



MEMORANDUM

ADDENDUM NO. 3

Date: February 25, 2020

To: Bidders

From: Amanda Cruz *AC*
Procurement Specialist
Florida's Turnpike Enterprise

Subject: DOT-ITB-20-8025-AC
GENERATOR, FUEL TANK AND AUTOMATIC TRANSFER SWITCH (ATS) REPLACEMENT
AT MID-BAY BRIDGE ADMINISTRATION BUILDING, SR 293, MILEPOST 5.0

Bidders and other interested parties are informed that the above referenced documents are hereby revised, changed and supplemented as set forth below:

1. The Advertisement Section, Page 1, has been amended as follows:
 - The bid due date has been changed from Friday, February 28, 2020 2:30 P.M. to Thursday, March 5, 2020 2:30 P.M.
2. The Bid Registration Form, Bid Due Date & Time (On or Before) has been changed from Friday, February 28, 2020 2:30 P.M. to Thursday, March 5, 2020 2:30 P.M.
3. The Introduction Section, Page SC2, Section 2 Timeline has been amended to revise the following scheduled dates:
 - The Bid Due/Public Opening date has been changed from Friday, February 28, 2020 2:30 P.M. to Thursday, March 5, 2020 2:30 P.M.
 - The Posting of the Intended Award has been changed from Monday, March 9, 2020 5:00 P.M. through Thursday, March 12, 2020 5:00 P.M. to Monday, March 16, 2020 5:00 P.M. through Thursday, March 19, 2020 5:00 P.M.

Please remove Advertisement Section, Page 1, Bid Registration Form, and Introduction Section, Page SC2 and replace it with the revised Advertisement Section, Page 1, Bid Registration Form, and Introduction Section, Page SC2, Dated February 25, 2020.

The Bidder shall acknowledge receipt of each addenda to this Invitation to Bid by completing Form No. 6, Addenda Acknowledgement Form and enclosing the same with your Bid Package. Please remember to replace the pages in your bid package with the attached revised pages.

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

ADVERTISEMENT
INVITATION TO BID
STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FLORIDA'S TURNPIKE ENTERPRISE

Sealed Invitation to Bid Packages will be received by the State of Florida, Department of Transportation, Florida's Turnpike Enterprise, Contractual Services Office, Building 5315 on Florida's Turnpike, Milepost 263.0, Turkey Lake Service Plaza, Ocoee, Florida, 34761, on or before **2:30 P.M. (local time) on Thursday, March 5, 2020** for the following project:

BID NO.: DOT-ITB-20-8025-AC

SCOPE: The Florida Department of Transportation, Florida's Turnpike Enterprise (hereinafter referred to as the "Department") seeks the services of a licensed, insured, and experienced Vendor to provide all labor, materials, equipment, and incidentals necessary to perform the replacement of existing emergency standby generator, fuel tank and automatic transfer switch (ATS) including providing temporary portable emergency standby generator at Mid-Bay Bridge Administration Building. All equipment and materials used by the Vendor shall be completely free of any type of asbestos materials.

Vendor's Qualifications

The Vendor shall maintain and keep in force throughout the life of the Contract, renewals, and extensions, the requirements specified below. Failure of the Vendor to comply with these requirements will be sufficient grounds for the Department to declare the Vendor in accordance with the terms of Section 6; Termination and Default, of the Standard Written Agreement.

- **Certification and Registration**

The Vendor providing services shall hold and keep in force during the term of the Contract, a valid and current certificate/license, in accordance with the laws of the State of Florida, authorizing the Vendor, or approved sub-vendor, to perform the specified work and have all required federal, state, and local licenses and permits. A copy of all required licenses and/or certifications for this Contract shall be submitted and included with the Vendor's bid package.

All sub-vendors shall be properly licensed meeting the requirements under the respective trade category for the work to be performed under this Contract.

- **Business Location**

The Vendor shall have a current and valid Business Tax Receipt which states the name of the Vendor, street address of the business where all the work covered under the Contract will be handled, and the type of work that the Business Tax Receipt is issued for (which must be for the same type of services required in the Contract). If awarded the Contract, the Vendor shall be required to provide the Department verification of a Business Tax Receipt in the county the services are being provided (Okaloosa) at the Pre-work Conference.

- **Certification of Experience**

The organized business enterprise (e.g. corporation, LLC or sole proprietorship) shall have been licensed and actively involved in the type of business requested in the scope of work for this Contract for a minimum of three (3) years. The Vendor shall submit documentation of the work experience with its bid package.

- **Performance Bond**

Prior to commencement of any services pursuant to this Contract and at all times during the term hereof, including renewals and extensions, the Vendor will supply to the Department and keep in force a bond provided by a surety company authorized to do business in the State of Florida, payable to the Department and conditioned for the prompt, faithful, and efficient performance of this Contract according to the terms and conditions hereof and within the time periods specified herein, and for the prompt payment of all persons furnishing labor, materials, equipment, and supplies therefore.

