

Invitation to Bid 19-ITB-004-WM
General Residential Contractors for CDBG-DR Program
Technical Questions and Answers

Please note that the Department’s responses are not **final, official or binding**. Violation of section 287.057(23) of the Florida Statutes, by a respondent to a solicitation, or persons acting on their behalf, may be grounds for rejecting a response. The Department’s responses to timely submitted questions are provided below:

Question Number	Page Number, Section	Question	Answers
1	Page 22, C.2 Background and Overview	Do you have a list of houses and locations?	No. A list has not been compiled but the information is contained with the departments HRRP System of Record. Note: All projects will be within the regional service areas included in the C.2 Background and Overview. Projects can fall within any of the cities, towns, and municipalities listed within the provided counties.
2	B.39	“Firms that are currently parent of subsidiary companies to the respondent will not be accepted as past performance references under this solicitation.” Does this mean that if the parent company references will not be accepted if the respondent is a subsidiary of the parent company?	Yes, any firm that is a current parent of subsidiary companies to the respondent will not be accepted as past performance references under this solicitation.
3	Page 5, B.12 Bid Opening	In reviewing the solicitation package, I’m unable to find specific projects or items for which pricing is being requested. Is this basically a pre-qualification process to put together a pool of qualified bidders to bid on damaged properties as they come available? If so, then our bid package will only consist of the qualifying documentation but no actual pricing- correct?	Yes, this is a pre-qualification process to assemble a pool of qualified contractors to submit quotes on damage locations due to Hurricane Irma and forward.
4		Can you provide an estimate of the actual number of damaged properties that will be up for repair/replacement over the next three years?	At this time, DEO cannot determine the anticipate number of approved applicants that will progress through to the award phase, for a possible reconstruction or repair of their home. However, the program has a budget of \$346,186,147.00 from HUD to support the long-term recovery efforts following Hurricane Irma. This information is further explained in our Action Plan www.floridajobs.org/CDBG-DR .
5	Page 14, B40. #1	We contacted Florida Dep and they stated that they only give number once site and type of waste generation is determined. How do you get a number prior to site and type of waste determination for this solicitation response?	This solicitation is to establish a pool of qualified contractors. Once contractors have been awarded, DEO will establish qualified Projects by creating a Statement of Work based on the applicant’s eligibility determination and site assessment. The Statement of Work will include an itemized list of all services to be provided to the contractors containing information on individual projects, including environmental considerations. DEO will send out the Statement(s) of Work to request for quotes. At this time, the contractor will have all information

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			needed per site.
6	Page 43, Attachment G	Are we to fill the top of these attachments for the 3 referrals? Or do we turn in the attachment blank per page, Mandatory Requirement for Evaluation.	Attachment G will be completed by DEO staff.
7	Page 28, C7, # 16	Will 3 rd party Warranties be accepted, if purchased by Contractor? For example, American E Builder Warranty.	No, all warranties must be provided by the contractor for the specified period.
8	Page 48, Attachment L	<p>We are interested in the subject program, however, before we go through the lengthy documentation, I would like to inform you that we may not be able to check the following items as part of our experience. Without checking off these item, would we be automatically disqualified for the program.</p> <p>___ Respondent must have experience in achieving compliance and reporting on compliance with state and federal construction laws, regulations, and procedures, including the Davis Bacon Act, and producing the payroll documentation necessary for compliance;</p> <p>___ Respondent must demonstrate the ability to, and have experience with, the repair of historic properties and coordination with the Florida Division of Historical Resources;</p> <p>___ Respondent must demonstrate the ability to, and have experience with, lead based paint and asbestos removal and environmental mitigation related to the rehabilitation and reconstruction of residential properties;</p>	Yes, all respondents are required to provide in their respective bid response proof of each of the following qualifications, along with any supporting documentation or certifications. Any bids missing any of these qualifications will be rejected.
9	Page 22, C.2 Background and Overview	I'd like to know where are those houses located. I work just in South Fl.	Note: DEO is currently processing applications for home repair or replacements from various areas of the state, including South Florida. It is anticipated that some of the home repair or replacement services provided through this procurement will be in South Florida.
10	N/A	We are a newer construction company and have had a Strategic Alliance relationship with our mentoring company since November of 2018. Can we submit the information for both of our companies to reply to this bid opportunity? Do we list our MBE Company as the primary and our Mentor Company as the secondary? Do we need to send in a formal teaming agreement for this bid?	No, your response to the ITB is primarily for your entity as the General Contractor of record.

