

**State of Florida
Department of Transportation**



**EXHIBIT "D"
QUALIFICATIONS SUBMITTAL**

**TO PROVIDE DISTRICT-WIDE RIGHT-OF-WAY PROPERTY
MANAGEMENT MAINTENANCE SERVICES IN MIAMI-DADE
AND MONROE COUNTIES FOR THE FLORIDA DEPARTMENT
OF TRANSPORTATION (FDOT).**

**PROJECT/PROPOSAL NUMBER: DOT-ITB-20-6171LZ
FINANCIAL PROJECT NUMBER: VARIOUS**

QUALIFICATIONS SUBMITTAL

PROJECT NUMBER: DOT-ITB-20-6171LZ

TITLE: _____

VENDOR NAME: _____

PHONE #: _____ FAX #: _____

SUBMITTED BY: _____ SIGNED: _____ Date: _____
(Name Printed) (Signature)

Bidder's Qualifications

1. The bidder/proposer shall be required to submit a notarized statement confirming that the firm has been actively engaged in making available most of the requested services for a minimum of three (3) years.
2. The prime bidder/proposer (the firm, not the individual) is authorized and licensed to do business in the State of Florida and shall submit a Business License and/or Certifications, including Florida Occupational License.
3. The bidder/proposer shall submit proof of the licenses for the members of their team or sub-contractors that will be performing the requested services as per Exhibit "A", Scope of Services.
4. Provide at least five (5) reference checks of companies that the bidding firm has done business with within the past three (3) years. These shall not be related to the bidding firm. References must include contact name, company name, address, telephone number, the date the work was performed, and brief description of the project/work performed.

The purpose of this Contract/Agreement is to retain a qualified, experienced, and licensed company, hereafter known as the Contractor, to provide Right-of-Way property management and general maintenance services, on an as-needed basis, at various locations within the limits of Miami-Dade and Monroe Counties, for the Florida Department of Transportation (FDOT), as in accordance with Exhibit "A", Scope of Services.

The requested services includes, but is not limited to, those operations necessary for mobilization, the movement of personnel, equipment, supplies, incidentals, permits, notifications, and fees to be provided by the contractor. For the work items commissioned by the Department and/or the Department's Project Manager (or his/her designee), the Contractor shall employ appropriately licensed, qualified personnel and/or sub-contractors to provide services consisting of, but not limited to, Section(s): 4.2 through 4.7, of Exhibit "A", Scope of Services, including:

1. Securing of buildings/board up/locksmith
2. Landscape maintenance/trash removal
3. Installation and maintenance of fences, gates and pre-cast concrete barriers on an as needed basis.
4. Performing miscellaneous property maintenance services, including but not limited to these services,
 - Mechanical and electrical services
 - Dismantling or installation of all types of sheds
 - Dismantling or installation of all types of signs
 - Clearing of trees and shrubs
 - Maintenance, repairs including removal of irrigation piping
 - Cutting and recapping of irrigation piping

- General Carpentry, Masonry and concrete work
- Roofing Repairs and maintenance to include all type roofing materials
- Provide painting services, including graffiti removal
- Air Conditioning (A/C) Mechanic
- Freon Recovery
- Plumbing repair and maintenance
- Disconnecting of electrical service to buildings
- Disconnecting of electrical service to yard lighting
- Disconnecting of electrical service to signs
- Cleaning services
- General labor
- Pest/rodent control and
- Security guards
- Oil/chemical removal

For all parts, equipment, and supplies within the limits of the Exhibit "B", Bid Blank and as authorized by the Letter of Authorization for the necessary upkeep/maintenance, as well as all additional services, may later be added as negotiated with the CONTRACTOR and the and the DEPARTMENT and/or the Department's Project Manager (or his/her designee).