



# FLORIDA DEPARTMENT OF STATE DIVISION OF CORPORATIONS

Pre-Response Conference  
Presentation

# DIVISION OF CORPORATIONS (DOC)

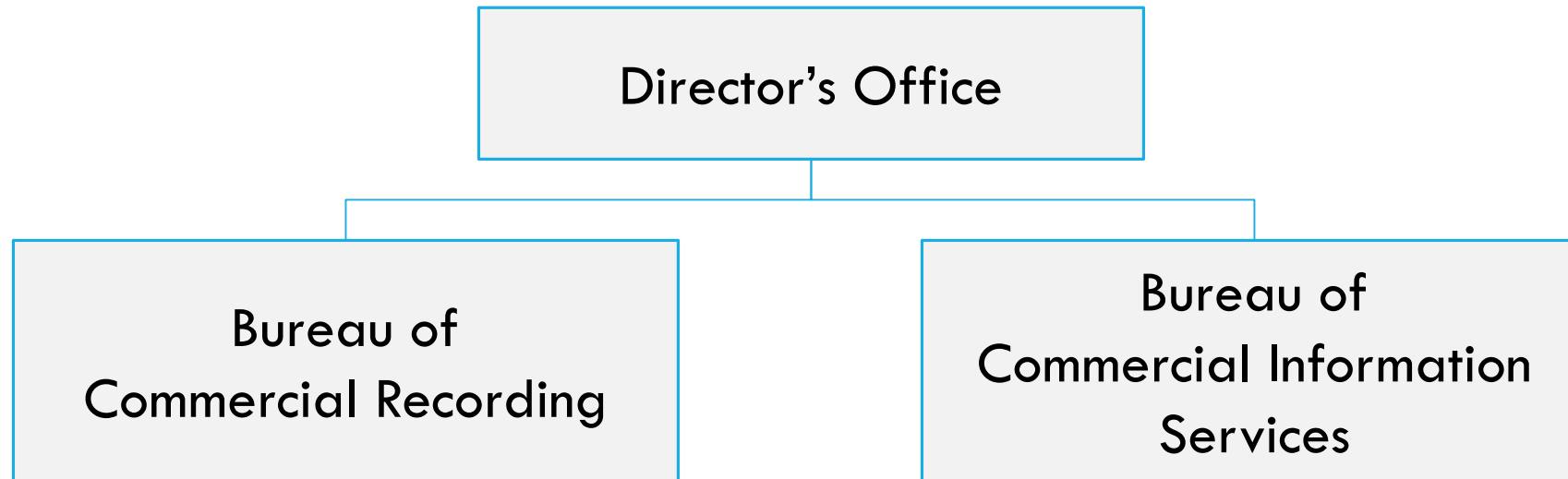
- Our website, **Sunbiz.org**, serves as the State of Florida's official business entity index and commercial activity website.
- **Sunbiz.org** is available 24/7 and processes more than 294M accesses per year.
- Our division maintains over 8 million records.
- DOC processes and performs more than 3.6M filings, certifications and commercial activities per year.



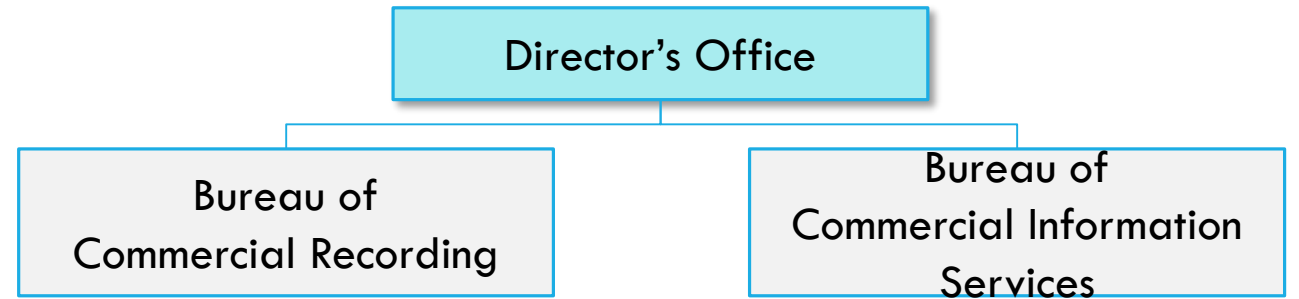
# DIVISION'S PURPOSE

- Our office is a ***ministerial filing agency*** with two broad functions:
  - Formalizing the legal standing of a business or activity by accepting and indexing the filing of registration; and
  - Supplying information and certification regarding the filings and activities of record.

