

FLORIDA DEPARTMENT OF TRANSPORTATION
Procurement Office
605 Suwannee Street, MS 20
Tallahassee, Florida 32399-0450
Phone: (850) 414-4479

ADDENDUM NO. 1

DATE: June 17, 2020

RE: BID/ITB #: (DOT-ITB-20-9116-CA)

BID/ITB TITLE: (Lawn Care and Landscaping Services - Tallahassee, Florida)

OPENING DATE: **(June 22, 2020 at 10:00 AM LOCAL TIME)**

Notice is hereby given of the following changes to the above-referenced BID/ITB:

Q&A – Written responses to written inquiries and revisions.

Bidders/Proposers must acknowledge receipt of this Addendum by completing and returning to the Procurement Office, by no later than the time and date of the bid/proposal opening. **Failure to do so may subject the bidder/proposer to disqualification.**

Cassandra Anderson

Procurement Agent

_____ Bidder/Proposer

_____ Address

_____ Submitted by (Signature)

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

Question #1	What are you paying currently for each location?
Answer #1	Currently, the Department is paying a monthly amount of \$3,515.00 for the Burns Building and Springhill locations and a monthly amount of \$1,310.00 for both parking lots.
Question #2	What is the budget for each of the properties?
Answer #2	Awarded service contract will determine budget.
Question #3	How many palm trees are on each of the properties?
Answer #3	There are 36 palm trees at the Burns Building location and 8 palm trees at the Springhill location.
Question #4	What is the size of the respective locations?
Answer #4	The size of the locations at the Burns Building is approximately 6 acres and 4 acres at Springhill.
Question #5	Are we required to trim trees higher than 10 ft?
Answer #5	Only low lying limbs that impede vehicular traffic and security for line of sight as directed by Department.
Question #6	Is bonding required?
Answer #6	<p>Yes. A Performance Bond is required. The intended award bidder shall provide the Department with a Performance Bond in the full amount of the bid. The Performance Bond shall be provided by a surety company authorized to do business in the state of Florida. The Performance Bond shall be executed and furnished to the Department prior to contract execution and no later than ten (10) days after the ending date of the period for posting the intended award decision, unless the Department extends the time period in writing. Failure to provide the required Performance Bond (Form 375-040-27) to the Department within the aforementioned timeframe will void the Intended Award's bid and the Department will proceed in contracting with the next lowest responsive bidder.</p> <p>The bidder must submit, with its bid, a current letter from a surety company or bonding agent authorized to do business in the state of Florida and written on company letterhead, to document the bidder's present ability to obtain a Performance Bond in the full amount of the bid. Failure by the bidder to provide this letter with its bid will constitute a non-</p>

	responsive determination for its bid. Bids found to be non-responsive will not be considered.
Question #7	Can any equipment be stored on any of the properties?
Answer #7	No.
Question #8	How will the bids be evaluated?
Answer #8	See Page 13 of 30; 7) Intended Award.
Question #9	Are we required to immediately replace the missing mulch?
Answer #9	Yes, upon execution of contract.
Question #10	How many Palm Trees are our responsibility?
Answer #10	See response to Question #3.
Question #11	Roughly how many trees will need pine straw on the property?
Answer #11	There are 230 (plus the 10 planter boxes).
Question #12	Is there someone that currently looks after the recently installed irrigation system?
Answer #12	Yes, the current vendor.
Question #13	Is there a need for pressure washing along with the grounds maintenance?
Answer #13	No.

Question #14	Are there any annual or perennial flowers or shrubs that need to be installed or replaced?
Answer #14	No.
Question #15	Is the removal of fallen trees due to acts of god part of this contract?
Answer #15	No, only limbs and that type of debris.