

2020 – 2024 HOSPITALITY TRAINING PROGRAMS  
GRANT APPLICATION PACKET



Division of Hotels and Restaurants  
Hospitality Education Program  
2601 Blair Stone Road  
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# SCHOOL-TO-CAREER TRANSITION PROGRAM GRANT APPLICATION REQUIREMENTS

In accordance with

## CHAPTER 61C-8.004, FLORIDA ADMINISTRATIVE CODE (F.A.C.)

61C-8.004(1) F.A.C. – School-to-Career Transition Program Grant Application Requirements. Pursuant to Section 509.302, Florida Statutes (F.S.), the division may award four-year school-to-career transition programs grants to nonprofit statewide organizations representing the hospitality industry of this state.

61C-8.004(1)(a) F.A.C. – The application cycle will begin on January 1 and end on March 1. Applications and all supplemental materials must be received by the division by the close of business on March 1 to be considered in the grant recipient selection process.

61C-8.004(1)(c) F.A.C. – All grant applications must address the applicant’s experience and history in representing the hospitality industry; demonstrated ability to provide services statewide with industry support and participation; and prior commitment to school-to-career transition programs in the hospitality industry.

61C-8.004(1)(d) F.A.C. All grant recipients must have a functional advisory committee to assist in the development and operation of the grant-funded program. The advisory committee must include three or more hospitality industry professionals related to the sector of industry addressed by the training program, of which at least one shall not be employed by the grant recipient or any of its affiliates. The committee members must have agreed in writing to serve in this capacity.

The application cycle will begin no earlier than January 1, 2020 and end on March 1, 2020. In order for an application to be considered for the grant term, a grant application must be received by the Program Administrator by 5:00 PM on March 1, 2020.

Per 61C-8.004(1)(b) F.A.C., Grant applications shall be submitted on DBPR Form HR5025-200, GRANT APPLICATION, to the:

Program Administrator  
Hospitality Education Program (HEP)  
Division of Hotels and Restaurants  
Department of Business and Professional Regulation  
2601 Blair Stone Road  
Tallahassee, Florida, 32399-1011

All applications must address and identify how the recipient intends to demonstrate compliance with the following criteria:

1. \_\_\_\_\_ Provide hospitality education opportunities for high school (or equivalent) students in the public school system.
2. \_\_\_\_\_ Provide school-to-career transition opportunities to prepare students to be recruited, trained or employed for a career in the hospitality industry. Hospitality industry means any public lodging or public food service establishment as described in Chapter 509, Part I, F.S.
3. \_\_\_\_\_ Provide education about progressive career options describing opportunities for professional advancement in the hospitality industry.
4. Provide opportunity for students to receive certification in an area of the hospitality industry. Certification means documentation that the student has successfully completed requirements in a specific area of the hospitality industry and in accordance with the goals established by the program awarded grant funds. All certifications must be completed through programs established and recognized by the State of Florida, hospitality-industry-sponsored programs, or national certified programs, such as Certified Professional Food Manager, food service employee food handler certification, or apartment manager certification.
5. \_\_\_\_\_ Provide a description of the objectives of the grant and the methodology to assess the achievement of certification objectives.
6. \_\_\_\_\_ Provide an emphasis on spending grant funds on direct student services.
7. \_\_\_\_\_ Provide or possess the capability to provide value beyond the grant term.
8. \_\_\_\_\_ Identify potential methods and sources for acquiring independent funding beyond the grant term to finance the continued operation of the program, provided the program is designed to be continued.
9. \_\_\_\_\_ Provide the program services for the full four-year grant term.



# Division of Hotels and Restaurants

## Grant Application School-to-Career Hospitality Training Program

The grant application should be completed according to Rule Chapter 61C-8, Florida Administrative Code, and is also subject to the requirements of Section 509.302, Florida Statutes.

