



**Eastern Florida**  
**STATE COLLEGE**  
Procurement Services

## INVITATION TO BID

Eastern Florida State College is seeking Bids from qualified contractors to complete all work required for the Mechanical and Electrical Upgrades to Building 16, **Rooms 113** and 145, located on the Cocoa Campus at 1519 Clearlake Rd., Cocoa FL 32922. Plans and specifications for this project are provided herein.

Notice is hereby given that Eastern Florida State College of Cocoa, Florida, requests written sealed BIDs on the items specified on the attached sheet(s).

**Mechanical and Electrical Upgrades**  
**Building 16, **Rooms 113** and 145**  
**Cocoa Campus**  
**BID 18-19-10**  
****Addendum 1****  
**May 14, 2019**

### SCHEDULE OF EVENTS

RELEASE OF BID: May 13, 2019

MANDATORY WALKTHROUGH: May 28, 2019 at 9:00am. This meeting will take place in Building 22, Facilities Services Cocoa Campus, 1519 Clearlake Rd., Cocoa FL 32922. General Information will be given along with the opportunity to walkthrough the area. All questions regarding the scope must be put in writing in an RFI.

REQUESTS FOR INFORMATION DUE: June 4, 2019 at 2:00 pm. You **MUST** email to [collamore@easternflorida.edu](mailto:collamore@easternflorida.edu), and [gilchristl@easternflorida.edu](mailto:gilchristl@easternflorida.edu). No questions will be accepted after this time. Answers to questions regarding this Bid will be posted to the website, by close of business on June 11, 2019.

BID OPENING: June 25, 2019 at 2:00 pm. This public meeting will take place in Building 22, Facilities Complex, Cocoa Campus, 1519 Clearlake Rd., Cocoa, Florida 32922.

The following changes have been made to BID 18-19-10 Mechanical and Electrical Upgrades Cocoa Campus Building 16, Rooms 113 and 145. Please note changes are in *italics*.

- Page 1, First page of BID 18-19-10
- Page 3, GENERAL INFORMATION, PURPOSE
- Page 8, SCOPE OF WORK, SECTION B, ITEMS 1-2

## **GENERAL INFORMATION**

**PURPOSE:** Eastern Florida State College (EFSC) is seeking Bids from qualified contractors to complete all work required for the Mechanical and Electrical Upgrades to Building 16, **Rooms 113** and 145 on the Cocoa Campus located at 1519 Clearlake Rd., Cocoa FL 32922

1. **CONTACT:** All questions regarding this bid must be directed in writing to the Project Coordinator and Procurement Services. All prospective bidders are hereby instructed not to contact any member of the District Board of Trustees, or Eastern Florida State College (EFSC) staff regarding this bid, other than the noted contact persons below, prior to posting of a recommendation of award. Any such contact may be cause for disqualification.

Mr. Andy Collamore  
Project Coordinator  
(321)433-7209  
[collamore@easternflorida.edu](mailto:collamore@easternflorida.edu)

Mr. Lacy Gilchrist  
Procurement Director  
(321)433-7147  
[gilchristl@easternflorida.edu](mailto:gilchristl@easternflorida.edu)

2. **BID SUBMITTAL INFORMATION:** Bidder will submit one (1) original and (2) copies of the BID, complete with all supporting documentation (as required). BIDs must be received before June 25, 2019 at 2:00 pm. EFSC will only receive BIDs at the following location:

Mr. Lacy Gilchrist, Procurement Services  
Eastern Florida State College  
Cocoa Campus - Building 2, Room 157  
1519 Clearlake Road  
Cocoa Florida, 32922

The outside of the sealed envelope/container must be identified as follows:

Bidder's name  
Return address  
BID number and title  
Due date and time

The terms "vendor", "bidder", "responder", "firm", "company" or "contractor" used in this Invitation to Bid (ITB) or any subsequent documents or communications related to this BID are interchangeable and mean the entity submitting a BID and seeking to enter into a contract for the goods and/or services requested herein.

## **CONTRACTOR RESPONSIBILITY**

**SCOPE OF WORK:** Eastern Florida State College (EFSC) is seeking Bids from qualified contractors to complete all work required for the Mechanical and Electrical Upgrades to Building 16, **Rooms 113** and 145 on the Cocoa Campus located at 1519 Clearlake Rd., Cocoa FL 32922. All plans and specifications for this project are detailed in the files to be downloaded.

- A. Please reference the Drawings and Specifications provided under this bid solicitation from Cape Design Engineering Company. A detailed scope of work is defined in both of these documents and can be downloaded in PDF format at <http://www.easternflorida.edu/administration-departments/procurement/solicitation-bids/index.cfm>. Click on 18-19-10. If you have trouble with the download contact [gilchristl@easternflorida.edu](mailto:gilchristl@easternflorida.edu).
- B. Download the following files separately:
- 1) 2019.02.20 - Cocoa Building 16 Mechanical and Electrical Upgrades to **Rooms 113** and 145 - Bid Set Drawings
  - 2) 2019.02.20 - Cocoa Building 16 Mechanical and Electrical Upgrades to **Rooms 113** and 145 - Bid Set Specs
- C. All work should be scheduled through the Project Coordinator, Andy Collamore, (321) 433-7209, [collamore@easternflorida.edu](mailto:collamore@easternflorida.edu).

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