

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**Addendum No. 1**

**SOLICITATION NO.:** 19-RFP-011-BM

**SOLICITATION TITLE:** Strategic Business Development (SBD) Lending Solutions

**OPENING DATE:** January 3, 2019 at 3:00 P.M., Eastern Time

**DATE:** December 13, 2018

Please be advised that the following changes are applicable to the original specifications of the above referenced RFP:

Changes to the Specifications are indicated by underscore, deletions are indicated by a ~~strikethrough~~.

**1. B.6, Calendar of Events is hereby amended as indicated below:**

	Estimated Calendar of Events	Date and Time
1.	Date of Issuance and publication on the Florida Vendor Bid System website at: <a href="http://vbs.dms.state.fl.us/vbs/main_menu">http://vbs.dms.state.fl.us/vbs/main_menu</a>	12/3/2018
2.	Technical Questions due from prospective Respondents (Only email inquiries will be accepted.)	12/11/2018 at 3:00 PM
3.	Anticipated Posting of Questions and Answers to the Florida Vendor Bid System website (via addendum) at: <a href="http://vbs.dms.state.fl.us/vbs/main_menu">http://vbs.dms.state.fl.us/vbs/main_menu</a>	12/13/2018
4.	Proposals Due and Opened 107 East Madison Street, Caldwell Building, Tallahassee, Florida 32399	<del>1/3/2018</del> <u>1/3/2019</u> at 3:00 PM
5.	Anticipated Evaluation of Technical Proposals	<del>1/7/2018 – 1/14/2018</del> <u>1/7/2019 – 1/14/2019</u>
6.	Anticipated Posting of Notice of Intent to Award	<del>1/21/2018</del> <u>1/22/2019</u>

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2. **B.13, Solicitation Requirements is hereby amended as indicated below:**

**MANDATORY REQUIREMENTS FOR EVALUATION**

- A. It is **MANDATORY** that the Respondent submits its proposal in the format prescribed and within the time frame specified in Section B.6, Calendar of Events.
- B. It is **MANDATORY** that the Respondent return, in accordance with the requirements of Sections B.34 and B.36.1, one (1) original, signed and sealed Technical Proposal, four (4) paper copies of the signed original and one (1) electronic copy of the signed original Technical Proposal (on compact disc), which include the following required attachments:
  - 1. DEO Solicitation Acknowledgement Form
  - 2. Attachment A – Reference Form
  - 3. Attachment C – Drug Free Workplace Certification
  - 4. Attachment D – Disclosure Statement/Conflict of Interest
  - 5. Attachment E – Certification Regarding Debarment
  - 6. Attachment F – Certification Regarding Lobbying
  - 7. ~~Attachment G – List of Subcontractors~~
- C. It is **MANDATORY** that the Respondent return, in accordance with the requirements of Sections B.34 and B.36.2, one (1) original, signed and sealed Attachment B, Cost Proposal, four (4) paper copies of the signed original and one (1) electronic copy of the signed original Cost Proposal (on compact disc). **Attachment B must be submitted in a sealed package separate from the other attachments.**
- D. It is **MANDATORY** that the Respondents return one (1) original, Addendum Acknowledgement Form that is included with each posting, signed and dated by the individual authorized to bind the Respondent. This mandatory requirement is only applicable if one (1) or more addendums are posted.
- E. If a Respondent fails to submit all completed documentation with its proposal, DEO reserves the right, but has no duty, to contact the Respondent by telephone for submission of this document via email. This right may be exercised when the reply has met all other requirements of the solicitation.

The use of the terms “shall”, “must”, or “will” within these solicitation documents indicate a **MANDATORY** requirement or condition.

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

\_\_\_\_\_  
**\*Authorized Representative’s Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**\*Typed Name and Title of Authorized Representative**

**\*This individual must have the authority to bind the Respondent.**