



State of Florida  
Department of Children and Families

Rick Scott  
Governor

Rebecca Kapusta  
Interim Secretary

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**ADDENDUM #4**

William S. D'Aiuto  
Regional Managing  
Director

**DATE:** September 18, 2018

**TO:** Prospective Respondents to ITN: #07FS1804

**FROM:** Sumer Bray, Procurement Manager

**SUBJECT:** Changes to ITN Document – Appendix XIII, Evaluation Manual

Invitation to Negotiate **Lead Agency for Community-Based Care Central Region Circuit 9 and 18**

**Orange, Osceola, and Seminole Counties, ITN #07FS1804**, is hereby amended as follows (all changes are highlighted in yellow in the attached document):

1. Page 134, Evaluation Manual, is hereby relabeled **Appendix XIII**.
2. Page 153, Appendix XIII, Evaluation Manual, Section 4.2.6.5, Question 8, Consideration 4 is **hereby amended to read:**  
“The response describes actions taken to recruit, train, license and retain a sufficient number and an adequate array of qualified foster homes within **Circuits 9 and 18**. Fully explains primary objectives and action steps employed to achieve: recruitment; training; licensing and retention of foster families. Explains any challenges and proposed resolutions for services proposed which must be addressed to be effective in meeting the need for qualified foster homes. Response focuses on successful outcomes employed. The response addresses innovative ways to recruit families, training that will be provided to prepare families, supports available to maintain families, and monitoring to ensure families are providing quality care. Response also demonstrates successful innovative actions taken to recruit and retain foster families for children who are 0-5 years of age, sibling groups, LGBTQ, Human Trafficking Victims, etc.  
*The response should include examples of how the Vendor has successfully addressed the same or similar issue(s). The response should not merely...*”
3. Page 169, Appendix XIII, Evaluation Manual, Section 4.6.1.3, Question 15, Consideration 2 is **hereby amended to read:**  
“The response demonstrates the Vendor’s approach to meeting and monitoring performance outcomes and/or targets; includes methods by which staff and subcontractor agencies are held accountable for performance outcomes and/or targets, including incentives and penalties, if applicable; includes methods to ensure that staff at all levels, and within subcontract agencies, are informed of, and encouraged to achieve, applicable performance outcomes and/or targets. Response includes a specific description of how approaches were improved, or will be improved, for performance measures that were not consistently achieved in the past (**Section 1.1 of 07FS18FS1804 ITN**). If applicable, the response should include a list of corrective actions required by the Vendor related to performance measures. *The response should include examples of how the Vendor has successfully addressed the same or similar issue(s). The response should not merely...*”

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Mission: Work in Partnership with Local Communities to Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency