an RFI attempting to identify interested vendors.
Question #13	What were the successes of Daniel Memorial Inc's program services under the previous THHS contract (Reference: ITN 10241)?

Answer #13	There were two (2) providers selected as a result of ITN #10241. One (1) provider never became operational to accept a referred youth. Daniel Memorial, Inc., has been successful with a limited number of youth for a short time frame. There were challenges they worked very hard to overcome with this delinquent population.
Question #14	What were the shortfalls of Daniel Memorial Inc's program services under the previous THHS contract (Reference: ITN 10241)?
Answer #14	Daniel Memorial, Inc. was able to accept a limited number of youth; however, due to the restrictions of that program, certain youth were unable to remain in their program. Through this RFI, the Department is looking for vendors to provide services in the least restrictive setting as possible, preferably those with a no reject, no eject policy.
Question #15	What challenges and difficulties, that the Department is aware of, were faced by Daniel Memorial Inc while providing services for the Department under the previous THHS contract (Reference: ITN 10241)?
Answer #15	Daniel Memorial, Inc. had a transitional living program in place for a different type of population. Youth needing housing after release from a DJJ residential program were not a good fit when mixing with Daniel Memorial, Inc.'s current population, based on the need for compliance with their policies.
Question #16	Does the Department have a maximum budget for these services? If so, can the Department share that number?
Answer #16	The Department has not determined a budget for these services. The Department is looking for information concerning the availability of vendors to provide Transitional Housing Support Services, the service location and a price estimate for the services specified in the RFI. Any information solicited and acquired by this RFI may be used in the development of future solicitation.