

Questions & Answers

RFP-EBF-18/19-1106DR: Due on 8/28/2018 @2 PM

Food & Beverage Vending Machine Services for District One Employee Benefit Fund

1. Would you consider bids for separate items or does the bid have to provide all of the items? If the supplier needs to supply all of the items can you recommend or have any advice as to who we could partner with?
Per the Scope of Services, the intention of this solicitation is to have a selection of food and beverage items provided. This solicitation will only award one vendor and therefore while the items offered by the vendor can differ than items we currently stock, it is assumed that the vendor will supply a similar selection of fresh food/snack items/beverages. As to the partnership inquiry, we do not know the intended awarded vendor at this time and would not be able to advise.
2. Is a Flash/ thumb Drive acceptable in the place of the 1 – CD disc required?
Yes.
3. What is your current commission rate (%) for your vending program? Is it the same at both locations?
Current commission is 15% for both locations
4. What is the total annual commission (\$) amount received? (in last 12 full months)
May 2017 – May 2018 total commission earned is \$6,816.85
5. What is the commission utilized for?
The commission earned, benefits the employee benefit fund. We use the funds to put on quarterly/yearly events for our employees at District One FDOT.

Allowable Expenses: Gift cards for hospitalization of Employee or Spouse, donations made for death of employee or spouse, employee gatherings or social events, office supplies for employee use.
6. Would it be possible to do a site survey at the HQ breakroom?
Yes, upon request due to there was not an mandatory site visit required in this bid.
7. Annual sales at each location?
Total Sales: \$45,452.42
8. The employee count at each location?
Please refer to the RFP > Scope of Services > Section I. Purpose for the departments estimated employee count per District Headquarters and Materials building.

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Bidder/Proposer _____

Address _____

Submitted by (Signature) _____