

Addendum #01
ITB DOH19-013
Office Relocation Services

DATE: September 17, 2019

TO: Prospective Vendors

FROM: **Debbie Brown, Procurement Officer**
Florida Department of Health
Central Purchasing Office

SUBJECT: **Addendum #01**

The purpose of this addendum is to modify **section 3.10** of the Invitation to Bid (ITB). This addendum serves as notice of the following change(s):

Deletions are indicated by “~~strikethrough~~” or reference. Additions, updates or replacements are indicated by **highlighting**.

A. Modifications: The following modification is made to **section 3.10**, Responsive and Responsible (Mandatory Requirements), of the ITB:

3.10 Responsive and Responsible (Mandatory Requirements)

Respondents must complete and submit the following mandatory information or documentation as part of their Bid by the time specified in Section 2.5. Any Bid which does not contain the information below will be deemed non-responsive to this ITB:

- 3.10.1 **Title Page** must be completed, signed, and returned with Bid submittal.
- 3.10.2 **Price Page (Attachment B)**, must be completed as specified in **Section 3.5**.
- 3.10.3 **Performance **Prior Experience** and Contract Reporting Form for Respondent (Attachment C)**, must be completed and returned with Bid submittal as specified in **Section 3.6**.
- 3.10.4 **Statement of Non-Collusion (Attachment D)** must be completed as specified in **Section 4.3**.
- 3.10.5 **Respondent Certification Regarding Scrutinized Companies Lists (Attachment E)** must be completed as specified in **Section 4.2**.
- 3.10.6 **Identical Tie Bids (Attachment F)** must be completed, signed and returned with Bid submittal as specified in **Section 2.11**.
- 3.10.7 **Subcontractors List (Attachment G)** must be completed, signed and returned with Bid submittal as specified in **Section 3.7**.
- 3.10.8 Licensure requirements specified in **Section 3.8**.
- 3.10.9 Bids must document the Respondent’s ability to meet the following minimum requirements:

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- 3.10.9.1 Respondent must have a minimum of five years commercial moving experience.
- 3.10.9.2 Workers' Compensation in accordance with applicable state laws and regulations.

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.