



**State of Florida
Department of Children and Families**

Rick Scott
Governor

Mike Carroll
Secretary

Addendum # 1

Request For Proposal #07J27GN1 – Keys to Independence Program

DATE: August 25, 2017
TO: Prospective Respondents
FROM: Jessica Koburger, Procurement Manager
SUBJECT: Updates to Section 2.5 Schedule of Events and Deadlines

A. Section 2.5 Schedule of Events and Deadlines has been updated to reflect the following:

2.5 Schedule of Events and Deadlines

Listed below are the important events, dates, and times by which the actions must be taken or completed. All listed times are Eastern Time.

Activity	Date	Time Eastern	Address	Section Reference
RFP advertised and released on Florida VBS:	08/21/2017	4:00 PM	DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu	2.2.1
*Solicitation Conference (Call) to be held:	08/29/2017	10:30 AM	1317 Winewood Blvd., Building 1, Room 301-G Tallahassee, FL 32399-0700 Conference Call Number: 888-670-3525 Participation Code: 489 964 0472#	2.6
Submission of written inquiries must be received by:	09/05/2017	5:00 PM	Attn: Jessica Koburger Procurement Manager Dept. of Children & Families 1317 Winewood Blvd., Building 1, Room 300-I Tallahassee, FL 32399-0700	2.7

1317 Winewood Boulevard, Tallahassee, Florida 32399-0700

Mission: Work in Partnership with Local Communities to Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency

Activity	Date	Time Eastern	Address	Section Reference
Anticipated date for posting Department's Response to Inquiries:	09/19/2017	5:00 PM	DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu	2.7
Notice of Intent to Submit a Proposal	09/26/2017	5:00 PM	Attn: Jessica Koburger Procurement Manager Dept. of Children & Families 1317 Winewood Blvd., Building 1, Room 300-I Tallahassee, FL 32399-0700	2.8
Sealed Proposals must be received by the Department:	10/12/2017	2:00 PM	Attn: Jessica Koburger Procurement Manager Dept. of Children & Families 1317 Winewood Blvd., Building 1, Room 300-I Tallahassee, FL 32399-0700	2.9, 4.1
*Proposal Opening and Review of Mandatory Requirements:	10/12/2017	2:10 PM	1317 Winewood Blvd., Building 1, Room 301-G Tallahassee, FL 32399-0700	4.2.2, 5.2
*Debriefing Meeting of the Evaluators and ranking of the proposals:	11/06/2017	10:30 AM	1317 Winewood Blvd., Building 1, Room 301-G Tallahassee, FL 32399-0700	5.3
Anticipated posting of Intended Contract Award:	11/13/2017	5:00 PM	DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu	5.5.4
Anticipated Effective Date of Contract:	01/01/2018	N/A	N/A	1.3
All Vendors are hereby notified that meetings noted with an asterisk above () are public meetings open to the public and may be electronically recorded by any member of the audience. Although the public is invited, no comments or questions will be taken from Vendors or other members of the public (except for the Solicitation Conference (Call), during which comments and questions will be taken from Vendors).				

All times in the event schedule are local times for the Eastern Time Zone. Although the Department may choose to use additional means of publicizing the results of this RFP, posting on the VBS is the only official notice recognized for the purpose of determining timeliness in the event of protest.