1. Title of Grant Program \_\_\_\_\_
2. Amount of Funding Requested \_\_\_\_\_
3. Requested Grant Period: From \_\_\_\_\_ To \_\_\_\_\_
4. Date status reports will be submitted \_\_\_\_\_
5. Proposal Narrative Attached: Yes \_\_\_\_\_ No \_\_\_\_\_
6. Name of Applicant \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
7. Federal Employer Identification Number \_\_\_\_\_
8. If this is a joint application, attach a list of all other parties including names, addresses, contact persons and a copy of any formal agreements regarding the joint application. It is understood that the applicant is the lead agency.  
\_\_\_\_ This is not a joint application. \_\_\_\_ This is a joint application; required documentation is attached.
9. Authorized Representative: Name \_\_\_\_\_  
Title \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
10. Contact Person: Name \_\_\_\_\_  
Title \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I am familiar with the information contained in this application and, to the best of my knowledge and belief, such information is true, complete, and accurate. I possess the authority to apply for this grant on behalf of this applicant.

\_\_\_\_\_  
Signature of Authorized Representative Date

Please return this form and appropriate documentation to:

Hospitality Education Program  
Division of Hotels and Restaurants  
Department of Business and Professional Regulation  
2601 Blair Stone Road  
Tallahassee, FL 32399-1011



## Division of Hotels and Restaurants

### Proposal Narrative Format School-to-Career Transition Program Grants

A. Applicant's Background Information:

1. Experience and history representing the hospitality industry
2. Prior commitment to school-to-career transition programs in the hospitality industry

B. Proposed Program: (must address criteria specified in rule 61C-8.004, Florida Administrative Code)

1. Narrative description of the proposed program, including ability to provide services statewide
2. Number of potential grant beneficiaries
3. Measurable goals and objectives of the proposed program
4. Task to be accomplished including a timetable for completion
5. The methods proposed to evaluate the success of the program
6. Other as appropriate

C. Advisory committee members:

Name

Title

Business

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D. Program Budget: Total program costs by category. Be as specific as possible.

Personnel (include titles, salaries, and job descriptions):

Expenses (office supplies, travel, printing, etc.):

Other Capital Outlay (items costing over \$500):

TOTAL FUNDS REQUESTED: \$ \_\_\_\_\_



## Division of Hotels and Restaurants

### Quarterly Status Report Form For School-to-Career Transition Program Grants

This status report form should be submitted to the division by the dates specified on the grant application form and according to Rule Chapter 61C-8, Florida Administrative Code. It is also subject to the requirements of Section 509.302, Florida Statutes.

1. Name of Grant Recipient \_\_\_\_\_

2. Amount Grant Awarded \_\_\_\_\_ Grant Number \_\_\_\_\_

3. Authorized Representative: Name \_\_\_\_\_

Title \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

4. Describe the program implemented to-date and pursuant to this grant, including tasks that have been accomplished with timetable, goals, and objectives that have been evaluated; the reasons for success or failure of the objectives thus far; and the activities which are on-going and successful.

5. Attach a detailed accounting of grant expenditures to-date.

I am familiar with the information contained in this status report and, to the best of my knowledge and belief, such information is true, complete, and accurate. I possess the authority to submit this status report on behalf of this applicant.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

Please return this form to:

Hospitality Education Program  
Division of Hotels and Restaurants  
Department of Business and Professional Regulation  
2601 Blair Stone Road  
Tallahassee, FL 32399-1011



## Division of Hotels and Restaurants

### Annual Program Report Form For School-to-Career Transition Program Grants

This annual report form should be completed according to Rule Chapter 61C-8, Florida Administrative Code, and is also subject to the requirements of Section 509.302, Florida Statutes.

1. Name of Grant Recipient \_\_\_\_\_

2. Amount Grant Awarded \_\_\_\_\_ Grant Number \_\_\_\_\_

3. Authorized Representative: Name \_\_\_\_\_

Title \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

4. Describe the program implemented pursuant to this grant, including goals and objectives that have been evaluated; tasks accomplished with timetable; methods used to evaluate the success of the program the reasons for success or failure resultant activities which will be on-going and successful.

