

STATE OF FLORIDA
Department of Juvenile Justice
Probation Program Office

RESPONDENT COMPARATIVE ANALYSIS TOOL

ITN 10573 - Facility Based Day Treatment services in County/Circuit _____

INSTRUCTIONS: *Negotiation Team members should, through group consensus, rank the Respondent's proposed program services based on the following categories, taking into consideration the initial written responses and Negotiations and any changes to the initial response negotiated and set forth in the Respondent's Memorandum of Negotiation (MON). For each CATEGORY, ranking the Respondent either 1 or 2 (2 being the best), comparing one Respondent's proposed program services against the other Respondent, to determine which Respondent's response provides the best overall value to the Department (Ranking # 1), as evidenced by the highest score and consensus of the Team. This tool will be modified based on the number of Respondent's remaining at this point in the process. If the team is unable to reach group consensus, the lead can elect to use a majority-rules approach to determine the raw score for the component.*

**The Total will be multiplied by the total number of Respondent's included in the Comparative Analysis (i.e., two Respondent's being compared = 300 points x 2 Respondent's = 600 max points available)*

Categories for Comparative Analysis to be determined by Program Area	Category Weights TBD by Program Area	RESPONDENT NAME TBD		RESPONDENT NAME TBD	
CATEGORY	Total Weight Per Category	RAW SCORE 1 or 2	Weighted Score	RAW SCORE 1 or 2	Weighted Score
Smaller Day Treatment Facility/Home Environment (to include size of program, general location in the County, program caseloads, how staff will ensure specialized attention, appealing to program participations to encourage and facilitate attendance)	20				
Transportation (transportation plan shall be fully funded, robust, ensuring door to door transport for each program youth, with plan for back-up transport and additional means of transport to off-site and weekend activities and have sufficient drivers proposed to meet program transport needs)	40				
Individualized Services Planning (to include the YES plan and other assessment planning tools that are used to determine the youth's needs, with appropriate reviews, taking into consideration the youth's individualized needs, family and roadblocks to completion of services)	30				
Delinquency Interventions (those proposed for youth, including the type of Evidence-Based intervention for high risk youth, other types of delinquency interventions offered, the scheduled delivery and planned supervision and oversight of intervention staff and therapists, including on-site or off-site services [referrals]; also, a plan for tracking and reporting fidelity of interventions)	35				

Mental Health / Substance Abuse Treatment Services (the plan for the delivery of Mental Health/Substance Abuse Treatment Services, including assessments to be conducted pursuant to Rule 63N-1, F.A.C. and the delivery of on-site services during program hours, services provided by direct care staff/subcontracted staff, community referrals, how transportation is provided for off-site services)	25				
Supporting Relationships/Constant Supervision (including a strong hands-on approach for all program staff, with activities to form supportive relationships, and a robust plan for supervision that includes multiple contacts as needed with family, school, community and youth)	25				
Structured Activities, Skills Training and Support Services (to include a wide variety of offerings that meet the needs of the youth and improve pro-social decision making, with measurable objectives, and strengthening to youth's ability to be a legitimate job candidate)	20				
Focus on Aftercare (to include how program services focus on preparing the youth to return to the community with skills needed to build a successful future, including transition planning, seeking scholarships/internships, military enrollment assistance, monitoring and follow-up that will assist the youth and lead to the Department's overarching goal of reducing recidivism and turning around the lives of youth)	15				
Family Involvement (to include a high level of family engagement throughout the youth's program participation to include specialized activities and detailed attention to the youth/family/mentor/program relationships, whereby all parties can be connected and bring together what is necessary for a youth's success)	25				
Staffing & Personnel (to include a proposed staffing plan, that exceeds the minimum needs of a FBDT program, to ensure that specialized attention can be delivered to each and every youth, meeting or exceed caseload ratios for case managers, and identifying the duties of each staff member in the program and how each staff member will interact daily with the youth, with supportive one-on-one relationships with each youth where everyone plays a role in seeking youth/family success)	40				
Implementation Plan (to include tasks and dates that ensure services can start by the need by date, a detailed explanation of how the agreement for the Alternative School will be worked out with the three local school boards for the Region proposed)	25				
Quality Improvement, Responsivity, and Sustainability	5				
TOTAL*	305				

Top Scoring Respondent	RESPONDENT NAME
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