



DATE: August 16, 2019

ADDENDUM NO: 5

PROJECT NUMBER: 032-18/19

PROJECT TITLE: INVITATION TO NEGOTIATE (ITN) – Banking Services and Related Commodities and Services

The Florida Lottery's Banking Services and Related Commodities and Services ITN (032-18/19) is amended as follows:

- Remove Section 2.12, pages 13-14 of the ITN and replace with the revised "**SCHEDULE OF EVENTS**," dated August 16, 2019.

For convenience, deletions are in ~~red, strikethrough print~~, and any additions are indicated by blue, underlined, bold and italicized print. All other terms and conditions of the ITN remain the same. All other terms and conditions of the ITN remain the same.

To challenge this decision in accordance with Florida Law, a formal written protest accompanied by the required protest bond must be filed with the Agency Clerk at 250 Marriott Drive, Tallahassee, Florida 32301, as prescribed below.

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 24.109(2)(a), F.S., SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, F.S.

PURSUANT TO SECTIONS 287.042(2)(c) AND 120.57(3), FLORIDA STATUTES AS MODIFIED BY SECTION 24.109, FLORIDA STATUTES, AND SECTION 2.13 OF THE SOLICITATION, FAILURE TO FILE A FORMAL WRITTEN PROTEST ACCOMPANIED BY THE REQUIRED PROTEST BOND WITH THE AGENCY CLERK WITHIN 72 HOURS OF ELECTRONIC POSTING OF THIS NOTICE ON THE DEPARTMENT OF MANAGEMENT SERVICES' VENDOR BID SYSTEM WILL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

2.1. SCHEDULE OF EVENTS

The following event dates and times are set forth for informational and planning purposes. These events and dates are subject to change at the Lottery's sole discretion. It is the Vendor's responsibility to comply with these timeframes and to monitor the VBS for any changes.

| EVENT | DUE DATE AND TIME | APPLICABLE INFORMATION and LOCATION |
|---|--|---|
| Solicitation Advertised / Released | April 23, 2019 | Posted to the Vendor Bid System at: http://vbs.dms.state.fl.us/vbs/main_menu |
| Questions Submitted in Writing | Must be received PRIOR TO: Thursday, May 9, 2019 4:30 PM ET | Submit to: Florida Lottery Procurement Management Attention: Denise Roberts 250 Marriott Drive Tallahassee, FL 32301 Fax: (850) 487-7760 Email: purchasing@flalottery.com |
| Answers to Questions | Tuesday, May 14, 2019 (Anticipated Date) | Posted to the Vendor Bid System at: http://vbs.dms.state.fl.us/vbs/main_menu |
| Sealed Replies Due | Must be received PRIOR TO: Tuesday, June 18, 2019 3:00 PM ET | Submit to: Florida Lottery Procurement Management Attention: Denise Roberts 250 Marriott Drive Tallahassee, FL 32301 |
| Administrative and Technical Replies Opened | Tuesday, June 18, 2019 3:30 PM ET | PUBLIC MEETING Florida Lottery 250 Marriott Drive Tallahassee, Florida 32301 |
| Evaluation Committee PUBLIC MEETING | August 21, 2019 <u>August 28, 2019</u> 2:30 PM ET | PUBLIC MEETING for Evaluation Committee to rank the Replies and which vendors proceed to Negotiations. Florida Lottery 250 Marriott Drive Tallahassee, Florida 32301 |

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|----------------------------------|---|--|
| Cost Replies Opened | August 21, 2019 <u>August 28, 2019</u> 2:30 PM ET | PUBLIC MEETING Florida Lottery 250 Marriott Drive Tallahassee, Florida 32301 |
| Negotiations | On or about August 27, 2019 to September 2, 2019 <u>September 3, 2019 to October 4, 2019</u> | Pursuant to section 286.0113, Florida Statutes, Vendor negotiations are not public meetings. |
| Negotiation Team Recommendation | September 10, 2019 <u>October 8, 2019</u> 3:30 PM ET | PUBLIC MEETING Florida Lottery 250 Marriott Drive Tallahassee, Florida 32301 |
| Notice of Agency Decision posted | On or about <u>October 16, 2019</u> | Posted to the Vendor Bid System at: http://vbs.dms.state.fl.us/vbs/main_menu |

2.2. ADDENDA OR NOTICES

The Lottery reserves the right to modify this Solicitation by issuing an Addendum. Any notices or addenda to this Solicitation will be posted on the State of Florida Vendor Bid System (VBS). Potential Vendors must monitor the VBS for addenda or notices issued relating to this Solicitation.

2.3. VENDOR QUESTIONS

Potential vendors may submit written questions to the Issuing Officer by email. The deadlines for questions are identified in section 2.12: Schedule of Events. Vendors should clearly label question submissions with the relevant title and number of this Solicitation.

Potential Vendors should not disclose cost information in solicitation questions.

Questions submitted after the period specified in the Schedule of Events will not be addressed. Oral questions will not be addressed.

Questions submitted, answers to questions, and any resulting revisions to the Solicitation, will be posted on the VBS.

Questions will not constitute a formal protest of the specifications or of the Solicitation.