

FLORIDA DEPARTMENT OF TRANSPORTATION

Procurement Office
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ADDENDUM NO. 1

DATE: August 7, 2014

BID#: ITB-DOT-13/14-9051-JP

BID TITLE: Calibrations, Maintenance, Repair, Leak Tests, and Trade0In of Nuclear Gauges-
Statewide

OPENING DATE: August 12, 2014 at 3:00PM, Local Time

Notice is hereby given of the following Question and Answer to the above referenced ITB.

Question: Would FLDOT consider allowing a vendor to pick up and return the gauges at no additional cost as an alternative to this requirement?

FDOT Answer: Please see Addendum No. 1, revised Exhibit A, Scope of Services

Delete: Exhibit "A" Scope of Services in its entirety

Replace with: Exhibit "A" Scope of Services, revised 08/07/2014

Bidders must acknowledge receipt of this Addendum by completing and returning to the Procurement Office, by no later than the time and date of the bid opening.

Failure to do so may subject the bidder to disqualification.

Joyce Plummer, Procurement Agent

_____ Bidder

_____ Address

_____ Submitted by (Signature)

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

EXHIBIT "A"
SCOPE OF SERVICES

I. OBJECTIVE

These services involve calibration, replacement of batteries, repairs, leak testing, and trade-in of nuclear surface moisture-density gauges (gauges) possessed by the Florida Department of Transportation (FDOT) in accordance with Florida Department of Health (FDOH), U.S. Nuclear Regulatory Commission (NRC), American Society of Testing and Materials (ASTM), and FDOT Standards, Methods, and Procedures.

The contract vendor shall perform the identified services at the contractor's owned facility, using the contractor's supplied labor and materials. These services shall be performed on an as-needed basis at the discretion of the FDOT's State Materials Office (SMO). The FDOT may, during the life of this Agreement, issue statements, which clarify specification requirements. These statements, when issued, shall become equally binding upon the Contractor as the Contract document.

II. SERVICES

The contractor shall provide all of the following elements as contained herein, as required by the FDOT. These services shall have a fixed-fee structure for calibration, maintenance, shipping, insurance, repair, and transfer of ownership based on gauge model and tier of service provided.

- A. The contractor shall provide full service centers no more than 160 miles driving distance from the FDOT's Nuclear Gauge Storage Locations as follows:

Location	Number of Gauges
Gainesville, FL	4
Bartow, FL	32
Lake City, FL	10
Chipley, FL	24
Davie, FL	24
Deland, FL	14

The contractor shall provide pick-up and delivery services from any location that is not within the 160 mile driving distance from a full service center. These delivery services shall be provided at no additional cost to the Department.

- B. These services are for but not limited to the 108 Troxler 3440 gauges currently possessed by the FDOT. These services are also for any additional gauges (Troxler, Humboldt, or Instrotek) that may be purchased by the FDOT
- C. The types of services to be provided include the following:
- 1. Calibration and minor repair**
 - i. Cleaning and lubrication as prescribed by the gauge manufacturer.
 - ii. Replace missing or illegible labels on gauge and case.
 - iii. Minor case repair including providing and installing replacement parts for

- hinges, latches, or handles with original equipment manufacturer (OEM) parts.
- iv. Replacement of the scraper ring (including related hardware) with OEM or equivalent components.
- v. Three (3) block calibration with two (2) printed hard copies to be sent to the originator and one (1) electronic copy of parameter sheet emailed to the SMO in both standard and metric measurements.

2. Replacement of Batteries

- i. Replacement of batteries, battery holder and connection wires, as needed, with OEM or equivalent components.

3. Calibration and Complete Maintenance/Repairs

- i. Repair and/or replacement of parts or components necessary for the intended, proper, and correct function of the gauge excluding services related to replacement of batteries. All replacement parts shall be OEM components.
- ii. Cleaning and lubrication as prescribed by the gauge manufacturer.
- iii. Replace missing or illegible labels on gauge and case.
- iv. Minor case repair including providing and installing replacement parts for hinges, latches, or handles with original equipment manufacturer (OEM) parts.
- v. Replacement of the scraper ring (including related hardware) with OEM or equivalent component.
- vi. Three (3) block calibration with two (2) printed hard copies to be sent to the originator and one (1) electronic copy of parameter sheet emailed to the SMO in both standard and metric measurements.

4. Leak Tests

- i. Mail leak test kits to the SMO as requested.
- ii. Analyze swabs, enter results into the FDOT's spreadsheet and email leak test results to the Radiation Safety Officer. (currently – Ben Watson at ben.watson@dot.state.fl.us).

5. Trade-in of Working Gauges

- i. The FDOT may wish to trade-in working gauge(s). The Contractor shall accept possession of working gauge(s) at the discretion of the FDOT. When the Contractor takes possession of the gauge(s), the Contractor shall give the FDOT a credit for the fair market value of the gauge(s). The Contractor shall issue a Credit Statement indicating the amount of the credit and mail it to:

State Materials Research Park
Attn: Business Office
5007 N.E.39th Avenue
Gainesville, FL 32609

The FDOT will use the credit towards the cost of services as identified in the contract. The Contractor shall apply all subsequent billing to the credit until the credit has been expended. These billings/credits will be tracked in

statements mailed to the above address. This service is a commitment by the Contractor and completely non-binding to the FDOT.

