

**DESCRIPTION OF INTENDED  
SINGLE SOURCE PURCHASE  
(PUR 7776)**

AGENCY: Florida Department of Health

TITLE Voice/Data/Electrical and Reconfiguration of office space  
Short description of the commodity or service desired: modification of office building

CONTACT

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Internal tracking number, if any: EXP1015

**Date posted: 10/23/2014 @ 10:55 AM Last day for receipt of information: 11/3/2014 @ 10:55 AM**

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with section 287.057(5)(c), Florida Statutes and will remain posted for a period of at least 7 business days.

Commodity or Service Required (commodity class and group, manufacturer, model, and description, as appropriate):

72141115: Electrical cable laying services  
72154032: window and door and screen in installation and repair  
72152000: plastering and drywall services  
72152707: retaining wall construction service  
76111604: carpet cleaning  
72152506: carpet laying service

Quantity or Term (as appropriate):

1 year

Requestor (division, bureau, office, individual, as appropriate):

Division of Disability Determinations

Performance and/or Design Requirements (intended use, function or application, compatibility etc. requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

The Department of Health, Division of Disability Determinations has a need to purchase building electrical/voice/data/reconfiguration services to the existing Tallahassee buildings location. These services and modifications are necessary due to the acquisition of additional space and the relocation of employees around the office areas approved by and under SSA standards. In accordance with Chapter 60A-1.045 Florida Administrative Code, the Division of Disability Determinations request authorization to purchase,

as a single source, building electrical/voice/data/reconfiguration services from Hall Investemnts, LTD dba Tallahassee Corporate Center LLC.

Intended source (vendor, contractor):

Hall Investments, LTD dba Tallahassee Coporate Center, LLC.

Estimated Dollar Amount:

\$100,000.00

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

The Division of Disability Determinations leases the Koger Center Building, which in accordance with the lease requirement, requires all modifications to the building be performed by the lessor, Hall Investments LTD.

Hall Investments, LTD is the sole designated contractor to perform the required modifications.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Lynn Robinson, Purchasing Director

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall:

1. Provide notice of its intended decision to enter a single-source purchase contract in the manner specified in s.120.57(3) FS, if the amount of the contract does not exceed the threshold amount provided in s.287.017 for CATEGORY FOUR.
2. Request approval from the Department of Management Services for the single-source purchase, if the amount of the contract exceeds the threshold amount provided in s.287.017 for CATEGORY FOUR. If the Department of Management Services approves the agency's request, the agency shall provide notice of its intended decision to enter a single-source contract in the manner specified in s.120.57(3), FS.