

ADDENDUM # 001

Solicitation Number: ITN #15-FDC-113

Solicitation Title: Comprehensive Healthcare Services- Medical and Hospital Operations at the Reception and Medical Center

Opening Date/Time: March 31, 2016 at 2:00 p.m. (Eastern Time)

Addendum Number: One (1)

Please be advised that the changes below are applicable to the original specifications of the above referenced solicitation.

This addendum includes the following:

1. Revisions to Pages 5 and 180, regarding the Site Visit time and Location.

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes (F.S.), or failure to post the bond or other security required by law, within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, F.S.

TIMELINE
ITN# 15-FDC-113

EVENT	DUE DATE	LOCATION
Release of ITN	December 18, 2015	Vendor Bid System (VBS): http://vbs.dms.state.fl.us/vbs/main_menu
<u>Mandatory</u> Pre-Bid Conference and Site Visit	January 21, 2016 at 10:00 a.m. p.m. , Eastern Time	Florida Department of Corrections Reception and Medical Center (RMC) 7765 S County Road 231 Lake Butler, FL 32054
Questions Due	February 18, 2016 Prior to 5:00 p.m., Eastern Time	Submit to: Florida Department of Corrections Bureau of Support Services, TBD Email: purchasing@mail.dc.state.fl.us <i>(reference solicitation number in subject line)</i>
Anticipated Posting of Answers to Submitted Questions	March 10, 2016	Vendor Bid System (VBS): http://vbs.dms.state.fl.us/vbs/main_menu
Sealed Replies Due and Opened	March 31, 2016 at 2:00 p.m., Eastern Time	Florida Department of Corrections Bureau of Support Services, TBD 501 South Calhoun Street Tallahassee, Florida 32399
Evaluation Team Meeting	April 14, 2016	Florida Department of Corrections Bureau of Support Services, TBD 501 South Calhoun Street Tallahassee, Florida 32399
Anticipated Negotiations	May-June, 2016	Florida Department of Corrections Bureau of Support Services, TBD 501 South Calhoun Street Tallahassee, Florida 32399
Anticipated Posting of Intent to Award	June, 2016	Vendor Bid System (VBS): http://vbs.dms.state.fl.us/vbs/main_menu

The site visit shall occur according to the following schedule and interested parties shall meet at the main gate for admittance to the facility. All Department security procedures shall apply. Each site visit will also include a brief pre-solicitation meeting and afford Vendors the opportunity to ask questions.

SITE VISITS SCHEDULE			
Institution	Address	Date	Time
Reception and Medical Center (RMC)	7765 S County Road 231 Lake Butler, FL 32054 5850 East Milton Road Milton, Florida 32583-7914	January 21, 2016 January 13, 2016	<u>10:00 a.m.,</u> <u>Eastern</u> <u>Time</u> 9:00 a.m. (Central Time)

Persons present as attendees must be the same individuals for whom information was provided and must be approved by Department/Institution staff. For security reasons, admittance of any Vendors not previously approved is at the sole discretion of the Institution, and Vendors who did not seek prior approval may be denied access. Attendees must present photo identification at the site.

The site visit is an opportunity to tour the facility and is vital to understanding the desired services sought by the Department. The Department will accept verbal questions during the site visit and will make a reasonable effort to provide answers at that time. Impromptu questions will be permitted and spontaneous answers provided; **however, parties should clearly understand that the Department will issue a written response ONLY to those questions subsequently submitted in writing in accordance with Section 4.3.** This written response will be provided to all prospective Vendors as an addendum to the ITN and shall be considered the Department's official answer or position as to the question or issue posed.

Verbal answers and discussions are for informational purposes only and shall not be binding upon the Department.

4.1 Addenda

The Department will post all addenda and materials relative to this procurement on the Florida Vendor Bid System at http://www.myflorida.com/apps/vbs/vbs_www.main_menu. **Interested parties are responsible for monitoring this site for new or changing information relative to this procurement.** Vendors are responsible for ensuring that all addendums have been read and incorporated, as applicable, in their Reply.

4.2 Cost/Price Discussions

Any discussion by a Vendor with any employee or authorized representative of the Department involving cost or price information, occurring prior to posting of the Notice of Agency Decision, will result in rejection of said Vendor's Reply.

4.3 No Prior Involvement and Conflicts of Interest