



**State of Florida
Department of Children and Families**

Rick Scott
Governor

Mike Carroll
Secretary

**Request for Applications RFA#11H20GN1
ADDENDUM #001
Criminal Justice Mental Health and Substance Abuse
(CJMHSA) Reinvestment Grant Program
Office of Substance Abuse and Mental Health**

Below are the inquiries and Department responses related to the above referenced RFA:

	RFA Section	RFA Page	Question & Answers
1	1.2	4	Q: We just received a CJMHSA grant earlier this year. Would we be eligible to apply for another grant for a different project?
			<i>A: Yes. The Department recommends such an application clearly distinguish services and costs proposed under the application from those under the existing grant award.</i>
2	1.2	4	Q: Can an Implementation Grantee from a few years ago (currently not receiving CJMHSA funding) apply for an Expansion Grant at this time?
			<i>A: Yes, a county that received CJMHSA implementation funding during a previous grant cycle may apply for an expansion grant under this RFA.</i>
3	1.2	4	Q: How many times can a county receive a CJMHSA grant?
			<i>A: Section 394.656, F.S., does not limit the number of times a county may receive a CJMHSA grant. However, funding is limited and applicants are encouraged to enhance the stability of the programs within their community through other resources to ensure the continuation of services beyond the grant cycle.</i>
4	1.2	4	Q: We have just entered the last quarter of year one with a CJMHSA Reinvestment grant. We are possibly interested in expanding the currently funded program to offer additional services. These are the additions that are under consideration: <ul style="list-style-type: none"> • Adding a housing navigator/locator • Adding two Peer Specialists • Adding a Benefits Specialist --OR--
			Since we are currently operating under a CJMHSA grant with another project, are we eligible to request funding for an entirely new Permanent Supportive Housing project in which the services would be funded as in-kind (non-state funds) and the rent , project manager and case managers would be funded with the CJMHSA funding? <i>A: Yes, both options are allowable. The Department recommends such an application clearly distinguish services and costs proposed under the application from those under the existing grant award.</i>

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5	1.3	4	Q: Can only one grant application be submitted per county per RFA?
			<i>A: It is allowable to submit multiple grant applications as long as they meet the statutory requirements and follow the application guidelines for consideration. The Department recommends such applications clearly distinguish services and costs proposed under each.</i>
6	1.3	4	Q: Under Section 1.3 Funding, it is noted that applicants may seek only one type of grant in response to this RFA. Does this mean applicants may only seek one type of grant in one county? (i.e. an applicant may apply for a planning grant in one county and an implementation grant in another county?)
			<i>A: Section 1.3 means each application must address only one type of grant (either the planning OR implementation and expansion). Per the response to Question 5, multiple applications from the same applicant for demonstrably different projects or locations are permitted.</i>
7	1.3	4	Q: Can you tell me how much funding is available for this round?
			<i>A: Subject to the availability of funding, the Department anticipates funding for the next 3 state fiscal years as follows: State Fiscal Year 2018-2019 \$1,206,385 State Fiscal Year 2019-2020 \$2,882,502 State Fiscal Year 2020-2021 \$7,773,300</i>
8	1.4	5	Q: Can income from participant/program fees be counted as local match?
			<i>A: Please refer to Rule 65E-14.005, F.A.C., and Appendix E of the RFA, pages 31-32 for details regarding allowable match. Program costs supported by fees and program income during the effective funding period are allowable match.</i>
9	1.4	5	Q: Can the value of hours of officials' time spent serving on the planning committee be a source of in-kind match for a planning grant?
			<i>A: Please refer to Rule 65E-14.005, F.A.C., and Appendix E of the RFA, pages 31-32 for details regarding allowable match. Rule 65E-14.005(5), F.A.C., provides special standards for the valuation and documentation of third-party in kind contributions.</i>
10	1.4	5	Q: One of our community partners would like to use funding from another grant to go towards this grant match. My question is – if their grant has originated from a federal level, with these dollars be allowable for this grant match?
			<i>A: Please refer to Rule 65E-14.005, F.A.C., and Appendix E of the RFA, pages 31-32 for details regarding allowable match. Rule 65E-14.005(2), F.A.C., prohibits: (a) Costs paid for by another State, Federal or other governmental agency contract or grant except as provided by State or Federal statute; and (b) Costs or third-party funds and in-kind contributions that are used to satisfy a matching requirement of another State contract or Federal grant.</i>
11	2.1.5	8	Q: What types of activities are supported by the planning grants - other than costs related to needs assessment, evaluation, and project coordination/strategic plan development?
			<i>A: Consultation and evaluation of data management systems, evidenced-based practices, and other related services that could be used to serve the target population are examples of other types of activities that can be supported by planning grants.</i>