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11	N/A	Is this to be part of a pool of contractors for that programs?	Yes. Please see response for question #3.
12	Pg.12; Section B; Reference B.35 Pg. 7; Section B; Reference B.16	Does the contractor need to provide both an electronic and paper copy of the <u>redacted</u> version of the proposal? (B.35 states an electronic copy; B.16 states a hard copy as well as an electronic copy of redacted version must be submitted)	Respondents will submit one (1) original, signed and sealed bid package along with three (3) paper copies and one (1) electronic copy of the sealed bid on a compact disc. If there is confidential information included in the bid, the respondent will submit a compact disc containing one (1) copy of the signed, original bid with the information redacted. Title this copy, "Redacted copy".
13	Pg. 44; Attachment H; #10	Must the signed <u>Redacted</u> sealed bid package contain original signatures?	Yes, please see Section B.35.
14	Pg. 12; Section B; Reference B.35	Can an Electronic Thumb Drive be submitted in lieu of a Compact Disc for all required electronic copies?	No, the electronic copy must be on compact disc.
15	Pg. 48; Attachment H; Paragraph 6-7	Is the respondent required to submit a general contractor license from Florida's Department of Business & Professional Regulation at the time of submission of the sealed proposal if the contractor has experience in managing and completing projects of similar size and nature with respect to disaster recovery?	No, respondents are not required to submit a General Contractor's License but must be licensed with the State of Florida.
16	Attachment B, Cost Response, page 37	Pricing- Are we to assume the base year that the multiplier we bid with applies to the same base year in each period of the contract term or does the base changes to coincide with the multiplier bid for each term?	Each contractor will indicate maximum percentage of markup cost for each individual service region. The percentage of markup could change on a yearly basis per contractor.
17	B.19, page 8	What is the relationship between contractors selected in the prior solicitation for similar services and this solicitation? Will one group get preference for work assignments?	There will be no preference in terms of work assignments. All contractors selected for the previous pool will be qualified and eligible to bid on projects with contractors in this pool.
18	B.22, page 9	Section B.22 refers a "fixed price contract is being proposed". Please confirm that DEO refers to is the total derived from Xactimate unit cost estimates extended and totaled and then modified by the selected contractor's markup/markdown. Subsequently subject to mutually agreed upon change orders.	The referenced "fixed price contract", will be the bid received and accepted to add the contractor to the contractor pool. As for individual projects, all bids will be submitted based on a scope of work estimate derived by DEO using the Xactimate software.
19	Section C, Scope of Work	What methodology does DEO/Program Manager intend to use in aggregating work for assignment to contractors, i.e. how will they determine size and content of "bid packages" for contractors?	All bids will be submitted based on a scope of work estimate derived by DEO using the Xactimate software. The bid bundles will be comprised of no more than 10 damaged locations from

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			one of the four regions identified on page 22, C.2 Background and Overview. These bundles will be sent out to the contractors based on the identified region of coverage. A contractor may have more than 10 projects awarded at one time, but there will be no more than 10 released for bidding at a time.
20	Section C, Scope of Work	What methodology will be used to determine the builder/contractor from each "solicitation" of homes released by DEO/Program manager?	See response for question #19.
21	Attachment B, Cost Response, page 37	Will potential specialty work, e.g. environmental work be priced the same way in which conventional residential (i.e. non-specialty) work will be?	The Statement of Work will include any environmental considerations needed on the site of each individual property. The Statement of Work will assist the contractor in providing accurate pricing required to complete the project.
22	Section C, Scope of Work	Will the contractor be expected to use any information technology which will integrate with inspection and / or billing data with the program manager/DEO? If so, what system(s)?	DEO has not identified any required software or system of use for contractors. However, DEO utilizes SERA as the system of record where all invoice and inspection results will be uploaded and verified by DEO for payment. All awarded contractors will receive a detailed training and access to the system of record, detailing their projects.
23	Section C Scope of Work	Does the DEO anticipate allowing homeowners to add scope at their own expense or enhance the quality of finishes, etc.? If so, how does the DEO anticipate this will effect the workflow of the program?	No, homeowners will not be able to add to the scope of work. In addition, during the duration of the contracted work, the homeowner will not be able to enhance the quality of finishes. All contractors are prohibited from entering into any side or supplemental agreements with homeowners.
24	Section C, Scope of Work	Site demolition activities- Is the contractor expected to dispose of debris curbside and facilitate disposal using FEMA PA funded debris operations or is the contractor expected to dispose of debris at a local legally compliant landfall or other waste disposal facility?	Any site demolition activities required on the property will be specified in the Statement of Work. This will include meeting local municipalities requirements.
25	Attachment J, page 46(this form)	Attachment J states, "in MS Word" in instructions. However, the form is provided in PDF format. Please confirm that this portion of the instruction should be ignored.	Not applicable. The solicitation is currently in the question and answer phase, where the questions have already been received.
26	Attachment J, page 46 (this form)	Please confirm that the same instruction only applies to the question list and not to the entire response format. Since the bid forms are in PDF format, we propose a PDF response format.	Electronic format for copies can be submitted in PDF, however, original responses shall be in physical "hard-copy" as stated in the solicitation. See Section B.35
27	Attachment B, Cost Response, page 37	Are bidders required to provide a bid price for each region?	No. Respondents should only provide responses for regions the contractor intends to provide services in. Once awarded,

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			contractors do not have to bid on any projects, but if they participate they must bid on all projects in a specific bundle.
28	B.51, page 16-17	Please provide more information regarding bonding requirements as home move form phase throughout the reconstruction/rehab lifecycle. Carrying bonds on individual residence will require substantial effort. We propose allowing groups of homes to be covered by one bond to ease administration efforts required to ensure compliance, rather than home-by-home bond.	A bond will be required for all projects that meet the \$100,000 threshold. If the project does not meet that threshold, no bond will be required. All Bonds required must be secured within 10 business days of the Notice to Proceed.
29	C.7 PAGE 26	This section states that contractor responsibilities include "professional engineering design." Are architectural drawings or rendering anticipated to be provided in bids?	No, DEO has commissioned and approved architectural drawings and renderings for various floorplans.
30	B.16, page 7	Is a USB drive accepted in lie of a CD for electronic and redacted electronic submissions?	No, on compact disc only.
31	B.16, page 7	May electronic and redated electronic submissions be submitted on the same drive or CD (based on answer to prior question)?	No, must be on separate compact disc. The redacted copy shall be titled "Redacted Copy."
32	Section C, Scope of Work	Is the bid intended to be utilized for more than one disaster or emergency?	See response to question # 3
33	Attachment L, Respondent Qualification Checklist, page 48-49	Regarding requirement for experience, may team cumulative experience (for prime and subcontractors) be used as meeting experience requirements or is prime direct experience required?	Yes.