

ADDENDUM #003

Solicitation Number: RFQual-20-025

Solicitation Title: Construction Management (CM) Services for Mental Health Renovations at Wakulla CI Annex and Santa Rosa CI Annex

Opening Date/Time: June 10, 2020 at 3:30 p.m., Eastern Time (E.T.)

Addendum Number: 003

Addendum Date: May 27, 2020

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

This Addendum includes the Department's written answers to the written questions received.

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**Responses to Written Questions
RFQual-20-025
Construction Management (CM) Services for Mental Health Renovations at Wakulla CI Annex and Santa Rosa CI Annex**

Question Number	Question	Answer
1	Please provide current plans and specs and or conceptual work from all architects and engineers.	<p>All public documents related to RFQual-20-025 are accessible on the Vendor Bid System at:</p> <p>http://www.myflorida.com/apps/vbs/vbs_www.ad_r2.view_ad?advertisement_key_num=151918.</p> <p>The Department identifies plans, specifications, and/or conceptual work for the Project as “Restricted.” Firms must complete Exhibit A to this Addendum, Nondisclosure Agreement, and submit it to purchasing@fdc.myflorida.com to request access to Restricted materials. Requests for Restricted materials must be received by the Department by 5:00 p.m., E.T. on June 9, 2020.</p> <p>Additionally, the Department selected The Lunz Group, Inc. to provide Architectural/Engineering services for design of the Secure Housing Units. Please see:</p> <p>Agency Contract ID: FDCAE066 Link to FACTS: https://facts.fldfs.com/Search/ContractDetail.aspx?AgencyId=700000&ContractId=AE066</p> <p>The Department selected Barnett Fronczak Barlowe Architects to provide Architectural/Engineering services for the design of the Medical In-Patient Addition. Please see:</p> <p>Agency Contract ID: FDC-AE060, LOA001 Link to FACTS: https://facts.fldfs.com/Search/ContractDetail.aspx?AgencyId=700000&ContractId=AE060</p>

Question Number	Question	Answer
		<p>The Department selected MLD Architects to provide Architectural/Engineering services for design of the Front and Rear Support Building Renovations. Please see:</p> <p>Agency Contract ID: DC AE-14-080, LOA #28 Link to FACTS: https://facts.fldfs.com/Search/ContractDetail.aspx?AgencyId=700000&ContractId=AE080</p>
2	Please provide any photos available from architects, engineers, and owners.	Section C, Site Description, provides aerial photographs of the work sites for Wakulla Correctional Institution Annex and Santa Rosa Correctional Institution Annex. Additional photographs are not available.
3	It is our understanding that site visits are likely not possible or to be determined. Please provide notice in future if allowed.	The Department determined that site visits were not necessary for this selection. The Department will notify Firms of any changes regarding site visits via the Vendor Bid System.
4	Please provide current Covid-19 protocol for workers in facilities.	<p>Vendors/Contractors must submit to the Department's current screening measures. Contractors must self-report if they have relevant symptoms and travel history/exposure, including:</p> <ul style="list-style-type: none"> • Fever • Acute respiratory illness*(cough and/or shortness of breath) • Travel history to an impacted are OR have had contact with a person who has the above travel history and is ill. <p>Contractors must practice good health habits that include handwashing, sneeze/cough into their elbow, put used tissues in a waste receptacle, and to wash hands immediately after using tissues. Additionally, Contractors must submit to the Department's active screening measures, which includes a brief interview to determine present health symptoms and travel history. All Contractor Staff must also submit to a temperature check and wear cloth face coverings (CFCs) when present in secured areas within the compound.</p> <p>The Department reserves the right to modify these guidelines, as necessary.</p>

Question Number	Question	Answer
5	<p>We are interested in the furniture package for this project. Will you be using the CM or purchasing your products directly? Have you established a furniture package?</p>	<p>The Department has not developed a furniture package and the selected CM will not provide a furniture package.</p> <p>The Department will purchase any required furniture in a separate procurement action.</p>
6	<p>We manufacture an aspiration detector called VESDA that we have successfully deployed in many prisons including Wake County Detention Center in Raleigh, NC and Riker’s Island Detention Center in NYC. We would like to have the opportunity to present this solution to the Architect and Electrical Engineer for the above referenced renovation, as well as have the opportunity to present this solution to your engineers at the Department of Mental Health/Corrections.</p> <p>Who would be the best person to contact in your department to find out that information?</p>	<p>The Firms providing architectural and engineering services for this Project are: The Lunz Group, Inc., Barnett Fronczak Barlowe Architects, and MLD Architects. These firm would be the appropriate points of contact.</p>
7	<p>a. Will this submittal be postponed? b. How are we to submit the sealed documents if your office is closed?</p>	<p>a. The Department will notify Firms of any changes via the Vendor Bid System. b. Department offices are closed to the public per Executive Order 20-52. However, the Department is open and conducting business operations and is therefore able to accept delivery of documents via mail or hand delivery, as described in Section 2 of the selection.</p>
8	<p>Where may I find the Pre-Qualification paperwork for this project?</p>	<p>The Department is not pre-qualifying Firms prior to the submission of sealed qualifications, as a separate pre-qualification period is not required for this selection.</p>
9	<p>I wanted to reach out to you to ask if you have any control over what carrier transports the materials needed for this project once it is awarded or if it is controlled by the construction firm that won the bid?</p>	<p>The Construction Manager and their respective subcontractors are responsible for arranging shipping of all materials required for this Project.</p>

