

**NOTICE OF INTENDED DECISION  
TO ENTER INTO A SINGLE SOURCE CONTRACT  
(PUR 7778)**

This Notice of Intended Decision to Enter into a Single Source Contract is posted in accordance with section 287.057(3), Florida Statutes.

AGENCY: The Florida Department of Health

TITLE: Image API, LLC

Short description of the commodity or service desired: Enhancements, upgrades, and maintenance for Axiom Pro

CONTACT

Name: Jenny Cooley

Address: 4052 Bald Cypress Way, Tallahassee, FL 32399

Telephone: (850) 245-4530

Email: jenny.cooley@flhealth.gov

Internal tracking number, if any: EXP2260

DMS Single Source number, if applicable:

**Date Posted: 4/18/19 @ 1:30pm**

**Date End Posting: 4/23/19 @ 1:30pm**

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

81111805: Proprietary or licensed systems maintenance or support

Requestor (division, bureau, office, individual, as appropriate):

The Florida Department of Health, Bureau of Personnel and Human Resource Management

Performance and/or Design Requirements (intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, as appropriate):

The Florida Department of Health, Bureau of Personnel and Human Resource Management, has a need to purchase enhancements, upgrades and maintenance for the existing electronic document management system, Axiom Pro. The system catalogs, organizes and stores all departmental personnel and human resource records electronically. In accordance with Chapter 60A-1.045, Florida Administrative Code, Bureau of Personnel and Human Resource Management requests authorization to purchase, as a single source, enhancements, upgrades and maintenance to the Axiom Pro system from Image API, LLC.

Intended Single Source:

Image API, LLC

Price:

\$112,000.00

Justification for Single Source Purchase (what is necessary and unique about the commodity, contractual service, or source; steps taken to confirm unavailability of competition, as appropriate):

- The electronic document management system, Axiom Pro, is the existing system utilized by the Department of Health to support HR and Personnel records.
- Image API, LLC is the sole provider for upgrades, modification, enhancements and maintenance for their proprietary electronic document management system, Axiom Pro.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing)

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Antonio Dawkins, Bureau Chief

**Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.**