# DIVISION'S STRUCTURE

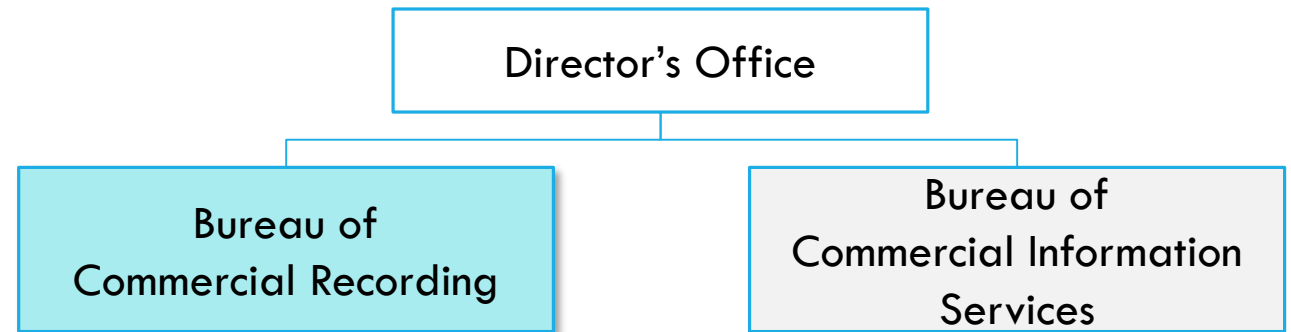


# DIRECTOR'S OFFICE



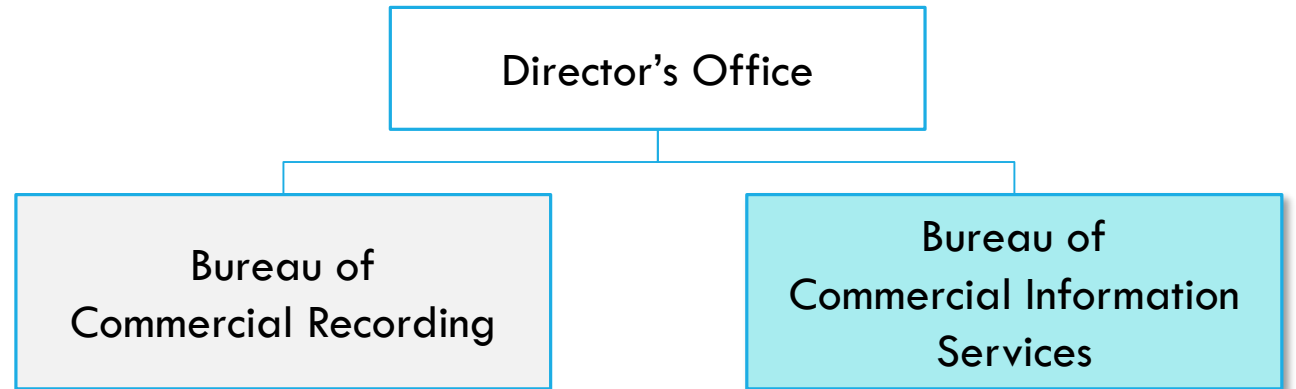
- Supervises and coordinates the activities, duties and responsibilities of the Division's two bureaus.
- Its mission is to improve the Division's performance, information availability, and service delivery through administrative oversight and accountability