5. Attach a detailed accounting of grant expenditures to-date.

I am familiar with the information contained in this annual program report and, to the best of my knowledge and belief, such information is true, complete, and accurate. I possess the authority to submit this annual program report on behalf of this applicant.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

Please return this form to:

Hospitality Education Program  
Division of Hotels and Restaurants  
Department of Business and Professional Regulation  
2601 Blair Stone Road  
Tallahassee, FL 32399-1011



Division of Hotels and Restaurants

Evaluation Form

School-To-Career Transition Program Grant Application

Title of Grant Program \_\_\_\_\_

Name of Reviewer \_\_\_\_\_

Using a scale of 1 to 10, rate the grant application on each item.
(1 = lowest, 10 = highest; 100 = highest possible total score)

- 1. This program would provide hospitality education opportunities for high school (or equivalent) students in the public school system.
2. This program would provide a school-to-career transition opportunity for students to be recruited trained or employed for a career in the hospitality industry.
3. This program would provide education about progressive career options.
4. This program would provide opportunity for grant beneficiaries to receive certification in an area of the hospitality industry.
5. This program provides a description of the objectives of the grant and the methodology to assess the achievement of certification objectives.
6. This program provides an emphasis on spending grant funds on direct student services.
7. This program possesses the capability to provide value beyond the grant term.
8. This program identifies potential methods and sources for acquiring independent funding beyond the grant term to finance the continued operation of the program, providing it is designed to be continued.
9. This program can provide services for the full four-year grant term.
10. This program has a functional advisory committee including three or more hospitality industry professionals of which at least one shall not be employed by the grant recipient or any of its affiliates.

Total Score \_\_\_\_\_





**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
CONTRACTUAL SERVICES INVOICE FOR HEP GRANT**

Federal ID No:	Name of Payee:	Date:
Send Check to Address:		Payee's Employer:*
Contract Number: _____ Contract Approved: _____	Contract Period: Begin Date: _____ End Date: _____	Total Compensation to be paid this invoice: \$ _____ Location Services are to be performed:  City and County
Copy for service is attached: Yes _____ No _____		
<p><b>Description of Services Rendered and other pertinent information:</b> The Contractor shall provide <b>school-to-career experience for prospective food service employees to include recruitment, training and employment of high performing students for entry into a hospitality career.</b> The Contractor shall fulfill all terms of Grant Proposal (Exhibit A), Approved Budget and DBPR Contract. The Contract is subject to cancellation by <b>either party</b> upon thirty (30) days notice with or without cause. The Contractor must submit a DBPR invoice requesting payment accompanied by a Grant Status Report and detailed accounting of expenditures. A total payments shall not exceed the total contract amount of _____ (\$_____).</p> <p><b>Compensation Authorized per Unit (quarter):</b> Partial reimbursement is hereby authorized for the ___ Quarter (_____) of _____ in the amount of \$ _____ DBPR Purchase Order # _____ n/a; Dated: _____ n/a *Approved Dual Compensation form attached for period of: Topic(s): <u>HEP School-to-Career</u> Upon payment of this _____ invoice ___ of <u>4</u> authorized quarterly payments have been made for this contract. Remaining Balance for contract period: \$ _____</p> <p><b>Signature of Payee:</b> _____ <b>Date:</b> _____</p> <p>*If employed by the State of Florida, approval by the State Personnel Director must be attached.</p>		
<p><b>Method of Payment</b></p> <p><u>x</u> Total Compensation to be paid (<b>Special Authorized HEP Trust Fund Expenditure</b>) \$ _____</p> <p><u>n/a</u> Travel Expense Funds (<b>Travel is inclusive of contract amount.</b>)</p>		
Department Name: <u>Hospitality Education Program, Division of Hotels &amp; Restaurants</u> Department No: <u>79-20-06-00-000</u>		
We certify the above statement to be true and correct. The Contractor/Payee has satisfactorily completed the services as stated above.		
_____	_____	_____
HEP Program Administrator, H&R	Date	Director, Division of Hotels and Restaurants (H&R)
_____	_____	
Budget Manager, Division of Hotels and Restaurants	Date	

OWCC Gra. Inv./98-99; Rev. 9/28/98

DIVISION OF HOTELS AND RESTAURANTS · HOSPITALITY EDUCATION PROGRAM  
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# CHAPTER 61C-8

