



# **USDA National School Lunch Program Equipment Assistance Grant**

## **2019 Request for Application**





# Eligibility Requirements

- SFAs that currently participate in the NSLP
- High need schools with limited access to resources and age of food service equipment
- 50% or more of the enrolled students at the school are eligible for free and reduced price meals

# Key Dates

- RFA announcement date  
February 20, 2020
- Submission Deadline March  
27, 2020 no later than 4PM  
Eastern Time (ET)
- Evaluation of Applications  
March 30 – May 14, 2020
- Award notice to sponsors  
May 21, 2020
- Purchases must be made by  
September 30, 2021

Action Item	Timeframe
Notice of Federal Financial Assistance Funding Opportunity Advertisement	From 02/20/2020 To 03/27/2020
Application Submission Deadline	03/27/2020 4:00 p.m. Eastern Time (ET)
Evaluation of Applications	From 03/30/2020 To 05/14/2020
Award Notice	05/21/2020
Subrecipient Agreement End Date	09/30/2021



# How to Apply

- [http://www.myflorida.com/apps/vbs/vbs\\_www.ad\\_r2.view\\_ad?advertisement\\_key\\_num=145932](http://www.myflorida.com/apps/vbs/vbs_www.ad_r2.view_ad?advertisement_key_num=145932)
- Applications must be complete and provide all the required information and documentation by the submission deadline to be considered responsive.
- Florida Department of Agriculture and Consumer Services (FDACS) forms must be used



# Required Documentation

- 2019 Equipment Grant Assistance Application
- Federal Assurance Form
- Certification Regarding Lobbying Form
- Certification Regarding Debarments, Suspension, Ineligibility and Voluntary Exclusion Form
- Certification Statement
- Single quote per item to determine equipment value



# 2019 Equipment Assistance Grant Application



NICOLE "NIKKI" FRIED  
COMMISSIONER

Florida Department of Agriculture and Consumer Services  
Division of Food, Nutrition and Wellness

## 2019 Equipment Grant Assistance Application

### A. General Information

Sponsor Name	
Agreement Number	
Authorized Representative Name	
Mailing Address	
Phone Number	
Email <i>(All grant correspondence will be sent to this address)</i>	
Type of Sponsor	<input type="checkbox"/> Public <input type="checkbox"/> Charter <input type="checkbox"/> Private <input type="checkbox"/> RCCI
Food Preparation Method	<input type="checkbox"/> Self-Prep <input type="checkbox"/> Vended <input type="checkbox"/> Satellite

### B. Grant Request

Total Funding Amount Requested (not to exceed \$100,000/per SFA): \$

*(Attach Quotes; be sure to include the quotes for S/H and/or installation fees to your amount requested.)*

Please check at least one of the boxes below that pertains to the focus areas that will be implemented:

- Improve nutrition and quality of meals
- Improve the safety of food served
- Improve the overall energy efficiency
- Improve or expand participation

# Requested Equipment

- Site name and site number can be found in FANS in the sites module.
- Equipment and estimated cost must match what is listed on the single quote attached to the application.
- All columns and rows on this slide must be complete.

School/Site Number	School/Site Name	Equipment Requested	Estimated Cost <small>(be sure to include S/H and/or installation fees for each piece of equipment)</small>	Focus Area	Replaced Equipment Age	Timeline for Implementation <small>(Include beginning and completion dates)</small>	Has this school/site received the equipment grant previously?
Example: 9988	Ashley Elementary School	2-door refrigerator/freezer shipping	\$2,450 \$800	Age of current equipment; improve safety of food served; improve quality of meals	15 years		no

Total Amount Requested \$

\*List the first priority piece of equipment per school.  
 \*\*Additional schools/sites may be attached on a separate page as needed.  
 \*\*\*Minimum amount requested per equipment piece is \$1,000.  
 \*\*\*\*Total amount requested may not exceed \$100,000 per SFA.



# Certification

The equipment acquired with these funds will be used in the non-profit National School Lunch Program to meet the nutritional needs of the students. I have read and understand the guidelines of the program, and, if selected, agree to implement the grant as outlined above in a manner consistent with the policies and procedures established by the United States Department of Agriculture (USDA). I agree to participate in any USDA-sponsored evaluation and to provide the information requested by the specified deadlines. I certify that the equipment acquired with these funds will be procured in accordance with Federal, State and local procurement requirements that are required in 7 CFR Part 210.

A light blue rectangular box with a red arrow pointing right from the left edge, indicating a redacted signature.

**Food Service Director Name/Signature**

A light blue rectangular box with a red arrow pointing right from the left edge, indicating a redacted date.

**Date**





- All questions must be answered
- Must be completed for each site
- Only the sites with an equipment justification will be considered for award

**Equipment Justification**

(This must be completed for **each** school/site that is requesting equipment.)

School/Site \_\_\_\_\_

1. Describe how this equipment will meet the Federal grant fund requirements of being necessary, reasonable, and allocable for school meals. (Such as the school is located in an underserved area; limited access to other resources/funding to purchase equipment; current equipment is outdated, non-functioning, or non-existent; etc.) (10 points)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Describe how these equipment purchases will have a meaningful impact on nutrition and quality of meals, including increasing the ability to handle and process fresh fruits and vegetables. (10 points)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Describe how these equipment purchases will improve safety of food served. (10 points)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# Application Submission

- The Department will receive application packets by email, U.S. Mail, courier, overnight or hand delivered to the FDACS Division of Food, Nutrition and Wellness no later than 4:00 p.m. ET on March 27, 2020.

Application packets shall be submitted to:

Florida Department of Agriculture and Consumer Services  
Division of Food, Nutrition and Wellness  
Attention: Torreya Lindsey  
The Holland Building  
600 South Calhoun Street (H2)  
Tallahassee, FL 32399  
[FNWGrants@FDACS.gov](mailto:FNWGrants@FDACS.gov)

# Questions

Please direct all questions to Torrey Lindsey

[Torrey.Lindsey@FDACS.gov](mailto:Torrey.Lindsey@FDACS.gov)

[FNWGrants@FDACS.gov](mailto:FNWGrants@FDACS.gov)

Frequently asked questions and answers will be posted to the Vendor Bid System (VBS) once a week.



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