



**State of Florida
Department of Management Services
Request for Proposals (RFP) No. 06-80101500-J
Management Consulting Services and Financial and Performance Audits**

May 12, 2020

ADDENDUM NO. 4

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN §120.57(3), FLORIDA STATUTES, OR FAILURE TO POST A BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

Any protest concerning this agency decision or intended decision must be timely filed with the Agency Clerk. Protests may be filed by courier, hand delivery, or regular mail at: Department of Management Services, Office of the General Counsel, Attention: Agency Clerk, 4050 Esplanade Way, Suite 160, Tallahassee, Florida 32399-0950. Protests may also be filed by fax at 850-922-6312, or by email at agencyclerk@dms.myflorida.com. It is the filing party's responsibility to meet all filing deadlines.

The following requirements supplement or replace those found in the RFP. The variations between the new and the old requirements are highlighted in **yellow**.

Section 1, Introduction, Subsection 1.1, Timeline of Events, of the Request for Proposals (RFP) is hereby modified as follows:

1 INTRODUCTION

1.1 Timeline of Events

The table below contains the timeline of events for this solicitation. It is the responsibility of the Respondent to check for any changes. The dates and times within the Timeline of Events are subject to change. Any changes to the Timeline of Events will occur through an addendum to the solicitation and will be noticed on the [Vendor Bid System \(VBS\)](#).

Respondents shall not rely on the MyFloridaMarketPlace (MFMP) Sourcing time clock. It is not the official submission date and time deadline. The official solicitation closing time and deadlines are reflected in the Timeline of Events listed below.

Respondents should note that, as specified by Section 5.8 of the RFP, any Proposals or portions of Proposals previously submitted to the Department in response to this solicitation may be modified and replaced by the Respondent until the deadline for the submission of Proposals indicated in the Timeline of Events (as revised).

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Timeline of Events	Event Time (Eastern Time)	Event Date
Solicitation posted on the VBS and in MFMP Sourcing		03/17/2020
Deadline to submit questions in MFMP Sourcing	12:00 PM EST	03/27/2020
Solicitation opens in MFMP Sourcing in “Open Status” and Respondents may begin submitting Proposals in MFMP Sourcing	12:00 PM EST	04/15/2020
Department’s anticipated posting of answers on the VBS		<u>04/15/2020</u> <u>04/14/2020</u>
Deadline to submit additional questions in MFMP Sourcing	12:00 PM EST	4/28/2020
Department’s anticipated posting of answers to additional questions on the VBS		<u>05/26/2020</u> <u>05/12/2020</u>
Deadline to submit Proposals and all required documents in MFMP Sourcing	1:00 PM EST	<u>06/09/2020</u> <u>05/26/2020</u> <u>04/28/2020</u>
<p>Public Opening</p> <p><u>Conference Call # 888-585-9008 Participant Code #145-153-086</u></p> <p><u>Any person requiring a special accommodation due to a disability should contact the Department’s Americans with Disabilities Act (ADA) Coordinator at (850) 922-7535 or ADA.Coordinator@dms.myflorida.com at least five (5) business days prior to the scheduled event.</u></p> <p><u>Meeting location: 4050 Esplanade Way, Room 101, Tallahassee, FL 32399-0950</u></p>	1:01 PM EST	<u>06/09/2020</u> <u>05/26/2020</u> <u>04/28/2020</u>
Formal evaluations conducted		<u>06/29/2020-</u> <u>08/24/2020</u> <u>06/15/2020-</u> <u>08/10/2020</u> <u>05/08/2020-</u> <u>06/22/2020</u>



Timeline of Events	Event Time (Eastern Time)	Event Date
Anticipated date to post Notice of Intent to Award		<u>09/08/2020</u> <u>08/25/2020</u> 06/30/2020
Anticipated Contract start date		<u>10/01/2020</u> <u>09/15/2020</u> 07/15/2020

NOTICE PURSUANT TO SECTION 287.057(23), FLORIDA STATUTES

Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.