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DATE: JUNE 10, 2019

ADDENDUM NO.: 2

BID NO.: FWC 18/19-109

BID TITLE: PROFESSIONAL SERVICES FOR CONTINUING  
CONTRACTS ENVIRONMENTAL RESTORATION

UPDATE: ANSWERS TO WRITTEN QUESTIONS

The enclosed addendum has been issued for consideration in the preparation of your response to the Florida Fish and Wildlife Conservation Commission's (FWC) Solicitation No. FWC 18/19-109, "PROFESSIONAL SERVICES FOR CONTINUING CONTRACTS ENVIRONMENTAL RESTORATION".

**All responses to the subject solicitation must be received no later than 3:00 PM (EST) on Monday, June 24, 2019.**

A response received after the exact time specified will not be considered. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes (F.S.), or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Written notices, formal requests and proceedings must conform with the requirements set forth in Chapter 28-110, Florida Administrative Code (F.A.C.). Protests must be filed with the Purchasing Office, Fish and Wildlife Conservation Commission, 2590 Executive Center Circle, Suite 100, Tallahassee, Florida 32301 within the time prescribed in Section 120.57(3), F.S. and Chapter 28-110, F.A.C.

Sincerely,

Alyssa DeLong,

FWC Procurement Manager

## BEGIN ADDENDUM

### Question #1

Will a business registered with Florida DBPR as a Geology Business be considered “properly licensed in the State of Florida at the time of Statements of Qualifications submittal” to respond as a prime contractor?

Since many areas of expertise needed for this RFQ are geology related, a geology business (teamed with an engineering company) would be a great fit for the environmental resource project tasks / expertise needed for this RFQ.

Many tasks listed in the RFQ are much more aligned with geology business than surveying and mapping, such as “ - ...hydrologic modeling for a variety of aquatic habitat restoration and enhancement projects... Specific project activities may include, but are not limited to, lake drawdowns and accumulated sediment removal; stream-course restorations; weir, berm and dam construction; hydraulic and mechanical dredging; pumping; excavation; bank stabilization; living shorelines establishment, oyster reef and coral restoration and ecological/hydrologic restoration to return areas to a more historic hydroperiod.”

### **ANSWER #1**

A licensed engineering firm must be part of the team.

### Question #2

Is FWC going to select firms by region or statewide?

### **ANSWER #2**

Statewide

### Question #3

Related to the previous question, does a firm need to have a presence near the projects/regional offices running the projects?

### **ANSWER #3**

Firms do not need a presence statewide. However, this could limit the project selection once a firm is selected as a vendor as location is one of the factors for assignment of work on a specific project.

### Question #4

Where are most of the projects located?

### **ANSWER #4**

Projects are located all over the state and project locations vary as funding changes yearly. Current project mix is focused on central and south Florida. However, there is no guarantee that this mix of locations will continue throughout the duration of the contract period.

Question #5

Does FWC have a regional focus related to any other state or federal funding mechanisms?

**ANSWER #5**

No.

Question #6

Do we need to include laboratory, survey, Geotech and archeological subs in the submittal?

**ANSWER #6**

Survey, geotechnical and Historic Preservation clearance subs are a routine/usual part of the project work so yes they should be included. Laboratory subs are used less often and are not required to be part of the submittal.

Question #7

What projects or types is FWC considering and where are these located

**ANSWER #7**

Projects locations are still to be determined.

The following list provides known projects that **may** utilize firms selected under this procurement for FY 19/20.

Hickory Mound Impoundment – at Big Bend WMA – hydrologic assessment/model to determine ways to minimize roadway damage during storm surge events.

Caravelle Ranch WMA – hydrologic assessment and development of restoration plan as required in the management plan.

**Freshwater Projects:**

Osceola N. F. Imperiled Species/Ephemeral Pond Restoration

Lake Okeechobee NW Marsh Revegetation

NW Florida Ephemeral Pond Restoration

Lake Okeechobee Vegetation Management

Apalachicola N.F. Imperiled Species/Ephemeral Pond Restoration

Lake Helen Sediment Removal

**Marine and Estuarine Projects:**

Flagler Dragline Ditch Restoration and Monitoring

NOAA Marine Disaster Recovery

West Bay

St. Marks Spoil Island Remediation

Tarpon Cove

Jones Pier Living Shoreline

Choctawhatchee Living Shoreline

MacArthur State Park Oyster Reef Enhancement

Goffinsville Park Living shoreline

Question #8

Are there any page limits or format guidelines other than the provided forms??

**ANSWER #8**

No

Question #9

Is this contract currently existing and who are the incumbent firms?

**ANSWER #9**

Previous firms were procured under RFSOQ 15/16-26. Firms were selected by region. Selected firms were AECOM, Wood (AMEC Foster Wheeler), Baskerville Donovan, Genesis Group, Hanson Professional Services, Campbell, Spellicy Engineering, Dewberry Engineers, Land and Water Engineering, Royal Consulting Services. Please refer to this RFSOQ posted decision for more details regarding the selection and process.