Question Number	Question	Answer
10	<p>a. I am wondering if you have an estimated budget and start date for the RFQ Construction Management Services - Mental Health Renovations at Wakulla Annex and Santa Rosa Annex project (# 20-025)?</p> <p>b. Also, do you release planholder's lists for your projects and if so, can you send me a copy?</p>	<p>a. Section 1, Project Description, provides the estimated budget for the Project and Attachment I, Section E, Preliminary Schedule, provides the estimated construction start date.</p> <p>b. The Department does not maintain a plan holder's list for projects.</p>
11	<p>a. Has an architecture firm been selected for the design of the mental health facility renovations?</p> <p>b. Which facilities will be impacted?</p> <p>c. Where can I learn more about this project?</p>	<p>a. Yes, please see the Answer to Question Number 1.</p> <p>b. The Project will be completed at Wakulla Correctional Institution and Santa Rosa Correctional Institution.</p> <p>c. Please see the Answer to Question Number 1.</p>
12	<p>I would like to get the non-disclosure form in order to obtain the drawings for the subject-referenced projects as discussed in this morning's informational meeting.</p>	<p>Please see the Answer to Question Number 1.</p>
13	<p>We would like to request the additional information requested on the conference call this morning.</p>	<p>Please see the Answer to Question Number 1.</p>
14	<p>Given the COVID-19 social distancing, is there some alternative for the reference forms? Majority of our clients are working remotely and do not have access to a notary. Would it be possible to return the reference forms by email?</p>	<p>No, the Department requires notarization of the reference forms. Given the estimated construction costs associated with this Project, it is important that self-completed references, from interested Firms, are attested by a notary, as required.</p>
15	<p>Clause 3.8.3. on Page 10 of the RFQ requires the reference forms to be certified by a notary public. Given the current changes in the working environment as a result of COVID-19 many of our references are working remotely and do not have access to a notary. Would it be possible make exception for this requirement due to the restrictions that many are facing? Thank you for your consideration.</p>	<p>Please see the Answer to Question Number 14.</p>

Question Number	Question	Answer
16	We are concerned that given the current state of things it is going to be extremely difficult to get page 1 of the Attachment III notarized by someone witnessing the signature of the reference. Is there any way this can or will be change prior to the submittal deadline?	Please see the Answer to Question Number 14.
17	We did not participate in the informational meeting on April 15 th . Would this preclude us from submitting a response to the RFQ?	No, the Informational Meeting held on April 15, 2020, was not mandatory, so failure to attend would not preclude a Firm's response from being considered.
18	<p>a. I am inquiring whether the above project is out for a hard bid or just trying to find a CM at risk or design build team to be selected.</p> <p>b. I also would like to know who influences the design details/specifications. Is there a selected architectural firm? If so who is it?</p>	<p>a. This selection process is being utilized to select a CM at risk for the work at Santa Rosa Correctional Institution and Wakulla Correctional Institution. Firms should submit sealed qualifications in accordance with Section 2.</p> <p>b. Please see the Answer to Question Number 1.</p>
19	In 3.4.5 the FDC asks for us to provide "the allotted number of days" for each CSI team member to complete their project responsibilities. What project phases are included when offering these days? For example, are we including the design, preconstruction and construction phase services when calculating the number of days?	Firms should include the pre-construction and construction phase of the Project to calculate the number of days. Please see the Answer to Question Number 1, which provides a mechanism whereby Firms may review architectural/engineering plans by submitting a completed non-disclosure agreement.
20	3.8.3 states that "Current or former employees of the Department may NOT be used and will NOT be accepted as references" for the Attachment III Reference Form and Questionnaire. Does this also apply to the listed references for 3.8.1.1 and 3.8.2?	Yes, this requirement applies to all required references.
21	We are concerned that given the current state of things it is going to be extremely difficult to get page 1 of the Attachment III notarized by someone witnessing the signature of the reference. Is there any way this can or will be changed prior to the submittal deadline?	Please see the Answer to Question Number 14.