# BUREAU OF COMMERCIAL RECORDING



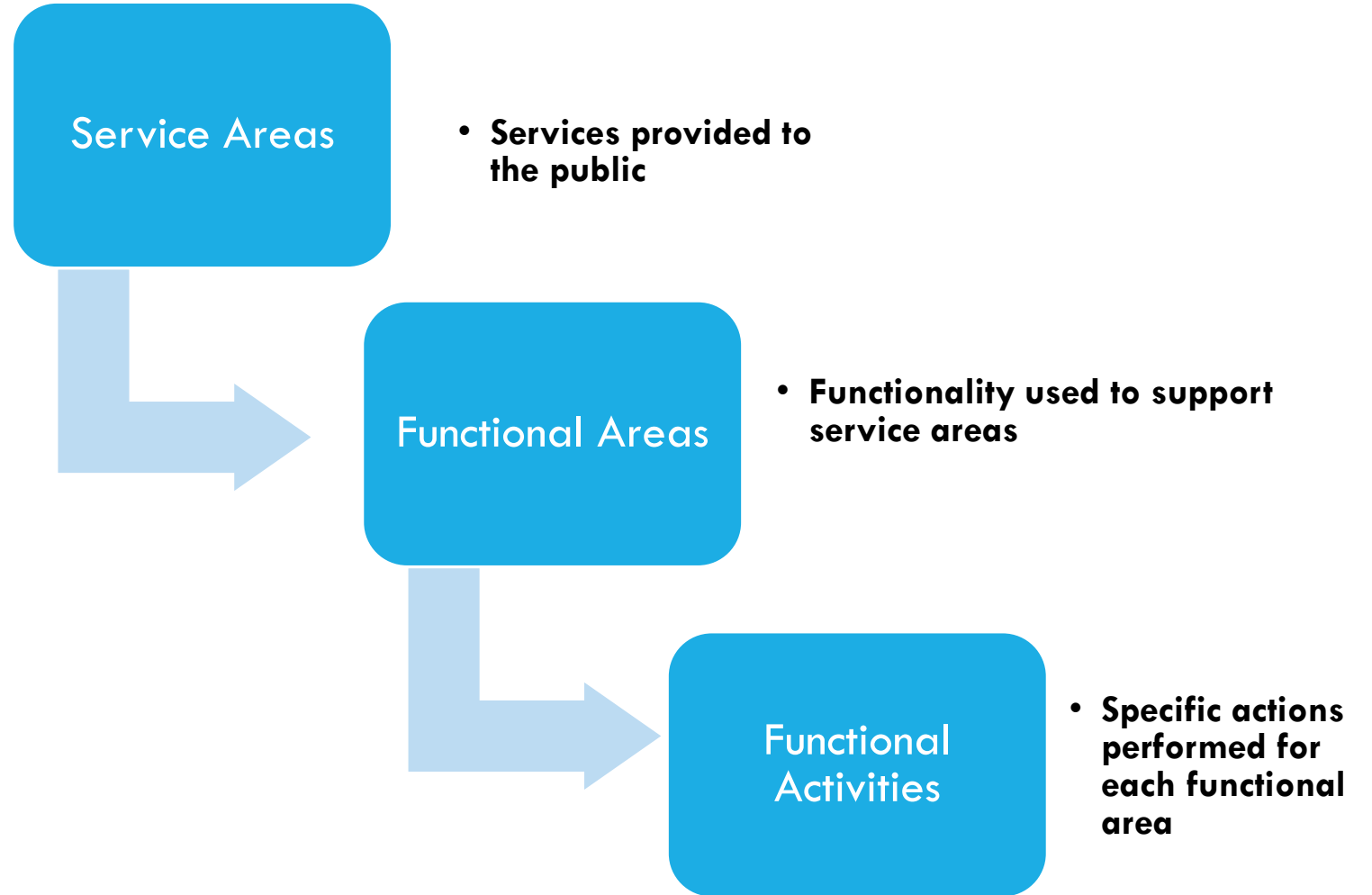
- Responsible for examining and indexing business and commercial documents.
- Documents meeting statutory filing requirements are accepted, processed and updated on the Division's records.

# BUREAU OF COMMERCIAL INFORMATION SERVICES



- Responsible for providing certification, authentication, imaging and informational services.
- Other functions include accepting substitute service of process and providing internet assistance.

# BUSINESS STRUCTURE





# SERVICE AREAS

## Core

- Business Registrations (Business Registry, Core Service Area, Core)
- Corporations, Limited Liability Companies, General Partnerships, Limited Partnerships, Limited Liability Limited Partnerships, Fictitious Names (aka, DBAs), Alien Business Organizations, and Declarations of Trust

## Ancillary

- Judgement and Federal Tax Liens (Liens)
- Apostilles and Notarial Certifications (Authentications)
- Notaries Public (Notaries)
- Cable Franchise (Cable)
- Trademarks and Service Marks (Marks)
- Service of Process and Subpoenas (Subpoenas)
- Public Records Requests and Records Exemptions Requests (Requests)

# FUNCTIONAL AREAS & FUNCTIONAL ACTIVITIES

## Functional Areas

- Imaging
- Fiscal
- Correspondence
- Certifications
- Informational Services

## Functional Activities

- Creating Images
- Validation, Entity Association, Reconciliation
- Creating emails, letters, templates
- Generate certified documents
- Updates to Website

# FUTURE SYSTEM OBJECTIVES

- Robust, integrated system that supports both core and ancillary service areas.
- The new architecture and underlying functionality must be easily and readily supported, scalable, flexible and adaptable to new and revised statutory mandates.
- Improved filing efficiency and productivity.
- More accurate data processing and retrieval.
- Consistent process implementation, governance and compliance.
- Improved reporting capabilities.

# VMS AND CLOUD APPLICATION OVERVIEW

- VMS Overview: George Brown, Chief Information Officer, Florida Department of State
  
- Cloud Overview: Scott Maynor, Deputy Chief Information Officer, Florida Department of State