



MEMORANDUM

ADDENDUM NO. 1

Date: February 27, 2019

To: Proposers

From: Windy Spatafora
Procurement Specialist
Florida's Turnpike Enterprise

Subject: DOT-RFP-198005-WS
Specialty Towing and Roadside Repair (STARR) Services; Sectors 7A and 7B Only

Proposers and other interested parties are informed that the above referenced document is hereby revised, changed and supplemented as set forth below:

1. Exhibit "A," Scope of Services, Page A-7, Section 3.1 has been amended to add paragraph 3.

Please remove Page A-7 of Exhibit "A," Scope of Services and replace with the attached revised Page A-7 dated February 26, 2019.

Acknowledgement of Receipt

The Proposer shall acknowledge receipt of each addenda to this Request for Proposal by completing Form No. 6, Addenda Acknowledgement Form (included in the proposal package) and enclosing the same with your submittal.

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

3 Program Participation Qualifications

3.1 Vendor Requirements

The ultimate equitable owner(s) of the Vendor/Companies must have been in the towing and recovery business for a minimum of three (3) years prior to application.

The Vendor shall perform a majority of the work with its own equipment and personnel. Sublet work cannot account for more than 49% of roadside service calls or charges.

The Contractor shall be subject to all applicable rules and policies established by FHP governing the services to be provided under this Contract. The Contractor's suspension from the towing rotation list will be grounds for immediate termination of this Contract.

No change in personnel, equipment and/or facilities may be made without prior FTE approval.

3.1.1 Background and Experience

The prospective Vendor shall provide descriptions of:

- Number of employees
- Location, number and size of offices, yards, garages and storage facilities
- Specific experience with public entity clients
- Relevant projects of similar size and scope performed over the past four (4) years.

As part of the description, identify associated results or impacts of the work performed.

3.1.2 Equipment

The prospective Vendor shall provide a complete inventory of owned or leased equipment, with the equipment proposed to be used to provide the services of this Tow Program. Equipment lists shall include sufficient descriptions to indicate conformance with the requirements of this Tow Program. Equipment lists will be verified through inspection.

The prospective Vendor should also provide information on any additional specialized equipment that may be used in this Program.

3.1.3 Tow Yard Location

The Vendor yard or garage and the storage facility shall be located within a reasonable distance of an entrance and exit point of the Turnpike. When service vehicles are not required to be positioned at the Plazas or other Turnpike facilities, they may respond from this location.

The tow yard/office and storage facility must be convenient to the Vendor's assigned FTE Towing Sector(s). The driving distance from the facility to the sector entry point shall be stated in Exhibit C, Quantity and Price Proposal. The driving distance is measured to the nearest whole mile from the Vendor's customer parking to the closest Turnpike sector entry point, i.e. the beginning of the ramp.

The location of the Vendor's yard / office and storage facility is a qualifying factor for determining inclusion in the FTE program.

3.1.4 Storage Facility Features

The Vendor shall maintain a fenced and adequately sized storage facility that is secure against theft and damage. The storage area shall be fully enclosed by a commercial grade fence at least six feet tall and shall include a completely enclosed permanent structure for inside