

## **FLORIDA DEPARTMENT OF MANAGEMENT SERVICES**

### **Request for Information Supplemental Transportation 2020-78111800-RFI**

#### **I. PURPOSE:**

The Department of Management Services (Department) hereby issues this Request for Information (RFI) as defined in section 287.012(22), Florida Statutes. The Department is seeking information from experienced vendors for supplemental transportation such as car-for-hire and/or taxi services. The RFI process is used to gather information on whether to competitively procure the services sought and if so, to determine which solicitation process to use. The Department may also use the information provided by the vendor community to determine general, special, or technical specifications to include if the Department does issue a competitive solicitation for these services.

Travel would be for authorized State of Florida business only in accordance with section 112.061 Florida Statutes. This does not include leisure travel. This is not a “competitive solicitation”, as defined in section 287.012(6), Florida Statutes. Vendor responses to this RFI will be reviewed for informational purposes only and will not result in the award of any contract.

#### **II. REQUESTED INFORMATION:**

- A. Describe how your company provides car-for-hire or taxi services to state, local or federal government customers.
- B. How does your company charge for these types of services? Is there a minimum charge and/or per ride or does your company charge by mileage fee(s)?
- C. Does your company offer an all access plan? Example: your company offers 30 rides within a one-month time frame.
- D. Please list what states your company provides these services in and if your company has current contract(s) in place for these services.
- E. Does your company require scheduled rides or on an as needed basis? If so, what is the response time for picking up riders?
- F. List all certifications and licenses required for offering these services in the State of Florida (drivers' license, liability, etc.)
- G. Provide additional information your company would like the state to consider.
- H. Do you have structured arrangements with other governmental entities? If so, who?

### **III. ELECTRONIC SUBMISSION OF VENDOR RESPONSES:**

Prior to 5:00 p.m. ET on Monday, March 3, 2020, please provide a response to this RFI electronically to [Jesse.Marks@dms.myflorida.com](mailto:Jesse.Marks@dms.myflorida.com)

In addition to responses to items A through H above:

- Please include any written material that your company would like the Department to consider in connection with this RFI.

Any submitted material is subject to the Public Records Act, Chapter 119, Florida Statutes. If a vendor considers any portion of the documents, data or records submitted in response to this RFI to be confidential, proprietary, trade secret or otherwise not subject to disclosure pursuant to Chapter 119, Florida Statutes, the Florida Constitution, or other authority, the vendor must mark the document as "Confidential".

A Vendor's response to this RFI is not a formal offer and vendors submitting a response to this RFI are not prohibited from responding to any related subsequent solicitation.

This RFI will not result in a contract, as defined in section 287.012(29), Florida Statutes. The RFI is not a binding contract. This RFI is not subject to a challenge pursuant to section 120.57, Florida Statutes.

### **IV. DEPARTMENT CONTACT FOR THIS RFI:**

Jesse Marks, Bureau Chief, Goods and Services  
Florida Department of Management Services  
Division of State Purchasing  
4050 Esplanade Way  
Tallahassee, Florida 32399-0950  
Phone: (850) 487-3977  
[Jesse.Marks@dms.myflorida.com](mailto:Jesse.Marks@dms.myflorida.com)