## HOSPITALITY TRAINING PROGRAMS GRANTS

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61C-8.001	Intent. <i>(Repealed 9-25-96)</i>
61C-8.002	Definitions. <i>(Repealed 9-25-96)</i>
61C-8.003	Funds Availability. <i>(Repealed 3-31-94)</i> .
<b>61C-8.004</b>	<b>Program Requirements.</b>
61C-8.005	Review and Processing of Grant Applications. <i>(Repealed 9-25-96)</i>
61C-8.006	Program Review and Disbursement of Funds. <i>(Repealed 9-25-96)</i>
61C-8.007	Program Reports. <i>(Repealed 9-25-96)</i>

### **61C-8.004 Program Requirements.**

(1) School-to-Career Transition Program Grant Application Requirements. Pursuant to Section 509.302, F.S., the division may award four-year school-to-career transition program grants to nonprofit statewide organizations representing the hospitality industry of this state.

(a) The application cycle will begin on January 1 and end on March 1. Applications and all supplemental materials must be received by the division by the close of business on March 1 to be considered in the grant recipient selection process.

(b) Grant applications shall be submitted on DBPR Form HR 5025-200, GRANT APPLICATION, (<https://www.flrules.org/Gateway/reference.asp?No=Ref-00659>) incorporated herein by reference and effective 2009 October 1, to the Hospitality Education Program, Division of Hotels and Restaurants, Department of Business and Professional Regulation, 2601 Blair Stone Road, Tallahassee, Florida 32399-1011.

(c) All grant applications must address the applicant's experience and history in representing the hospitality industry; demonstrated ability to provide services statewide with industry support and participation; and prior commitment to school-to-career transition programs in the hospitality industry. All applications must also address and identify how the recipient intends to demonstrate compliance with the following criteria:

1. Provide hospitality education opportunities for high school (or equivalent) students in the public school system;
2. Provide school-to-career transition opportunities to prepare students to be recruited, trained or employed for a career in the hospitality industry;
3. Provide education about progressive career options describing opportunities for professional advancement in the hospitality industry;
4. Provide opportunity for students to receive certification in an area of the hospitality industry. Certification means documentation that the student has successfully completed requirements in a specific area of the hospitality industry and in accordance with the goals established by the program awarded grant funds. All certifications must be completed through programs established and recognized in the State of Florida, hospitality-industry-sponsored programs, or national certification programs, such as Certified Professional Food Manager, food service employee food handler certification, or apartment manager certification;
5. Provide a description of the objectives of the grant and the methodology to assess the achievement of certification objectives;
6. Provide an emphasis on spending grant funds on direct student services;
7. Provide or possess the capability to provide value beyond the grant term;
8. Identify potential methods and sources for acquiring independent funding beyond the grant term to finance the continued operation of the program, provided the program is designed to be continued; and
9. Provide the program services for the full four-year grant term.

(d) All grant recipients must have a functional advisory committee to assist in the development and operation of

## CHAPTER 61C-8 HOSPITALITY TRAINING PROGRAMS GRANTS

the grant-funded program. The advisory committee must include three or more hospitality industry professionals related to the sector of industry addressed by the training program, of which at least one shall not be employed by the grant recipient or any of its affiliates. The committee members must have agreed in writing to serve in this capacity.

(e) The application must be accompanied by DBPR Form HR 5025-201, PROPOSAL NARRATIVE FORMAT, (<https://www.flrules.org/Gateway/reference.asp?No=Ref-00660>) incorporated herein by reference and effective 2010 May 20.

(f) All materials developed through the grant recipient's program become the property of the Hospitality Education Program.

### (2) Review and Processing of Grant Applications.

(a) The division shall receive, process, determine application completeness, and evaluate the grant applications.

(b) DBPR Form HR 5025-206, EVALUATION FORM, (<https://www.flrules.org/Gateway/reference.asp?No=Ref-06534>) incorporated herein by reference and effective 2016 March, shall be used by all reviewers to evaluate all school-to-career transition program grant applications submitted.

(c) The division shall provide the Hotels and Restaurants Advisory Council (advisory council) a copy of each grant application received and a list of prioritized programs with recommended funding levels by March 31 of each application cycle.

(d) The advisory council will meet to evaluate the applications and forward its recommendations to the division director. Any member of the advisory council who is also an applicant or an employee or paid representative of an applicant shall abstain from the advisory council's evaluation, recommendation, and vote regarding grant applications. The final determination of grant awards shall be made by the secretary of the department. Grant recipients shall be notified by May 1.

