

ADDENDUM ACKNOWLEDGEMENT FORM
Addendum No. 1

SOLICITATION NO.: 19-ITB-001-LAJ

SOLICITATION TITLE: **General Contractors for CDBG-DR Irma Program**

OPENING DATE: **September 26,2018**

DATE: **September 21, 2018**

Please be advised that the following changes are applicable to the original specifications of the above referenced ITB:

Additions to the Specifications are indicated by underscore, deletions are indicated by a ~~strike through~~.

Attachment ~~X~~ is now being changed to Attachment L

MANDATORY REQUIREMENTS FOR EVALUATION

- A. It is **MANDATORY** that the Respondent submits its bid in the format prescribed and within the time frame specified in Section B.6, Calendar of Events.

- B. It is **MANDATORY** that the Respondent return one (1) original, signed and sealed bid package along with three (3) paper copies and one (1) electronic copy of the sealed bid (on compact disc).

Required original signed attachments are as follows:

- 1. DEO Solicitation Acknowledgement Form
 - 2. Attachment A – Reference Form
 - 3. Attachment B – Bid Cost Response
 - 4. Attachment C – Drug Free Workplace Certification
 - 5. Attachment D – Disclosure Statement/Conflict of Interest
 - 6. Attachment E – Certification Regarding Debarment
 - 7. Attachment F – Certification Regarding Lobbying
 - 8. Attachment K - Principle Place of Business and Foreign State Preferences Form
 - 9. Provide copy of DBPR contractor license
 - 10. Provide copy of all appropriate license, credentials and certifications to perform work in the applicable regions
 - 11. Attachment ~~X~~ L List of Subcontractors
- C. It is **MANDATORY** that the Respondent complies with the following statutory requirements: (list if applicable)

 - D. It is **MANDATORY** that the Respondent submits one (1) original Addendum Acknowledgement Form for each addendum or clarification to this solicitation which has been signed and dated by an individual authorized to bind the Respondent. This mandatory requirement is only applicable if one (1) or more addendums are posted.

 - E. It is **MANDATORY** for all of the qualifications listed in Attachment I, that supporting documentation and certifications be provided to prove the respondent's capability.

 - F. If a Respondent fails to submit all completed documentation with its bid, DEO reserves the right, but has no duty, to contact the Respondent by telephone for submission of this document via email. This right may be exercised when the bid has met all other requirements of the solicitation.

The use of the terms "shall", "must", or "will" within these solicitation documents indicate a MANDATORY requirement or condition.

ATTACHMENT X- L
LIST OF SUBCONTRACTORS

Each Respondent shall submit with its response a list of the subcontractors who will perform work under the contract(s) that result from this solicitation. The Respondent shall have determined to its complete satisfaction that a listed subcontractor has been successfully engaged New building construction, general site work, mobile home unit demolition, haul off, rehabilitation, repairs and renovations to existing structures that meet the Housing Repair Program requirements, professional engineering design, and environmental remediation services, estimating services, inspections and construction administration. as required by this solicitation and is qualified to provide the services for which it is listed.

In the event that no subcontractor will be used, this list shall be returned indicating “No subcontractors will be used.”

NO SUBCONTRACTORS WILL BE USED:

Subcontractor Name:	
Business Type:	
Address:	
City and Zip	
Phone #	
Licenses #	

Subcontractor Name:	
Business Type:	
Address:	
City and Zip	
Phone:	
License #	

Subcontractor Name:	
Business Type:	
Address:	
City and Zip	
Phone #	
Licenses #	

Subcontractor Name:	
Business Type:	
Address:	
City and Zip	
Phone:	
License #	

 *Authorized Representative's Signature

 *Typed Name and Title of Authorized Representative

*This individual must have the authority to bind the respondent.

ATTACHMENT H
BID PACKAGE CHECKLIST

To ensure that your bid can be accepted, please be sure the following items are completed and enclosed. This checklist is provided merely for the convenience of the Respondent and may not be relied upon in lieu of the instructions or requirements of this solicitation. If a Respondent fails to submit all completed documentation with its bid, DEO reserves the right, but has no duty, to contact the Respondent by telephone for submission of this document via email. This right may be exercised when the bid has met all other requirements of the solicitation.

Check off each of the following:

- ___ 1. The DEO Solicitation Acknowledgement Form has been completed, manually signed, and enclosed in the original bid.

In the event that Respondents submit a bid as a joint venture, each member of the joint venture must complete and sign a separate Solicitation Acknowledgement Form.

- ___ 2. The Reference Form (Attachment A) has been completed with three references as required in solicitation and enclosed in the bid.

- ___ 3. The Solicitation Cost Sheet (Attachment B) has been completed, reviewed for accuracy, signed by authorized representative, and enclosed in the bid. The authorized representative must have the authority to bind the Respondent.

- ___ 4. The Drug Free Workplace Certification (Attachment C), Disclosure Form (Attachment D), Debarment Form (Attachment E), Lobbying Form (Attachment F), and the In-State Preference Form (Attachment K), List of Subcontractors (Attachment L) have been read, completed, signed, and enclosed in the original bid, if applicable.

- ___ 5. The Certified Minority Business Enterprise Certificate (CMBE) has been enclosed in the bid, if applicable.

- ___ 6. The Respondent's bid addresses the State's four (4) objective State Project Plans to support, to the extent applicable to the items/services covered by this solicitation: Environmental Considerations, Drug Free Workplace, Use of Respect; and Use of PRIDE.

- ___ 7. The Scope of Work, Section C has been thoroughly reviewed for compliance to the solicitation requirements.

- ___ 8. The www.myflorida.com website has been checked and any Addenda posted have been completed, signed, and enclosed in the original bid.

- ___ 9. The original bid must be received, at the location specified, prior to the Bid Opening Date and Time designated in the Invitation to Bid Document.

- ___ 10. One (1) original signed and sealed bid package marked "Original", one (1) copy of the signed original marked "Copy", one (1) electronic copy of the signed and sealed bid package (on compact disc), and one (1) original, signed **Redacted** sealed bid package

electronic copy (on compact disc) must be submitted to DEO in accordance with Section B.6.

- ___11. On the lower left hand corner of the envelope transmitting your original bid, write in the following information:

*Authorized Representative's Signature

*Typed Name and Title of Authorized Representative

*This individual must have the authority to bind the respondent.