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12	2.1.5	8	<p>Q: Could planning grants support consultation/evaluation services and software purchase to enable better sharing of data between criminal justice and behavioral health organizations?</p> <p>A: Yes, consultation and evaluation may be a component of a planning grant application. However, the planning grant cannot be limited to a data sharing purpose and allowable costs do not include purchases to implement the Strategic Plan developed under a planning grant. Please see the required scope of a planning grant application in Section 2.1.5 of the RFA:</p> <p>2.1.5 Planning Grants</p> <p><i>Planning Grants must be used to develop and submit a Strategic Plan to initiate systemic change for the identification, intervention, and treatment of the Target Population.</i></p> <p>2.1.5.1 <i>Planning Grants must be used to develop effective collaboration efforts among stakeholders in affected criminal, juvenile, and civil justice systems; mental health and substance abuse service providers; and transportation, housing assistance, and intervention programs serving the Target Population.</i></p> <p>2.1.5.2 <i>The resulting Strategic Plan must identify opportunities to intercept the Target Population from the criminal justice system at the earliest point possible while promoting public safety.</i></p> <p>2.1.5.3 <i>The Strategic Plan must identify specific strategies to divert individuals from judicial commitment to community-based service programs.</i></p>
13	2.4	11	<p>Q: Three of the required performance measures do not apply to a youth target population:</p> <p>2.4.2.5 Percent of Program participants not employed at Program admission who are employed full or part time within 180 days of Program admission;</p> <p>2.4.2.6 Percent of Program participants employed full or part time one year following Program discharge; and</p> <p>2.4.2.8 Percent of Program participants diverted from a State Mental Health Treatment Facility).</p> <p>Can we just note that these performance measures are not applicable in our proposal?</p> <p>A: <i>There are instances where some of these performance measures may apply, depending on the specific of the applicant's target population. Florida's minor working age is set at 16, therefore, the employment option may be suitable for 2.4.2.5 and 2.4.2.6. However, an applicant may indicate that a specific performance measure is not applicable, accompanied by a justification related to the proposed target population and program design.</i></p>
14	3.3	14	<p>Q: Given the holiday schedule and office closures for many collaborating organizations, would the Department consider extending the deadline for the receipt of applications?</p> <p>A: <i>The Department does not anticipate changes to the schedule of events and deadlines at this time.</i></p>

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15	3.8.6.3.1	18	<p>Q: Can the Strategic Plan be an appendix to the proposal or does it count towards the 35-page limit to the Project Design and Implementation section of the proposal?</p> <p><i>A: The Strategic Plan should be submitted as a part of the Project Design and Implementation (included in the 35 page limit).</i></p>
16	NA	NA	<p>Q: Can you please let us know if there is a CFDA or CFSA number associated with the CJMHTSA Reinvestment Grant Supplemental RFA11H20GN1 that Collier County is planning to apply?</p> <p><i>A: This solicitation is associated with state funds subject to CSFA Number: 60.115 State Project Title: Criminal Justice, Mental Health, and Substance Abuse Reinvestment Grant Program.</i></p>

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

Below are some helpful hints as were discussed during the conference call the Department held on November 30, 2017.

- **Program Intent**
 - In accordance with section 394.656, F.S., the intent of the CJMHSA Grant program is to provide funding to counties which they may use to plan, implement, or expand initiatives that increase public safety, avert increased spending on criminal justice, and improve the accessibility and effectiveness of treatment services for adults and juveniles who have a mental illness, substance abuse disorder, or co-occurring mental health and substance abuse disorders and who are in, or at risk of entering, the criminal or juvenile justice systems.
- **Screening and Assessment is different from Enrollment**
 - Each potential consumer that has been identified as being at-risk or involved in the criminal justice system must, at minimum, receive a screening and assessment in an attempt to **identify** a substance use disorder (SUD), mental health (MH), or co-occurring disorder (COD). If a potential consumer meets the criteria they should be afforded opportunities that are aligned with a provider's service array as needed. A screening and assessment in an attempt to identify the existence of a SUD, MH, or COD is a required component in order to be eligible for payment.
 - Screening and assessment is an allowable event to help identify whether there is a SUD, MH, or COD; however, only those who meet criteria can be enrolled for services within the program.
- **Helpful Tips:**
 - Clearly define the target population according to statute.
 - Clearly identify how 'at-risk of criminal justice involvement' will be clearly identified, or that involvement in criminal justice is clearly indicated.
 - Applicants are encouraged to utilize risk assessment tools that will measure criminal justice involvement.
 - Clearly identify the number of unduplicated individuals that will be served annually and for the life of the program. This doesn't necessarily restrict a participant from being served if it meets criteria for a second or additional time, however, depending upon the structure of your programming, applicants are required meet unduplicated counts throughout the lifetime of the grant.
 - Utilize the technical assistance center to assist in developing grant applications.
 - Identify good collaboration between public and private sectors that will refer to, or provide, a comprehensive service.
 - Be sure there is a clear flow chart (or discussion) of the functionality of services from a consumer's inception to discharge.
 - Budgets must be accounted for to the exact penny and ensure calculations are correct.
 - Be sure applications address the requirements of post-treatment follow-ups.
 - Address specific content as identified in section 394.658, F.S. (i.e. diversion of state mental health treatment facilities, etc.).
 - Identify evidence-based screening, assessments, and practices that will be used to assist in providing services.