### (3) Program Review and Disbursement of Funds.

(a) The applicant shall ensure that the terms of the grant contract executed under this chapter are enforced.

(b) The division reserves the right to review programs for grant contract compliance at any time during the grant period. This review shall focus on the completion of stated tasks within the approved timetable, fulfillment of stated goals and objectives, and proper expenditure of grant monies.

(c) Each recipient of grant funds shall maintain accurate records of all expenditures of grant funds and shall make these records available for inspection, review or audit by the division and other authorized personnel. Records shall be kept for a period of at least 5 years following the end of the grant period. All grant funds will be subject to state audit requirements.

(d) Grant funds shall be distributed quarterly, consistent with the terms of the grant proposal and contract. An amendment to the grant shall be approved, so long as such amendment does not change the scope of the grant or create a substantial deviation from the original proposal.

(e) All aspects of the grant-funded program shall comply with Chapter 509, Part I, F.S., and the rules adopted thereunder.

(f) Written status reports shall be submitted as indicated on the grant application, but not more than 60 days following the end of each quarter, using DBPR Form HR 5025-202, QUARTERLY STATUS REPORT FORM, (<https://www.flrules.org/Gateway/reference.asp?No=Ref-00662>) incorporated herein by reference and effective 2009 October 1. Quarterly requests for payment shall be submitted with the status reports. Such requests shall contain an invoice requesting payment and a detailed accounting of quarterly expenditures. Payment requests for expenditures accrued during the first quarter of the grant period shall include only those expenditures accrued on or after July 1 or the date of grant contract execution, whichever is later. All other payment requests shall contain only those expenditures accrued during the previous quarter.

(4) Annual Program Reports. An annual report shall be submitted within 60 days following the end of each state fiscal year and the grant period using DBPR Form HR 5025-203, ANNUAL PROGRAM REPORT FORM, (<https://www.flrules.org/Gateway/reference.asp?No=Ref-00663>) incorporated herein by reference and effective 2009 October 1.

(5) Obtaining forms. All forms incorporated in this section are available from the Division of Hotels and Restaurants Internet website [www.MyFloridaLicense.com/dbpr/hr](http://www.MyFloridaLicense.com/dbpr/hr); by e-mail request submitted to [www.MyFloridaLicense.com/contactus](http://www.MyFloridaLicense.com/contactus); by phone request to the department at (850)487-1395; or upon written request to the Hospitality Education Program, Division of Hotels and Restaurants, Department of Business and Professional Regulation, 1940 North Monroe Street, Tallahassee, Florida 32399-1011.

*Rulemaking Authority 509.032, 509.302 FS. Law Implemented 509.302 FS. History—New 2-27-92, Amended 8-11-92, Formerly 7C-8.004, Amended 3-31-94, 9-25-96, 1-18-98, 5-7-08, 12-29-11, 4-25-16.*

**Chapter 509, Part 1 – Public Lodging and Food Service Establishments – 2019 Florida Statutes**

- quality if such definition of identity and standard of quality has been established by custom and usage.
- (2) If the food or food product is a fruit or fruit juice, its identity is misrepresented if:
- (a) The description of the fruit or fruit juice is false or misleading in any particular;
  - (b) The fruit or fruit juice is served, sold, or distributed under the name of another fruit or fruit juice; or
  - (c) A synthetic or flavored drink is sold purporting to be fruit juice.

The term "fresh juice" refers to a juice without additives and prepared from the original fruit within 12 hours or less of sale.

(3) Any person who violates any provision of this section is guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083.

History.--s. 1, ch. 57-412; s. 482, ch. 71-136; s. 7, ch. 71-157; s. 22, ch. 73-325; s. 3, ch. 76-168; s. 1, ch. 77-457; ss. 25, 39, 42, ch. 79-240; ss. 3, 4, ch. 81-161; ss. 2, 3, ch. 81-318; ss. 33, 51, 52, ch. 90-339; s. 4, ch. 91-429.