Question #10

What specific tasks/projects have been or are anticipated under this contract?

**ANSWER #10**

See answer to question #7

Question #11

Where are projects anticipated to be located?

**ANSWER #11**

See answer to question #4

Question #12

With regards to the above referenced RFP, could you please tell me the name of the incumbent firm that currently has this contract?

**ANSWER #12**

See answer to question # 9

**Question #13**

What division of FWC will be administering this contract?

**ANSWER #13**

Public Access Services Office (PASO) will administer this contract.

**Question #14**

If a firm submits, do they have to be qualified for all services? For example, if the firm would like to submit qualifications for bank stabilization, living shoreline establishment, aquatic vegetation planting only, would it be allowed? Or if the firm would like to submit on environmental permitting only would it be allowed?

**ANSWER #14**

A firm can submit for whatever tasks or project type they choose. However, the broader the range of project types would be of greater benefit. It is unlikely that we would have a project with just environmental permitting, so limiting a submittal to only this task would likely not score well overall.

**Question #15**

Is there a list of projects available for this contract? If so, may we please have a copy? Insert your question text here.

**ANSWER #15**

See Answer to Question #7

**Question #16**

Who are the incumbents currently or previously under the Environmental Restoration Professional Services Contract?

**ANSWER #16**

See answer to question #9

**Question #17**

Page 1 of the RFQ, second paragraph states “no fewer than 3 firms...will be selected”, while the following paragraph states “5-10 firms may be selected.” Please clarify how many firms are anticipated to be awarded a contract.

**ANSWER #17**

A short list must consist of no fewer than 3 firms to meet statute criteria. We expect to exceed the minimum number of 3 and short list between 5 and 10 firms in order to be able meet our expected project workload and schedule needs over the duration of this contract.

Question #18

Page 2 of the RFQ, Item 1 “Experience – Does the firm have the local permitting experience for the type of work proposed?” Please specify if FWC has a preferred or specified location(s) in mind.

**ANSWER #18**

For the initial selection, the permitting experience considered is with FDEP, the water management districts and the USACE. Local experience will factor during the assignment of task amongst the selected firms.

Question #19

Page 2 of the RFQ, Item 2 “Scale – Does the project scale correlate to the size of the firm (fit)?” Could FWC share information on project scale other than dollar value of CCNA criteria such as acreage or other scale in order for large firms to properly match expectations of the Criteria

**ANSWER #19**

Part 2 only comes into play once a firm has been selected. This criteria is one of several that will be used to assign a specific project/task assignment. There are no specific ratios. The weighting of the factors will vary based on the project. If the project is small, a smaller firm would be considered and this factor might be considered more heavily than the other factors. However, all factors are considered during the task assignment selection.

Question #20

Will categories be scored for just the Prime firm, or is FWC scoring a firms CCNA proposal response on the full team including subcontractors?

**ANSWER #20**

Scoring is based on the full team.

Question #21

Hydrologic Restoration Evaluation Form

- a. Is the FWC requesting information for the Prime firm only, or for the full team including subcontractors?
- b. Page 5 provides possible points for Location to Proposed Project Table A, and the RFQ scope is listed as
- c. Statewide with no identification of specific projects. Please specify how this category will be scored?
- d. Page 1, Column A 1 states the firm will be scored for “defined and located throughout the state of
- e. Florida.” Please specify how this category will be evaluated and points applied.

- f. Page 1, Column E intends to score Number of Active Projects. Please clarify if the FWC is requesting a list of *all* active projects the firm is working on, or only those for the FWC or that meet certain criteria?

**ANSWER #21**

- a. Full team
- b. Table A has a NA in the location category, so this factor is not considered in the initial selection process.
- c. Projects will be located throughout the State of Florida therefore; no score will be given to any firm for “Miles from Project Site
- d. Yes, all active projects not just FWC. Please refer to Section 5 of the Professional Qualification Supplement (PQS).

**Question #22**

As there is a large number of State agencies including the Water Management Districts, please indicate which State agencies are included in the reference to “Previous Fee Volume for DMS and State Agency Work”.

**ANSWER #22**

Previous Fee Volume for DMS and **all other state agencies.**

**Question #23**

On the Professional Services Evaluation Form states “Past Performance References”. There are no requirements listed for References in the RFQ. Please indicate requirements (i.e. time period, number of references, etc.)

**ANSWER #23**

There are no references required to be submitted with your response. The score referenced above will be given during the interview portion of the process. Selected firms will be required to incorporate past performance references into their presentations.

**Question #24**

Are you expecting to see a summary of our qualifications, ability to do the work and meet evaluation criteria in the Letter of Interest and our full qualifications in the SF330?

**ANSWER #24**

Yes

**Question #25**

Do you want us to include information from subconsultants including resumes and projects?

