

PUBLIC ANNOUNCEMENT
FOR PROFESSIONAL SERVICES FOR CONTINUING CONTRACTS
ENVIRONMENTAL RESTORATION

May 17, 2019

RFQ Number: FWC 18/19-109

Project Name: Environmental Restoration Professional Services Continuing Contract

Project Location: Statewide

The Florida Fish and Wildlife Conservation Commission (FWC) requests qualifications from design, surveying and mapping, and engineering firms/teams to provide project design, survey, modeling, permitting, construction administration, and other related professional engineering services necessary to complete a wide variety of environmental resource projects throughout Florida. Services such as geotechnical, archeological, and other assessments or tasks not specifically mentioned might be performed by others under the responsibility of the selected firm and are considered incidental to complete a specific project. Desired expertise includes but is not limited to: development of complete project implementation masterplans with associated hydrologic modeling for a variety of aquatic habitat restoration and enhancement projects. Such projects may take place in freshwater lakes, rivers and streams, forested, non-forested and ephemeral wetlands, marine systems, and bays, estuaries and other wetland or upland areas. Specific project activities may include, but are not limited to, lake drawdowns and accumulated sediment removal; stream-course restorations; weir, berm and dam construction; hydraulic and mechanical dredging; pumping; excavation; bank stabilization; living shorelines establishment, oyster reef and coral restoration, aquatic vegetation planting and ecological/hydrologic restoration to return areas to a more historic hydroperiod. Projects may occur in environmentally and/or archeologically sensitive areas. Demonstrated environmental permitting experience with various governmental agencies, including the Florida Department of Environmental Protection, the Water Management Districts, and U.S. Army Corps of Engineers, is essential. Firms are advised that plans and specifications for projects may be reused. Work may be in rugged, remote locations difficult to access that will require innovative approaches to avoid impacts to natural systems.

A minimum of three (3) firms may be selected under this Continuing Contract and will be responsible for assigned projects having estimated construction costs, planning or study fees not exceeding the threshold amounts of \$2,000,000.00 (construction) and \$200,000.00 (planning or study fees) respectively, provided for in Section 287.055, Florida Statutes. This contract will be for an initial period of three (3) years with an option to renew for an additional three (3) one-year periods.

QUALIFICATIONS SELECTION CRITERIA: Firms must be properly licensed in the State of Florida at the time of Statements of Qualifications submittal. Selections will be made in accordance with Chapter 287.055, Florida Statutes. Due to projected workload, it is anticipated that between 5 – 10 firms may be selected. All firms are eligible for consideration for work throughout the state. Once selected, the basis for assignment of projects amongst those selected firms for any specific project is as follows:

1. Experience – Does the firm have the local permitting experience for the type of work proposed?
2. Scale – Does the project scale correlate to the size of the firm (fit)?
3. Availability – Can the firm meet the required project timelines and are they likely to do so?
4. History/continuity – Would there be a cost savings due to site familiarity and/or previous similar work conducted?
5. Geographic location- Is the firm in the same geographic region as the project?

INTERVIEWS: The Selection Committee will conduct interviews with and may require public presentation by no fewer than three (3) firms regarding their qualifications, approach to the project, and ability to furnish the required services. A public presentation may be required. Selection of finalists for interviews/presentations will be made on the basis of professional services qualifications heavily weighted for related engineering experience, project type-specific experience and demonstrated ability of professional personnel, secondary factors include billable staff, recent, current and projected workloads of the firms, Florida licensed staff, and volume of DMS and other State Agency work conducted historically. The weighted criteria are attached. The list of firms selected for interview by the Selection Committee will be posted on the VBS website. Each invitee will be notified by email of the date and time of their interview/presentation. All interviews will be held at the following address:

1317 Winewood Blvd
Building 3
Tallahassee, Florida 32399

INSTRUCTIONS:

Firms interested in being considered for this project **must** submit five (5) printed copies and one scanned copy of the entire response in Adobe (.pdf) on a thumb drive of their submittal with a table of contents and tabbed sections in the following order:

