



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER NICOLE "NIKKI" FRIED

April 1, 2020

ADDENDUM 3

TO: VENDORS
FROM: JOLEY OWENS, GOVERNMENT ANALYST I
RE: INVITATION TO BID NO. ITB FNW 19 20 74
PRINTING OF HANGING AND FLAG BANNERS

**INFORMATIONAL NOTICE
INVITATION TO BID (ITB) FNW 19 20 74
PRINTING OF HANGING AND FLAG BANNERS**

THIS SERVES AS NOTICE TO ALL POTENTIAL VENDORS AND THE PUBLIC THAT DUE TO THE OUTBREAK OF COVID-19 AND THE MANDATED CLOSURE OF STATE BUILDINGS TO VISITORS UNTIL APRIL 30, 2020. DIAL-IN TELECONFERENCE: 1 (888) 585 – 9008 CONFERENCE ROOM NUMBER: 407 – 639 – 217 THEN # AND FOLLOW PROMPTS

RESIDENTS IN THE STATE OF FLORIDA WHO ARE HEARING, SIGHT OR SPEECH IMPAIRED, PLEASE CONTACT FLORIDA RELAY AT 1 (800) 955 – 8771 OR VIA [HTTPS://WWW.FTRI.ORG/RELAY](https://www.ftri.org/relay) FOR ASSISTANCE.

[THE NEW BID OPENING AND DUE DATE ARE MAY 06, 2020 @ 3:00 PM ET](#)

CLARIFICATION OF TECHNICAL SPECIFICATIONS

The Department hereby notifies vendors of the following amendment to the technical specifications for the Hanging Banners.

Technical Specifications-Item 1: Hanging Banners

Quantity: 200 banners
Material: SuperPrint Plus FL – 13 oz. vinyl
Size: Width 6' x Height 2'
Printing: Double sided. Printed image clearly visible from both sides with blackout liner in the middle. No bleed throughs.
Color: Full Color, 4/4, CMYK, both sides
Graphics: Graphics to be provided by FNW at the time of order
Grommets: Size: 3/8"
Total: 8
Location on banner: Grommets shall be inserted on all four (4) corners of the banner, along with two (2) grommets across the middle on the top and two (2)

grommets across the middle on the bottom.

This addendum is to provide all potential bidders with answers to questions received in reference to this Invitation to Bid.

Question / Answer

- 1. I am new to the Florida Vendor Bid System portal and I have a few questions about the bid for the Food Nutrition and Wellness - Hanging and Flag Banners. Specifically, the clause on page 16 shown below. Is there a form or example of what is being required be required? My attorney in Georgia feels that I must find a labor attorney in Florida. Will this be something that must be provided for every bid I submit?**
No, there is not a form to be completed and returned. Please consult with your attorney on the requirements as outlined in Florida Statutes, subsection [287.084 Preference to Florida Businesses](#).
- 2. Do I have to supply this letter for every bid and if so, can I have one letter that I supply every time?**
Please consult with your attorney on the requirements as outlined in Florida Statutes, subsection [287.084 Preference to Florida Businesses](#).
- 3. Does the letter come from a Georgia attorney or Florida?**
Please see answer number two
- 4. What type of letter is needed to do business in the state of Florida?**
Please see answer number two
- 5. The specs sheets say nothing about whether the flag banners are to be used indoor or outdoor and the stands differ so it's important to have that information. Can you provide?**
Please see Addendum Two question number nineteen
- 6. You specify "2 graphics to be provided by FNW at the time of order" For both the hanging banner and the flag banner. Is this 100 each of 2 different graphics with the same image front and back or will it be 200 each with a different image on each side? Also, can we email you the bid or do you require a physical copy sent by mail?**
The intent is for the awarded Contractor to work with the FNW, for a single image to be applied to the hanging banner and a single image be applied to the standing flag feather banner. The designs for these images are identified in the original ITB Appendix I and Appendix II.

No, vendors must submit their Bid in accordance with the directions outlined in the ITB.
- 7. I'd like clarification on this bid. Page 10 Technical specifications: Material: 10 oz. Ultraflex JetFles PVC vinyl, hemmed. Is this a typo? Feather flag banners are not PVC vinyl. They are polyester.**
Please see the revised specifications for the flag feather banners in Addendum Two
- 8. I noticed that within this request for bid the specs are calling for a very specific banner material in 10oz. From what I read within the Specs you are wanting double sided banners. However, a 10oz banner material seems quite light and thin to request a double sided print, can a heavier media be supplied in place of the 10oz?**
Please see new technical specifications above for this bid
- 9. Will these banners and flags be for interior or exterior use? The material that is spec'd is for interior use.**

Please see answer number five

10. **If awarded the bid, how is the cost of shipping going to be satisfied? Will there be a specific amount that will be stated? If there are numerous drop off points, what is the determining factor for the cost of the shipping?**
Once the Bid is awarded, addresses and quantities will be provided for shipping which will be paid through a separate Purchase Order.
11. **When shipping items, will they be boxed together or will they be packaged separately?**
Items that are shipped to the same location may be packaged together.
12. **Is the bid a total of both items or will they be award separately?**
It is a total for both items
13. **The material that I specified does not exist. Jetflex is a single sided 13oz material. Ultraflex does not make a 10oz material according to their website. We typically use 8oz and print and fold for durability when our customers want 2 sided. Please let me know how I should proceed as this effects both the items requested.**
Please see new technical specifications above for this bid

All other terms, conditions and specifications of this Invitation to Bid will remain the same. If you have any questions regarding this addendum, please feel free to contact this office at (850) 617-7181 or email at Bids@FDACG.gov