

FLORIDA DEPARTMENT OF TRANSPORTATION

ADDENDUM NO. 4

DATE: 4/18/2019

RE: RFP #: RFP-DOT-18/19-4012JR

RFP TITLE: Palm Beach and Northern 3 Counties (N3C) Intelligent Transportation System (ITS) Maintenance Services

OPENING DATE: 4/25/2019 (See change below)

Notice is hereby given of the following changes to and answers to questions resulting in changes to the above-referenced RFP:

Changes:

1. Vendor Bid System Advertisement Language:

Paragraph under Budget Amount is hereby replaced with the following:

The Department has a total maximum budgetary amount of \$10,914,620.00 for the contract resulting from this solicitation.

2. Request for Proposal

a. Special Condition 22.2:

- i. Section header: "(5 copies)" is hereby replaced with "(4 copies)"
- ii. First sentence of the first paragraph after "(Do not include price information in Part I)" is hereby replaced with the following:

"The Proposer must submit **4 Hardcopies (1 original and 3 copies)** of the technical proposal which are to be divided into the sections described below."

3. Exhibit A, Scope of Services is hereby replaced with the attached, revised Exhibit A, Scope of Services. The changes are highlighted in yellow in the attached document and are summarized as follows:

- Page A-36, section 4.2.3, first paragraph, second sentence was replaced with the following:

The Department currently has two designated locked storage facilities on FDOT property for storage of spare parts, which the Vendor may use for storing spare parts authorized for purchase under this contract.

- Page A-50, Section 4.8.1.2, First paragraph and its 8 succeeding bullets was replaced with the following:

At a minimum and upon written authorization, the Vendor shall provide:

- One part-time Project Manager,
- One part-time Interstate General Purpose Lanes Maintenance Supervisor,
- Two full-time Utility Technicians for Interstate General Purpose Lanes,
- Two full-time Utility Technicians for Interstate Express Lanes,
- One full-time Utility Coordinator for Interstate General Purpose Lanes and Express Lanes

The Department anticipates Express Lanes will open within the project limits during the term of this Contract. At a minimum and upon written authorization, the Vendor shall provide:

- One part-time Express Lanes Maintenance Supervisor,

The Department, during the term of this Contract, may require Arterial Management Systems services. The Vendor shall, upon written authorization and unless otherwise specified in writing by the Department, provide:

- One part-time Arterial Management Systems (AMS) Maintenance Supervisor,
- Two full-time Utility Technicians for AMS,
- One full-time Utility Coordinator for AMS.

- Page A-53, section 4.8.1.3.2, first paragraph, first sentence was replaced with the following:

The Vendor shall designate a part-time Express Lanes Maintenance Supervisor who shall respond to all Express Lanes related ITS Maintenance activities under this Contract.

- Page A-55, section 4.8.1.3.3, first paragraph, first sentence was replaced with the following:

The Vendor shall designate a part-time Interstate General-Purpose Lanes (GPL) Supervisor who shall respond to all GPL related ITS Maintenance activities under this Contract.

- Page A-57, section 4.8.1.3.4, first paragraph, first sentence was replaced with the following:

The Vendor shall designate a part-time Arterials Management Systems (AMS) Maintenance Supervisor who shall respond to all Arterials related ITS Maintenance activities under this Contract.

- Page A-60, section 4.8.1.3.5, second paragraph, the following has been inserted between the 9th and 10th bullets:
 - Obtain DMS manufacturer’s certification to perform maintenance on DMS sign assembly no less than 30 days prior to DMS installation.

#	Question	Answer
1.	Question 1, If the proposed price exceeds the total maximum budgetary amount, will the proposal be automatically deemed nonresponsive?	No. See Change 1.

#	Question	Answer
2.	<p>Question 4. Exhibit A Scope of Service</p> <p>Section 4.8.1.2 On-Site Staffing, it states</p> <p>“At a minimum, the Vendor shall provide:</p> <ul style="list-style-type: none"> • <i>One half-time Project Manager,</i> • <i>One full-time Express Lanes Maintenance Supervisor,</i> • <i>One full-time Interstate General Purpose Lanes Maintenance Supervisor,</i> • <i>One full-time Arterial Management Systems Maintenance Supervisor,</i> • <i>Two full-time Interstate General Purpose Lanes and Express Lanes Utility</i> • <i>Technicians,</i> • <i>Two full-time AMS Utility Technicians,</i> • <i>One full-time Interstate and Express Lanes Utility Coordinator,</i> • <i>One full-time AMS Utility Coordinator.”</i> <p>The on-site staff requirements as described in this section are not consistent with the staff hours allocated in Category 1 – On-site Project Management and Utility Services Staffing (all services) as described in Exhibit C, Price Proposal, which include:</p> <ul style="list-style-type: none"> • a part time Vendor Project Manager for 400 hours annually, • a part time Express Lanes Maintenance Supervisor for 520 hours annually • a part time GPL Maintenance Supervisor for 1040 hours annually • a part time AMS Maintenance Supervisor for 520 hours annually • a full time Utility Coordinator for 2080 hours annually • Two (2) full time Utility Technician for a total of 4400 hours annually <p>a. Please clarify the on-site staffing requirements and the estimated hours annually.</p> <p>b. If the intent is to have a part time EL supervisor for 520 hours, a part time GPL supervisor for 1040 hours and a part time AMS supervisor for 520, can the Vendor propose one full time Supervisor with 2080 annually instead to cover all three supervisor roles (520+1040+520 = 2080 hours).</p>	<p>a. See changes 3.b., 3.c., 3.d., and 3.e., above.</p> <p>b. No. Proposers must propose as specified. However, nothing prohibits proposers from proposing one person for all 3 positions, provided said person meets all requirements of all 3 positions.</p>