Question Number	Question	Answer
22	Are we required to provide copies of the 3.12.1 financial documents in each hard copy of our RFQual submittal including the original, or do we simply provide one sealed copy separately from our RFQual submittal?	No, Firms should include one (1) sealed copy of Tab 12, Financial Capability, along with, but sealed separately from, the original sealed qualification. In addition, per Section 3.12, this Tab must also be saved as a separate document on the electronic copy of the sealed qualification.
23	It was our understanding from the pre-submittal conference call that there were project documents that would be provided to Construction Managers if a written request was sent. Is that the case? I apologize if we misunderstood.	Please see the Answer to Question Number 1.
24	We are interested in bidding on the project below. Can you please let me know how to obtain more information on it	Please see the Answer to Question Number 1.
25	I am wondering if you have an planholder's list or bidder's list for the RFQ Construction Management Services - Mental Health Renovations at Wakulla Annex and Santa Rosa Annex project (# 20-025)?	Please see the Answer to Question Number 10.b.
26	Do we need to make an appointment to drop off the RFQ?	Please see the Answer to Question Number 7.b.
27	I was wondering if you might have any information on: a. The pre bid sign in sheet? b. A possible plan holders list for the project mentioned above? c. If so would you please email it to me?	a. Please see Exhibit B to this Addendum. b. Please see the Answer to Question Number 10.b. c. Please see the Answer to Question Number 10.b.
28	Would like some additional information to provide a proposal for services.	Please see the Answer to Question Number 1.

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**Nondisclosure Agreement for Restricted Information
FDC RFQual-20-025**

In connection with FDC RFQual-20-025 the Florida Department of Corrections (“FDC”) is disclosing to your business information, procedures, technical information, proprietary/confidential information, and/or ideas identified as “Restricted”.

In consideration of any disclosure and any Restricted information provided by FDC concerning FDC RFQual-20-025, you agree as follows:

1. You will hold in confidence and not possess or use (except to evaluate and review in relation to this RFQual) or disclose any Restricted information except information you can document (a) is in the public domain through no fault of yours, (b) was properly known to you, without restriction, prior to disclosure by FDC, or (c) was properly disclosed to you by another person without restriction, and you will not reverse engineer or attempt to derive the composition or underlying information, structure or ideas of any Restricted information. The foregoing does not grant you a license in or to any of the Restricted information.
2. If you decide not to proceed with the proposed business relationship or if asked by FDC, you will promptly return all Restricted information and all copies, extracts, and other objects or items in which it may be contained or embodied.
3. You will promptly notify FDC of any unauthorized release of Restricted information.
4. You understand that this statement does not obligate FDC to disclose any information or negotiate or enter into any agreement or relationship.
5. You acknowledge and agree that due to the unique nature of the Restricted information, any breach of this agreement would cause irreparable harm to FDC for which damages is not an adequate remedy and that the FDC shall therefore be entitled to equitable relief in addition to all other remedies available by law.
6. The terms of this Agreement will remain in effect with respect to any particular Restricted information until you can document that it falls into one of the exceptions stated in Paragraph 1 above.
7. This Agreement is governed by the laws of the State of Florida and may be modified or waived only in writing. If any provision is found to be unenforceable, such provision will be limited or deleted to the minimum extent necessary so that the remaining terms remain in full force and effect. The prevailing party in any dispute or legal action regarding the subject matter of this Agreement shall be entitled to recover attorneys’ fees and costs.

Acknowledged and agreed on _____, 2020

By: _____
(Signature)

Name: _____
(Printed)

Title: _____

Company Name: _____

Exhibit B
Informational Meeting Attendance Sheet

FDC RFQual-20-025

April 15, 2020 at 10:00 a.m., Eastern Time (ET)

<u>Name</u>	<u>Company/Organization</u>	<u>Email Address</u>
Lacy Perkins	FDC Procurement	Lacy.perkins@fdc.myflorida.com
Christian DeRocco	FDC Procurement	Christian.derocco@fdc.myflorida.com
William Gravely	FDC FMBC	William.gravely@fdc.myflorida.com
Chuck Bozeman	FDC FMBC	Chuck.bozeman@fdc.myflorida.com
Kevin Townsend	FDC FMBC	Kevin.townsend@fdc.myflorida.com
Ronald Rega	FDC FMBC	Ronald.rega@fdc.myflorida.com
Kent Bass	FDC FMBC	Kent.bass@fdc.myflorida.com
Mark Archer	CPPI	Mark.archer@cpqi.com
Frank Broen	CPPI	fbroen@teachamerica.com
Scott Brewer	Allstate Construction	sbrewer@allstateconstruction.com
Audra Davis	Allstate Construction	adavis@allstateconstruction.com
Kasey Diehl	Ajax Building	Kasey.diehl@ajaxbuilding.com
John Griffin	Cook Brothers Incorporated	Jrg@cookbrothersinc.com
Norman McMillan	CSI Contracting	nm@csi-contracting.com
Calvin Peterson	CPPI	Calvin.peterson@cpqi.com
Nick Randazzo	CPPI	Nick.randazzo@cpqi.com
Scott Watson	CSI Contracting	sw@csi-contracting.com
Allan Wooden	Ajax	Allan.wooden@ajaxbuilding.com

Informational Meeting Attendance Sheet

FDC RFQual-20-025

April 15, 2020 at 10:00 a.m., Eastern Time (ET)

<u>Name</u>	<u>Company/Organization</u>	<u>Email Address</u>
Russ Barber	Cook Brothers Incorporated	Jrg@cookbrothersinc.com
Renae Caldwell	Cook Brothers Incorporated	Jrg@cookbrothersinc.com
Jay Smith	Ajax	jay@ajax.com