



Date Feb. 11, 2020

**Project: Brooksville Force Protection Upgrade, Brooksville Readiness Center
Pre-Bid Meeting Minutes, Tuesday, Feb. 11, 2020.**

- A. A Pre-Bid meeting was held on February 11, 2020 for the above referenced project.
A Sign-In sheet of all attendees is attached.
- B. Meeting notes below shall be considered supplemental information to the items outlined in the Pre-Bid Site Visit Meeting Agenda, also attached. The items below are numbered to correspond to the agenda items reviewed.
- C. Distribution of Meeting Minutes shall be to all attendees listed on the sign-in sheet.
 - 1) SIGN-IN OF ATTENDEES
 - a. Sign-In sheet attached.
 - 2) INTRODUCTIONS - No additional comment
 - 3) GENERAL PROJECT DESCRIPTION
 - a. It was reiterated that the Construction Time is 150 calendar days from Notice to Proceed to Substantial Completion, plus an additional 30 calendar days to Final Completion (see Non-technical Specs, article B-21).
 - 4) SITE CONDITIONS
 - a. Additional site visits may be scheduled with the installation for Feb. 12 and/or Feb 13
 - b. Regarding the Alternate Work Schedule (AWS) calendar, if no work is required within the building, work outside on the site may continue on AWS days and weekends. AWS calendar is attached.
 - c. It was noted that there will be Drill Periods occurring at the end of March and beginning of May. Coordination with the Facility will be required.
 - 5) BID BOND - No additional comment
 - 6) PERMITS – GC to include all permits and associated fees required.
 - 7) QUESTIONS FROM BIDDERS - No additional comment
 - 8) REQUIRED BID PACKAGE DOCUMENTS
 - 9) BID SUBMISSION AND BID OPENING
 - a. It was reiterated that bids shall be delivered to the St. Augustine address as stated in the Pre-Bid Meeting Agenda, as well as the Invitation to Bid. Bids delivered to the project site will not be opened.
 - 10) NON-TECHNICAL SPECIFICATIONS - No additional comment
 - 11) BONDS AND INSURANCE - No additional comment
 - 12) DAVIS-BACON ACT - No additional comment
 - 13) DAMAGES - No additional comment
 - 14) CONTRACT AWARD
 - a. Anticipated timeline is approx. 3 weeks, but they have 40 days to make the award. Bid prices must be held for that minimum time.

- b. Determination of Bid award regarding Base and Alternate will be determined as indicated in the Non-Technical Specs, article B-20 DETERMINATION OF SUCCESSFUL BIDDER.
- 15) MY FLORIDA MARKETPLACE VENDOR BID SYSTEM - No additional comment
- 16) UNAUTHORIZED ALIENS – No additional comment
- 17) CFMO PROJECT MANAGER COMMENTS
- 18) UNIT REPRESENTATIVE COMMENTS
- 19) ARCHITECT / ENGINEER COMMENTS
 - a. Mike Dennison/Pond indicated the Contractor laydown area was indicated on the drawings.
 - b. There was discussion regarding Temporary Facilities and who pays for them. This question will be clarified via an addendum.
 - c. It was noted that the existing fencing along the east property line is black vinyl coated. The current specification calls for the new high-security chain-link fencing indicated along the east property line area to be galvanized. A change to make the new chain-link security fencing black vinyl coated to match the existing will be addressed via an addendum.
- 20) CONTRACTOR QUESTIONS / CONCERNS
- 21) SITE VISIT – Held immediately after meeting adjourned.

Meeting Adjourned

D. Meeting Agenda attached.