**509.302 Hospitality Education Program.--**

- (1)(a) The division shall administer an educational program, designated the "Hospitality Education Program," offered for the benefit of the hospitality industries of this state. As used in this section, the term "hospitality industry" means the restaurant industry or the lodging industry.
- (b) The program may affiliate with Florida State University, Florida International University, and the University of Central Florida. The program may also affiliate with any other member of the State University System or Florida College System, or with any privately funded college or university, which offers a program of hospitality administration and management.
- (c) The purpose of the program is to provide, support, and enhance school-to-career training and transition programs for students interested in pursuing careers in a hospitality industry.
- (d) The training and transition programs shall be funded through grants to one or more nonprofit statewide organizations that represent a hospitality industry of this state. The training and transition programs shall be delivered through the public school system using a nationally recognized curriculum approved by the division. The division shall administer the application process for the grants.
- (2)(a) All public lodging establishments and all public food service establishments licensed under this chapter shall pay an annual fee of no more than \$10, which shall be included in the annual license fee and used for the sole purpose of funding the Hospitality Education Program.

- (b) The division shall use at least 68 percent of the funds collected under paragraph (a) for programs directed to careers in the restaurant industry and at least 14 percent of the funds for programs directed to careers in the lodging industry. If the division does not receive a sufficient number of grant applications, which are submitted timely and comply with the division's requirements, to use all of the funds reserved for programs directed to careers in one of the industries, the division may use the remaining funds for programs directed to careers in the other industry.
- (c) The division may use up to 10 percent of the funds collected under paragraph (a) for administration of the program.
- (3) Notwithstanding any other provision of law to the contrary, grant funding under this section shall include all expenses related to providing the programs, including the cost of staff support; student scholarships; compensation to program instructors for time spent in relevant training; special events or competitive events; and a reasonable stipend for travel, lodging, and meals for instructors and students participating in training or in related special events. All of an applicant's expenses must be consistent with the budget submitted by the applicant in the grant application and approved by the division. The expenditure of all funds distributed under this section is subject to audit by the division.
- (4) The director shall develop an annual budget, programs, and activities to accomplish the purposes of this section, in accordance with and subject to the advice and recommendations of the advisory council.
- (a) The annual budget of the Hospitality Education Program must show that the total fees estimated to be collected during the next fiscal year under this section will be dedicated solely to the estimated cost of funding the Hospitality Education Program, less any trust fund service charge imposed by s. 215.20. If the estimated cost of funding the Hospitality Education Program in any fiscal year is less than the total fees estimated to be collected during that year, the director shall submit a report to the advisory council demonstrating why the amount of the fee should not be immediately reduced to eliminate the projected surplus. The director shall also submit this report to the Secretary of Business and Professional Regulation as part of the division's annual budget request.
- (b) Both the secretary's legislative budget requests submitted under ss. 216.023 and 216.031 and the Governor's recommended budget submitted under s. 216.163 must also show that the total fees estimated to be collected during the next fiscal year under this section will be dedicated solely to funding the Hospitality Education Program, less any trust fund service charge imposed by s. 215.20. If the estimated cost of funding the Hospitality Education Program in any fiscal year is less than the total fees estimated to

be collected during that year, the secretary shall submit a report demonstrating why the amount of the fee should not be immediately reduced to eliminate the projected surplus.

(5) The director shall supervise the administration of the programs set forth in this section and shall report the status of the programs at all meetings of the advisory council and at other times prescribed by the advisory council.

(6) The division shall adopt rules providing the criteria for grant approval and the procedures for processing grant applications. The criteria and procedures must be approved by the advisory council. The criteria shall give primary consideration to the experience and history of the applicant in representing a hospitality industry in the state, the applicant's prior commitment to school-to-career transition programs in a hospitality industry, and the applicant's demonstrated ability to provide services statewide with industry support and participation. Grants awarded under this section shall be for a term of 4 years, with funding provided on an annual basis.

