

## INVITATION TO NEGOTIATE (ITN)

## INFORMATIONAL NOTICE #1

September 14, 2017

ITN Number: 10553

ITN Services: The Department is seeking a forty (40) bed Residential Program for boys appropriate for nonsecure residential placement, between the ages of thirteen (13) and eighteen (18) with innovations in delinquency programming and treatment services. Basic Care and Custody of a residential program shall be provided in accordance with Florida Statutes (F.S.), Florida Administrative Rules and Department policy to meet the minimum requirements as described in Attachments A-1 and A-2 and in keeping with A-3, References and Definitions, of the ITN. The proposed services shall also include funding for forty (40) filled slots for boys in need of Substance Abuse Treatment Overlay Services (SAOS) as described in Attachment A-2, of the ITN. The program shall be located in a Department owned/leased building in DJJ South Region, Circuit 17 at 8301 South Palm Drive, Building 2, Pembroke Pines, Florida 33025.

UNSPSC Code: 93141507

Subject: This Informational Notice contains revision(s) to the Calendar of Events.

Deletions are indicated by "strikethrough" or reference. Additions, updates or replacements are indicated by underscore, reference or **highlighting**.

**REFERENCE: Pages 39-42, Attachment B, Section IV., B., Calendar of Events**  
**UPDATE:**

DATE	TIME	ACTION	WHERE
<del>Friday, September 22, 2017</del> <b>Monday, October 2, 2017</b>	COB	Anticipated date that answers to written questions will be posted on the web site	MyFlorida.com web site <a href="http://www.myflorida.com/apps/vbs/vbs_www_main_menu">http://www.myflorida.com/apps/vbs/vbs_www_main_menu</a> under the solicitation ITN #10553.
<del>Wednesday, October 4, 2017</del> <b>Friday, October 13, 2017</b>	2:00 PM EDT	Written Replies Due and Opened	Attention: Christopher Morris, Procurement Manager DJJ Bureau of Procurement and Contract Administration 2737 Centerview Drive, Suite 1100 Tallahassee, FL 32399-3100
<del>Monday, October 16, 2017</del> <b>Wednesday, October 18, 2017</b>	4:30 <b>3:45</b> PM EDT	Evaluator Briefing <i>(public meeting / recorded)</i>	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 9075229919# when directed.

			A recording of the Conference Call will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> within 48 hours of briefing.
Friday, November 3, 2017 Thursday, November 16, 2017	10:00 AM 1:00 PM EST	Debriefing #1  Meeting to Record Scores of Written Narrative Reply Evaluations  <i>(public meeting / recorded)</i>	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and Code 9075229919# when directed.  A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> within 48 hours of the debriefing.
Monday, November 20, 2017 Monday, November 27, 2017	9:00 AM 1:30 PM EST	Debriefing #2  Meeting of the Evaluation Team to determine number of Respondents to move forward to Negotiations  <i>(public meeting / recorded)</i>	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 9075229919# when directed.  A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> within 48 hours of the debriefing.
Tuesday - Thursday, January 9-11, 2018	TBD	Negotiations  Final dates and times to be communicated to Respondent(s) selected for negotiations  <i>(not open to the public but recorded)</i>	Specific room location TBD  Respondents shall go to the Knight Building, DJJ Headquarters 2737 Centerview Drive Tallahassee, FL 32399-3100  (go to the lobby for directions)
Friday, January 19, 2018	2:00 PM EST	Debriefing #3  Meeting of Negotiation Team to determine the Respondents to move forward to round 2 of negotiations or to be part of the Comparative Analysis	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 9075229919# when directed.

		<i>(public meeting / recorded)</i>	A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> within 48 hours of the debriefing.
Wednesday-Friday, January 24-26, 2018	TBD	Negotiations – Round Two (optional)  <i>(not open to the public but recorded)</i>	Negotiations are anticipated to be held in Tallahassee, Florida.  Final location subject to change at Department discretion.
Friday, February 2, 2018	2:00 PM EST	Debriefing #4  Meeting of Negotiation Team to determine Respondent(s) that will move forward to round 3 negotiations, or to be part of the Comparative Analysis Tool (if applicable)  <i>(public meeting / recorded)</i>	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 9075229919# when directed. A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> within 48 hours of the debriefing.
Thursday-Friday, February 8-9, 2018	TBD	Negotiations – Round Three (optional)  <i>(not open to the public but recorded)</i>	Negotiations are anticipated to be held in Tallahassee, Florida.  Final location subject to change at Department discretion.
Friday, February 16, 2018	2:00 PM EST	Debriefing #5  Meeting of Negotiation Team to determine Respondent(s) that will move forward and be part of the Comparative Analysis Tool (if applicable)  <i>(public meeting / recorded)</i>	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 9075229919# when directed. A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> Within forty-eight (48) hours of the debriefing.
Friday, February 23, 2018	1:00 PM EST	Debriefing #6  Meeting of Negotiation Team to complete Comparative Analysis Tool to determine which Respondent moves to Memorandum of Negotiation (MON)	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 9075229919# when directed. A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-">http://www.djj.state.fl.us/partners/procurement-</a>

		<i>(public meeting / recorded)</i>	<a href="#">and-contract-administration/conference-calls</a> within forty-eight (48) hours of the debriefing.
Friday, March 16, 2018	3:00 PM EST	Debriefing #7 Meeting of Negotiation Team to Recommend Contract Award <i>(public meeting / recorded)</i>	Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code ???# when directed. A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> within forty-eight (48) hours of the debriefing.
Tuesday, April 3, 2018	COB	Anticipated posting date of Notice of Final Agency Decision (Anticipated Date of Contract Award)	MyFlorida.com web site <a href="http://www.myflorida.com/apps/vbs/vbs_main_menu">http://www.myflorida.com/apps/vbs/vbs_main_menu</a>
Tuesday, May 15, 2018		Anticipated Contract Execution Date	