III. PERFORMANCE

1. All required testing will be performed in strict compliance with current DOH, NRC, and any FDOT Specifications or Standards therefore, and further by accepted and FDOT recognized standards (ASTM, FM, etc). All calibrations shall be performed in strict compliance with ASTM D2922.
2. The Contractor shall furnish the FDOT with a pricing structure that includes all costs associated with each of the service levels enumerated and listed herein. Each service level type and gauge model/type shall be priced separately and shall be based on the whether the service is provided at the Contractor's facility with all costs borne by the Contractor or if the service is provided at the FDOT's facility with all costs borne by the FDOT. All preparation, shipping, insurance, chain of custody, and Contractor project management/coordination costs shall be listed separately and specifically enumerated as part of the pricing sheet. Shipping to and from the Contractor or hand-delivery is at the FDOT's discretion. If the FDOT elects to ship to/from the Contractor, the Contractor's cost listed in the pricing sheet shall be billed as part of the service. If the FDOT decides to hand-deliver the gauge(s) and to provide return pick-up and delivery service, the Contractor shall not bill the FDOT for any shipping or insurance charges. If the Contractor determines that a gauge is not repairable, the Contractor will inform the FDOT in writing and return the gauge as instructed by the FDOT.
3. The FDOT shall be furnished with records and reports covering the various work performed. Such records shall be furnished at a frequency and be of the type and form directed by the FDOT's State Materials Engineer. The following forms will be provided with each repaired/calibrated gauge:
 - a. Contractor is required to initiate and supply chain of custody documentation for all gauges. Chain of custody documents and appropriate shipping containers shall be supplied to the FDOT at no additional cost. Documents shall include spaces for shipping date from the FDOT, person's name preparing gauge for shipment, date of receipt by Contractor, person's name receiving gauge, date of return shipment by Contractor, person's name preparing gauge for shipment, date of return receipt by the FDOT, and person's name receiving the gauge. The Contractor will supply the FDOT with sufficient copies of chain of custody documents for the duration of this contract. The FDOT will retain possession and ownership of the chain of custody documents. Proposed chain of custody documents shall be reviewed and approved by the FDOT's Project Manager prior to initial use and may be subject to change during the term of this contract.
 - b. Gauge Safety Inspection form. This form shall contain the information shown on the Gauge Safety Inspection form contained in Appendix "A".

- c. Two (2) copies of the calibration parameter sheet dated on the actual date of calibration. The calibration sheet shall contain the information shown on the form contained in Appendix "B".
 - d. Repair worksheet. This worksheet shall clearly identify all repaired items and/or replacement of defective parts.
4. Shipment of gauges as used in this document is intended to mean shipment in such manner as deemed appropriate for safe and careful transport of gauges in accordance with governing laws, rules, and procedures. The FDOT shall not be responsible for damaged or missing gauges shipped via carrier service and the Contractor shall be responsible for replacement of missing gauges at no additional cost to the FDOT.
5. The Contractor is required to notify the FDOT personnel in writing the number and type of gauges to be return shipped prior to shipment. The FDOT is required to notify the Contractor in writing the number and type of gauges to be shipped prior to shipment. Each party must receive written notification a minimum of two (2) work days prior to receipt of gauges. For the purposes of this contract, work days are considered to be Monday through Friday, with the exception of holidays recognized by the State of Florida. Written notification may be sent by US mail, document common carrier service, facsimile, e-mail, or any other means deemed appropriate by the Contractor or the FDOT and agreed upon in writing.
6. The Contractor is to warrant all repairs and parts for a period of 90 calendar days. The warranty period will begin when the FDOT receives the repaired gauge.
7. The turn-around time, from the time a gauge is received by the Contractor to the time the gauge is return-received by the FDOT is not to exceed 10 work days, unless repair/parts replacements necessitate extension of turn-around time. If the Contractor requires a time extension, then the Contractor request the time extension in writing addressed to the appropriate District FDOT personnel. If the time extension is approved the Contractor shall continue to communicate every 5 working days to provide updates as to status of the repair.

B. AUTHORIZATION OF SERVICES:

The FDOT will request Contractor's commodities and services on an as needed basis. Services to be rendered by the Contractor under this Agreement will be initiated and completed as directed by the FDOT's Project Manager on each authorization assigned under this Agreement. The State Materials Engineer or the State Materials Engineer's designated representative will furnish the Contractor a letter of authorization specifying the work allowed under this Agreement. No work shall commence by the Contractor until receipt of a letter of authorization. A Supplemental Letter of Authorization, if mutually agreed to in writing by the FDOT and the Contractor may extend the duration of each authorization.