History.--s. 2, ch. 61-257; s. 2, ch. 63-204; s. 2, ch. 73-296; s. 1, ch. 75-294; s. 3, ch. 76-168; s. 1, ch. 77-457; ss. 39, 42, ch. 79-240; ss. 3, 4, ch. 81-161; ss. 2, 3, ch. 81-318; ss. 2, 4, ch. 82-84; s. 5, ch. 86-174; ss. 34, 51, 52, ch. 90-339; s. 14, ch. 91-40; s. 4, ch. 91-429; s. 10, ch. 96-384; s. 5, ch. 98-283; s. 48, ch. 2000-154; s. 5, ch. 2002-299; s. 58, ch. 2004-357; ss. 36, 54, ch. 2007-73; s. 2, ch. 2007-237; s. 15, ch. 2009-20; s. 47, ch. 2009-195; s. 124, ch. 2014-17.

#### **509.4005 Applicability of ss. 509.401-509.417.--**

Sections 509.401-509.417 apply only to guests in transient occupancy in a public lodging establishment.

History.--ss. 27, 42, ch. 79-240; ss. 3, 4, ch. 81-161; ss. 2, 3, ch. 81-318; ss. 51, 52, ch. 90-339; s. 4, ch. 91-429.

#### **509.401 Operator's right to lockout.--**

(1) If, upon a reasonable determination by an operator of a public lodging establishment, a guest has accumulated a large outstanding account at such establishment, the operator may lock the guest out of the guest's rental unit for the purpose of requiring the guest to confront the operator and arrange for payment on the account. Such arrangement must be in writing, and a copy must be furnished to the guest.

(2) Once the guest has confronted the operator and made arrangements for payment on the account, the operator shall provide the guest with unrestricted access to the guest's rental unit.

(3) The operator shall at all times permit the guest to remove from the rental unit any items of personal property essential to the health of the guest.

History.--s. 1, ch. 77-249; ss. 27, 39, 42, ch. 79-240; ss. 3, 4, ch. 81-161; ss. 2, 3, ch. 81-318; ss. 35, 51, 52, ch. 90-339; s. 4, ch. 91-429.

**509.402 Operator's right to recover premises.--**If the guest of a public lodging establishment vacates the premises without notice to the operator and the operator reasonably believes the guest does not intend to satisfy the outstanding account, the operator may recover the premises. Upon recovery of the premises, the operator shall make an itemized inventory of any property belonging to the guest and store such property until a settlement or a final court judgment is obtained on the guest's outstanding account. Such inventory shall be conducted by the operator and at least one other person who is not an agent of the operator.

History.--s. 1, ch. 77-249; ss. 28, 39, 42, ch. 79-240; ss. 3, 4, ch. 81-161; ss. 2, 3, ch. 81-318; ss. 36, 51, 52, ch. 90-339; s. 4, ch. 91-429.

**509.403 Operator's writ of distress.--**If, after a lockout has been imposed pursuant to s. 509.401, a guest fails to make agreed-upon payments on an outstanding account, or, notwithstanding s. 509.401, if a guest vacates the premises without making payment on an outstanding account, an operator may proceed to prosecute a writ of distress against the guest and the guest's property. The writ of distress shall be predicated on the lien created by s. 713.67 or s. 713.68.

History.--s. 1, ch. 77-249; ss. 29, 39, 42, ch. 79-240; ss. 3, 4, ch. 81-161; ss. 2, 3, ch. 81-318; ss. 37, 51, 52, ch. 90-339; s. 4, ch. 91-429.

#### **509.404 Writ of distress; venue and jurisdiction.--**

The action under s. 509.403 shall be brought in a court of appropriate jurisdiction in the county where the property is located. When property consists of separate articles, the value of any one of which is within the jurisdictional amount of a lower court but which, taken together, exceed that jurisdictional amount, the operator may not divide the property to give jurisdiction to the lower court so as to enable the operator to bring separate actions therefor.

History.--s. 1, ch. 77-249; ss. 30, 39, 42, ch. 79-240; s. 213, ch. 79-400; ss. 3, 4, ch. 81-161; ss. 2, 3, ch. 81-318; ss. 38, 51, 52, ch. 90-339; s. 4, ch. 91-429.

**509.405 Complaint; requirements.--**To obtain an order authorizing the issuance of a writ of distress upon final judgment, the operator must first file with the clerk of the court a complaint reciting and showing the following information:

(1) A statement as to the amount of the guest's account at the public lodging establishment.

(2) A statement that the plaintiff is the operator of the public lodging establishment in which the guest has an outstanding account. If the operator's interest in such account is based on written documents, a copy