State of Florida
Department of Transportation
Florida's Turnpike Enterprise
Contractual Services Office
P.O. Box 613069
Ocoee, Florida 34761-3069

INVITATION TO BID REGISTRATION

PLEASE COMPLETE AND RETURN THIS FORM ASAP

TO Amanda.Cruz@dot.state.fl.us OR FAX TO 407-264-3058 Attn: Amanda Cruz.

Bid Number: DOT-ITB-20-8025-AC

Title: GENERATOR, FUEL TANK AND AUTOMATIC TRANSFER SWITCH (ATS) REPLACEMENT AT MID- BAY BRIDGE ADMINISTRATION BUILDING, SR 293, MILEPOST 5.0

Bid Due Date & Time (On or Before): March 5, 2020 at 2:30pm

Potential bidders should notify our office by returning this Bid Registration Form as soon as possible after downloading. Complete the information below and fax or e-mail *this sheet only* to the Florida Department of Transportation Procurement Office at 407-264-3058, or e-mail to amanda.cruz@dot.state.fl.us

THE INVITATION TO BID DOCUMENT YOU RECEIVED IS SUBJECT TO CHANGE. Notice of changes (Addenda), will be posted on the Florida Vendor Bid System at:

http://www.myflorida.com/apps/vbs/vbs_main_menu

Under "Vendor Bid System" Click on "Search Advertisements"

Click on the Drop menu for Agency and Select "Department of Transportation"

Scroll down and Click on "Advertisement Search"

Locate the "ITB" number.

It is the responsibility of all potential bidders to monitor this site for any changing information prior to submitting your bid.

Company Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Fax Number: _____

Contact Person: _____

Internet E-Mail Address: _____

For further information on this process, e-mail or telephone: Amanda Cruz at amanda.cruz@dot.state.fl.us or (407-264-3411)

INTRODUCTION SECTION

1) INVITATION

The State of Florida Department of Transportation, Florida's Turnpike Enterprise (hereinafter referred to as the "Department") is soliciting written bids from qualified bidders to establish a contract to provide all labor, materials, equipment, and incidentals necessary to perform the replacement of existing emergency standby generator, fuel tank and automatic transfer switch (ATS) including providing temporary portable emergency standby generator at Mid-Bay Bridge Administration Building. It is anticipated that a Notice to Proceed will be issued within sixty (60) calendar days after Contract execution, and the work shall be completed within sixty (60) calendar days thereafter.

For the purpose of this document, the term "bidder" means the bidder acting on its own behalf and those individuals, partnerships, firms, or corporations comprising the bidder's team. The term "bid package" means the complete response of the bidder to the Invitation to Bid including properly completed forms and supporting documentation. After the award, said bidder will be referred to as the "Vendor."

2) TIMELINE

Provided below is a list of critical dates and actions. These dates are subject to change. Notices of changes (Addenda) will be posted on the Florida Vendor Bid System at http://www.myflorida.com/apps/vbs/vbs_main_menu (click on "Search Advertisements," click on the drop-down arrow beside the box under Agency, select DEPARTMENT OF TRANSPORTATION, then go to the bottom of the same page and click on Advertisement Search) under this bid number. It is the responsibility of all potential bidders to monitor this site for any changing information prior to submitting a bid.

<u>ACTION / LOCATION</u>	<u>DATE</u>	<u>LOCAL TIME</u>
A PRE-BID CONFERENCE WILL NOT BE HELD		
DEADLINE FOR TECHNICAL QUESTIONS Via email to Amanda.Cruz@dot.state.fl.us Reference DOT-ITB-20-8025-AC in the subject box. There is no deadline for administrative questions.	02-21-2020	5:00 PM
BIDS DUE (ON OR BEFORE)/PUBLIC OPENING Florida Turnpike Headquarters Florida Turnpike M.P. 263.0 Turkey Lake Service Plaza, Bldg. 5315 Ocoee, Florida 34761 Room 2167 (See Note 1 & 2)	03-05-2020	2:30 PM
POSTING OF INTENDED DECISION/AWARD Internet's Vendor Bid System	03-16-2020 03-19-2020	5:00 PM through 5:00 PM

(Note 1: All meetings listed above are open to the public).

(Note 2: It is the bidder's responsibility to assure that the bid is delivered to the proper place on or before the bid due date and time. Bids which for any reason are not so delivered will not be considered).

3) BID OPENING AGENDA

The sealed bids will be opened by the Department's Procurement Office personnel at the date, time and location referenced in the Timeline. All bid openings are open to the public and will be conducted according to the following agenda:

Opening remarks – By Department Procurement Office personnel. (Approximately two (2) minutes).

Public input period – Public input related to the bid solicitation. (Maximum of fifteen (15) minutes total)

Bids opened – At conclusion of public input or fifteen (15) minutes, whichever occurs first, timely bids received will be opened with bidder's name and prices to be read aloud.

Adjourn - After all bids received timely have been opened, the meeting will be adjourned.