#	Question	Answer
3.	RFP 22.2 pg. 12: Submission instructions include one CD. Would FDOT accept a thumb drive instead of a CD for the electronic copy?	No electronic copies will be accepted. See changes 2.a.i. and 2.a.ii, above.
4.	Exhibit A, 4.2.3 (parts inventory) item b, pg. 36: 1) Is it a requirement that the vendor shall provide a facility and storage space for this project? 2) If so, is the facility and/or storage required to be within the project geographical limits? 3) Will District 4 allow the vendor to utilize the current facilities detailed in the RFP in lieu of procuring a separate facility?	1) It is not a requirement, however, section 4.2.3, first paragraph of Exhibit A, Scope of Services states: <i>The ITS Maintenance Vendor shall be responsible for storing all ITS related parts. The Department currently has two designated locked storage facilities on FDOT property for storage of all spare parts. One facility is located inside the District Four Broward the District Four Palm Beach Operations Maintenance Yard and the other is located in the TIMSO Yard. <u>The Vendor shall be responsible for supplementing these existing FDOT storage facilities with new additional storage facilities as necessary to maintain the minimum stock levels.</u></i> 2) It is not a required for the facility and/or storage to be within the project geographical limits, however section 4.2.3, first paragraph of Exhibit A, Scope of Services states: <i><u>All such additional storage facilities shall have proper insurance coverage for the parts stored and shall be approved by the Department before use of the facility and storing of parts.</u></i> 3) Yes, see change 3.a., above. However, section 4.2.3, first paragraph of Exhibit A, Scope of Services states: <i>The Vendor shall be responsible for supplementing these existing FDOT storage facilities with new additional storage facilities as necessary to maintain the minimum stock levels.</i>
5.	Exhibit A, 4.8.1.2, pg. 50 and Exhibit C: For the Express Lane, General Purpose Lane, and AMS Maintenance Supervisors, the requirements states a full-time Supervisor for each role/position. In review of Exhibit C, it would appear the estimated hours with these roles are not full-time. Would the Department please define their definition of full time and confirm the associated hours with each role?	The Department considers positions expected to work at least 2,080 hours annually (40 hours per week, 52 weeks per year) full-time positions. Any position the Department expects to work less than 2080 hours annually and/or less than 40 hours per week, on average, shall be considered part-time. See Changes 3.b., 3.c., 3.d., and 3.e., above.

#	Question	Answer
6.	<p>Exhibit A, 4.8.1.3.5, pg. 59: In reference to the requirement for DMS certification, will the Department please confirm the DMS manufacturer(s) the Vendor needs to have these certifications from?</p>	<p>Exhibit A, page 59, section 5.8.1.3.5, under "Knowledge, Skills, and Abilities," 10th bullet states:</p> <p style="padding-left: 40px;">Certified by the DMS manufacturer to perform maintenance on the DMS sign assembly.</p> <p>Currently, the Department is using Daktronics equipment in the field. Should this change during the duration of this contract, the Vendor must receive certification from said manufacturer within 30 days of installation of the DMS.</p> <p>See Change 3.f., above.</p>
7.	<p>Exhibit A, 6.4 (Transition Plan), pg. 81:</p> <p>The Department requires the vendor to provide an Express Lanes Maintenance Supervisor to be identified for the 1 month transition period, however, as previously mentioned in the RFP there are currently no Express Lanes active within the project limits.</p> <p>Is the vendor still required to provide the Express Lanes Maintenance Supervisor during the transition period?</p>	<p>No.</p> <p>See Change 3.b.</p>

Proposers must acknowledge receipt of this Addendum by completing and returning to the Procurement Office with their proposal, by no later than the time and date of the proposal opening. **Failure to do so may subject the bidder/proposer to disqualification.**

Joe Ricardo
Procurement Agent

_____ Bidder/Proposer

_____ Address

_____ Submitted by (Signature)

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.