1. A Letter of interest detailing the firm's qualifications, related experience, the firm's abilities to do the work, and to meet the above referenced selection criteria.
2. Professional Qualifications Supplement (PQS). **Specify number of billable staff within the office address listed in Item 2, whether or not you have current or previous DMS or Agency State Work. See Hydrologic restoration and evaluation form criteria attached to the Vendor Bid System Advertisement**
3. A copy of the firm's current Florida Department of Business and Professional Regulation License.
4. For Corporations only: If the firm offering services is a corporation, it must be properly registered with the Florida Department of State to practice their profession in Florida and must provide a copy of the firm's current Florida Corporate Registration.
5. Completed Federal GSA Standard Form 330 (Rev. 8/2016). **This Form may be downloaded at <https://www.gsa.gov/forms-library/architect-engineer-qualifications>**

SPECIAL NOTE FOR INTERESTED FIRMS: See Hydrologic restoration and evaluation form criteria attached to the Vendor Bid System Advertisement.

Selection Schedule	EVENT TIME (ET)	EVENT DATE
RFQ posted to FAR and the VBS website.		May 17, 2019
Question Period Ends.	By 5:00 PM	May 28, 2019
Answers to Questions posted to the VBS website.	By 5:00 PM	June 10, 2019
Responses from Vendors due.	By 3:00 PM	June 24, 2019
Anticipated Post shortlist results to the VBS website.		July 15, 2019
Anticipated Interview/Presentations of shortlisted firms.		July 29 – August 2, 2019
Anticipated Posting of final results to the VBS website.		August 6, 2019
Anticipated contract start date.		August 12, 2019

SELECTION SCHEDULE:

The table below contains the Timeline of Events for this advertisement. Firms shall become familiar with the Timeline of Events. The dates and times within the Timeline of Events may be subject to change. It is the firm’s responsibility to check for any changes. All changes to the Timeline of Events will be made through an addendum to the advertisement on the Vendor Bid System (VBS) website. Firms are responsible for submitting all required documentation by the dates and times (Eastern Time) specified below.

QUESTIONS:

Any questions from prospective firms concerning the RFQ shall be submitted in writing, identifying the submitter, to Alyssa DeLong by email at alyssa.delong@myfwc.com no later than 5:00 p.m. on May 28, 2019. All questions and answers/changes to the solicitation will be provided in writing and posted on the Vendor Bid System (VBS) website. It is the prospective firm’s responsibility to check periodically for any information updates to the solicitation which are posted to the VBS website. The Commission bears no responsibility for any delays, or resulting impacts, associated with a prospective firm’s failure to obtain the information made available through the VBS website.

INFORMATION WILL NOT BE AVAILABLE BY PHONE:

Any information received through an oral communication shall not be binding on the Commission and shall not be relied upon by an offeror. Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour protest period following the agency posting the notice of intended award, excluding Saturdays, Sundays and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement manager or as provided in this solicitation. Violation of this provision may be grounds for rejecting the response.

RESPONSE DUE DATE: Responses must be received by the Commission, in accordance with the document delivery instructions below on, or before June 24, 2019 by 3:00 p.m., Eastern Time.

DOCUMENT DELIEVERY: Responses are to be submitted to:

Attention: Alyssa DeLong
Florida Fish and Wildlife Conservation Commission
Berkeley Building Suite 100
2590 Executive Center Circle
Tallahassee, Florida 32301
Phone: (850) 488-6551

The time/date stamp/clock in the Commission shall serve as the official authority to determine timeliness of the responses. Responses, which for any reason are not timely received, will not be considered. Late responses will be declared non-responsive and will not be further evaluated. Unsealed and/or unsigned responses received by telegram, facsimile transmission or other similar means are not acceptable, and will be declared non-responsive and will not be further evaluated. Submittals that do not comply with the requirements or instructions of this solicitation document will be declared non-responsive and will not be further evaluated.

DISABILITY ACCESS: Pursuant to the provisions of the Americans with Disabilities Act according to 286.26 Florida Statutes, any person requiring special accommodations to participate in a meeting is asked to advise the agency at least 48 hours before the meeting by contacting the Procurement Manager listed above.

AWARD POSTING: Official notice of final selection results will be by electronic posting on the VBS website. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes shall constitute a waiver of proceedings under Chapter 120 Florida Statutes.

END OF SOLICITATION