**ANSWER #25**

Yes

**Question #26**

It does not appear that the PQS identified in “Instructions, 2.” has been uploaded to Vendor Bid System. The evaluation forms have been uploaded. Please clarify if the PQS will be uploaded or if information is to be entered on the evaluation forms.

**ANSWER #26**

The “AE12a - Professional Qualification Supplement (PQS) can be found at the following link:

[https://www.dms.myflorida.com/business\\_operations/real\\_estate\\_development\\_and\\_management/building\\_construction/forms\\_and\\_documents](https://www.dms.myflorida.com/business_operations/real_estate_development_and_management/building_construction/forms_and_documents)

**Question #27**

Has this contract been previously awarded? If so, who are the incumbent firms?

**ANSWER #27**

See the answer to question # 9

**Question #28**

Does FWC expect that each team can provide all the desired expertise listed?

**ANSWER #28**

No

**Question #29**

Does FWC expect that each team can provide requested services throughout the state?

**ANSWER #29**

Yes, we expect that each team can provide services throughout the state. However, once selected, project location and proximity is one of the factors that are considered when picking a firm for a specific task assignment.

**Question #30**

The scope states “...geotechnical, archeological, and other assessments or tasks not specifically mentioned might be performed by others under the responsibility of the selected firm...”. Should each team include stated capabilities in-house or from a subconsultant?

**ANSWER #30**

Either in house or through sub consulting.

**Question #31**

Which state agencies are included under “Volume of DMS and *other Agency Work*”?

**ANSWER #31**

All State Agencies



Question #32

Will specific credit/points be given for state-certified DBE/MBE participation?

**ANSWER #32**

No

Question #33

Is there a page number restriction on the Letter of Interest?

**ANSWER #33**

No

Question #34

Are there specific forms for "Past Performance References"?

**ANSWER #34**

**SEE ANSWER #23.**

Question #35

Can professional Landscape Architecture firms properly submit on this RFQ and be reasonably considered for one of the shortlist positions of awarded firms for this continuing contract, or must every professional firm employee or team with a Professional Engineer registered in the State of Florida?

**ANSWER #35**

A licensed engineering firm must be part of the team.

Question #36

Are any firm(s) currently holding an Environmental Restoration Professional Services Continuing Contract with FWC and, if so, can you provide the firm name(s)?

**ANSWER #36**

See answer to question #9

Question #37

The Advertisement Detail page of the RFSOQ lists the following commodity codes:

- 81101500 Civil engineering
- 81101505 Structural engineering
- 81101508 Architectural engineering
- 81101512 Geographic information system GIS services
- 81101513 Building construction management
- 81151601 Mapping
- 81151604 Land surveying

Are all of these taken into consideration as part of the scoring process? In other words, if a firm/team only provides some of these services, will they be penalized?

**ANSWER #37**

Commodity codes are not inclusive and are provided merely to inform the respondent of the potential types of work. Focus should be on provision of the appropriate skill sets to perform the type of projects listed in the RFSOQ. Also, see Answer #30.

**Question #38**

Would coastal engineering (commodity code 81102101) be considered to fall under the category of civil engineering (commodity code 81101500) for the purposes of this solicitation?

**ANSWER #38**

Yes

**Question #39**

For the Professional Qualifications Supplement (DMS Form AE12a Rev 7/12), does item 4 (Previous Fee Volume) only include fees related to project expertise requested under this solicitation (i.e., the specific commodity codes listed above)? Our firm does a lot of environmental planning work, but this project expertise is not listed as one of the requested commodity codes.

**ANSWER #39**

See definition taken from PQS form located at:

[https://www.dms.myflorida.com/business\\_operations/real\\_estate\\_development\\_and\\_management/building\\_construction/forms\\_and\\_documents](https://www.dms.myflorida.com/business_operations/real_estate_development_and_management/building_construction/forms_and_documents)

**PREVIOUS FEE VOLUME FOR DMS AND STATE AGENCY WORK:** Fee paid to the Prime Firm (excluding portion paid to sub-consultants) previously under contract with DMS and other State of Florida Agencies (excluding educational entities) per previous calendar year(s).

**Question #40**

For the Professional Qualifications Supplement (DMS Form AE12a Rev 7/12), does item 5 (Current Workload) only include projects for Florida state agencies or does it include projects for all types of clients (e.g., federal, private, etc.)?

**ANSWER #40**

Only DMS and other all other state agencies.

**Question #41**

For the Professional Qualifications Supplement (DMS Form AE12a Rev 7/12), item 5 (Current Workload) only includes 20 lines for "Active Projects". If this list is required to include non-state projects (see question 4 above), what should we do if we have more than 20 active projects? Should we add more lines or only list the top 20?

**ANSWER #41**

You may attach a list of numbered projects if you exceed 20 to your response. However, section 5 should only include DMS and other all other state agencies.

**Question #42**

Is there a page limit for the Letter of Interest?

**ANSWER #42**

See answer to question #33

**END ADDENDUM**