

**NOTICE OF INTENDED DECISION
TO ENTER INTO A SINGLE SOURCE CONTRACT
(PUR 7778)**

This Notice of Intended Decision to Enter into a Single Source Contract is posted in accordance with section 287.057(3), Florida Statutes.

AGENCY: Department of Health, Division of Public Health Statistics, and Performance Management

TITLE: Image API, LLC

Short description of the commodity or service desired: Axiom Pro SaaS Subscription (2 catalogs) (subscription period from 7/1/2020 – 6/30/2021) and Axiom Pro Catalog Enhancements PCR #252-20181107-003.

CONTACT

Name: Erin Lucas
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Internal tracking number, if any: EXP2324
DMS Single Source number, if applicable:

Date Posted: 6/5/20 @ 1:45PM

Date End Posting: 6/10/20 @ 1:45PM

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):
81111805: Proprietary or licensed systems maintenance or support

Requestor (division, bureau, office, individual, as appropriate):
Division of Administration, Bureau of Personnel and Human Resource Management

Performance and/or Design Requirements (intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, as appropriate):
The Florida Department of Health, Bureau of Personnel and Human Resource Management (BPHRM) has a need to renew its subscription to the electronic document management system, Axiom Pro. The electronic document management system, Axiom Pro, is the existing system utilized by the Department to support HR and personnel records, and is integrated with the Department's HR ticketing system, FLHealthDesk-FL. BPHRM is required to catalog, organize and store all departmental personnel and human resource records electronically, statewide.

In accordance with Chapter 60A-1.045, Florida Administrative Code, Bureau of Personnel and Human Resource Management requests authorization to purchase, as a single source, enhancements, upgrades and maintenance to the existing Axiom Pro system from Image API, LLC.

Intended Single Source:
Image API, LLC

Price:
\$111,031.20

Justification for Single Source Purchase (what is necessary and unique about the commodity, contractual service, or source; steps taken to confirm unavailability of competition, as appropriate):

- Image API, LLC is the sole provider of Axiom Pro upgrades, modification, enhancements and maintenance for their proprietary electronic document management system needed to maintain the continuity of operations between the Department's integrated systems and processes.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Sonja German- Jones, OMC Manager

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.