

**STATE OF FLORIDA**

**DEPARTMENT OF LEGAL AFFAIRS  
OFFICE OF THE ATTORNEY GENERAL**



**INVITATION TO BID**

**ITB DLA-2020.05**

**GUIDE TO THE FLORIDA LEMON LAW**

**ADDENDUM NO. 1**

**Questions and Answers**

## April 10, 2020

Contained herein are the responses to the questions submitted to the Department of Legal Affairs, Office of the Attorney General (Department) with regard to ITB DLA-2020.05, Guide to the Florida Lemon Law. This Addendum amends the ITB. In the event of a conflict between previously released information and the information contained herein, the information herein will control. The information included in this addendum incorporated and made part of this solicitation.

**FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, OR FAILURE TO FILE A BOND OR OTHER SECURITY WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.**

**Note:** This Addendum No. 1 does not need to be returned with the Reply.

The Department has received the following questions from the vendor community and answers are provided in the following table:

#	QUESTION	OAG'S ANSWER
1	With regard to the solicitation for the Florida Lemon Law, is there a sample available that you could send out?	See Attachment J – Sample Images – This attachment is provided as an example and is subject to change. Use of the attachment is prohibited without express permission of the OAG.
2	If I sub-contract this job, would it be the sub-contractor, through me, that would supply references of other jobs <b>they</b> have produced?	References should be provided for both the Respondent and any intended subcontractor that demonstrate the required levels of experience to perform – ITB Section 1.5
3	Is there a tally sheet of previous bids submitted?	Intent of question is not clear, unable to provide answer
4	Can you provide the price you are paying per guide now?	\$0.17 per guide
5	Pg 16, Section C.2. it states “(see diagram in Sample Images)” regarding how the carbonless form inserts are inserted into the guide. a. Can you provide that diagram as I do not see it as included with ITB or attached to the advertisement?	See Attachment J – Sample Images – This attachment is provided as an example and is subject to change. Use of the attachment is prohibited without express permission of the OAG

	<p>b. Can you provide an actual sample of the Guide?</p> <p>c. Can you provide .pdf file/s of the guide?</p>	
<b>6</b>	I was wondering if you have a sample of the Consumer Guide to the Florida Lemon Law booklets that you could send me? It would help me make certain that I am bidding what you need.	See Attachment J – Sample Images – This attachment is provided as an example and is subject to change. Use of the attachment is prohibited without express permission of the OAG
<b>7</b>	With regard to the solicitation for the Florida Lemon Law, is there a sample available that you could send out?	See Attachment J – Sample Images – This attachment is provided as an example and is subject to change. Use of the attachment is prohibited without express permission of the OAG
<b>8</b>	In attachment A Section C # 2 Carbonless Form It references " See Diagram in Sample Images. There were no sample images	See Attachment J – Sample Images – This attachment is provided as an example and is subject to change. Use of the attachment is prohibited without express permission of the OAG
<b>9</b>	Is it possible to pick-up a sample of the previous Lemon Law booklet?	See Attachment J – Sample Images – This attachment is provided as an example and is subject to change. Use of the attachment is prohibited without express permission of the OAG
<b>10</b>	What type of paper are you wanting these printed on?	See Attachment J – Sample Images – This attachment is provided as an example and is subject to change. Use of the attachment is prohibited without express permission of the OAG
<b>11</b>	What size is the book? When I open it, it shows 9.2 x 7.7. Even with bleed built in it is not a standard size so I don't want to assume anything but are we looking at a finished book of 10x7?	See Attachment A – Scope of Work – C #3 – Cover Size and #4 – Page Size
<b>12</b>	Additionally you have 46 pages, and the layout appears to be for a bound booklet. For a bound booklet it needs to be multiples of 4. Will this be a saddle stiched book with 2 blank pages or is this just a stapled finish? IF stapled, stapled in left corner, 3 staples down left side or	See Attachment A – Scope of Work – C #8 – Binding

	2 staples at top?	
<b>13</b>	Can you tell us who your current vendor for these guides?	Pride Enterprises
<b>14</b>	What is the quantity needed?	See Attachment A – Scope of Work #B – Specifications
<b>15</b>	The total bid is for 832M guides. Please confirm that they will print approximately 416M two times in 2021; January and July.	Per Attachment A – Scope of Work #B – Specifications – this number is an estimate. A firm number cannot be given.
<b>16</b>	Will the art work change between runs? Meaning will you send us new files for each print run?	See Attachment A – Scope of Work #B – Specifications – Paragraph One
<b>17</b>	As for freight to the approximate 19 locations, do we line item that as an add'l cost?	See Attachment A – Scope of Work #G – Shipping