

NOTICE OF INVITATION TO BID  
STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
BID NO. BDC26-14/15

The Department of Environmental Protection, Office of Operations, Bureau of Design and Construction is soliciting formal, competitive, sealed bids from Contractors licensed to work in the jurisdiction for the project listed below.

**PROJECT NAME:** Constitution Convention Museum State Park – Museum Roof Repair

**BID SUBMITTAL DUE DATE:** No later than **3:30 PM (ET), Tuesday, Jan 6, 2015** to the below address: Florida Department of Environmental Protection, Bureau of Design and Construction, 3900 Commonwealth Blvd. MS520, Tallahassee, Florida 32399-3000, Attention Katie Parrish, Construction Projects Administrator, Bureau of Design and Construction, (850) 245-2630. (For hand delivery: Carr Building, Welcome Desk.) The Department reserves the right to reject any or all bids.

**BID POSTING DATE:** No later than **3:30 PM (ET), Tuesday, Jan 13, 2015**, unless extended by the Department for good cause.

**INSTRUCTIONS:** Documents for this bid will be available for download on Thursday, December 4, 2014. Any firm desiring a Project Manual for this project may obtain directions by emailing [Mae.Roth@dep.state.fl.us](mailto:Mae.Roth@dep.state.fl.us) or [Jessica.brockmeier@dep.state.fl.us](mailto:Jessica.brockmeier@dep.state.fl.us).

**SCOPE OF WORK:**

**Base Bid:** The contractor shall provide the necessary labor, materials, permits, equipment, and supervision to apply a flood coat of hot asphalt/tar to approximately 4068 sq. ft. of existing flat deck rubber roof of the Constitution Convention Museum. Project also includes re-flash of any walls and roof penetrations, removal of all debris from the site, and cleaning or removal of asphalt/tar from areas other than the roof. Contractor must conduct work in a manner which allows visitors to enter and safely utilize museum facilities.

**Builder's Risk Insurance is required for this project and must be included in bid price.**

Note: Bidder Prequalification is required for all bids. Each bidder shall provide a copy of its biennial pre-qualification letter from FDEP's Bureau of Design and Construction. If not pre-qualified, the bidder must submit a current State Contractor license certification or registration and current Corporate Charter registration with the bid.

Pursuant to Executive Order 07-126 and Section 255.252(3), F.S. the Department requires the proposed project be designed and constructed in accordance with green building standards where applicable.

**PARK LOCATION:** Constitution Convention Museum State Park, 200 Allen Memorial Way, Port St. Joe, Florida 32456

**PROJECT MANAGER:** Mark Knapke, Division of Recreation and Parks, 8899 Cape San Blas Road, Port St. Joe, Florida 32456, Telephone Number: (850) 227-1327.

**MINORITY BUSINESS REQUIREMENT:** The Department of Environmental Protection supports diversity in its Procurement Program and requests that all sub-contracting opportunities afforded by this bid embrace diversity enthusiastically. The award of sub-contracts should reflect the full diversity of the citizens of the State of Florida. The Department will be glad to furnish a list of Minority Owned Firms that could be offered sub-contracting opportunities.

**ADA REQUIREMENTS:** Any person with a qualified disability shall not be denied equal access and effective communication regarding any bid/proposal documents or the attendance at any related meeting or bid/proposal opening. If accommodations are needed because of disability, please contact Katie Parrish with the Bureau of Design and Construction at (850) 245-2630 at least five (5) workdays prior to openings. If you are hearing or speech impaired, please contact the Florida Relay Services by calling (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**E-VERIFY:** Vendor/Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system to confirm the employment eligibility of all persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Florida and all persons, including subcontractors, assigned by the Vendor/Contractor to perform work pursuant to the contract with the Department.

**NOTICE OF RIGHTS:** Notice of Intent to Protest the Bid Specifications must be filed with (received by) the Agency Clerk, Lea Crandall, Department of Environmental Protection, Office of General Counsel, MS 35, 3900 Commonwealth Blvd., Tallahassee FL 32399-3000, (850) 245-2242, FAX (850) 245-2303, Lea.Crandall@dep.state.fl.us during the 72-hour period after Bid Specifications are posted on the Vendor Bid System. Failure to file a Notice of Intent to Protest or a formal, written Protest in accordance with Rule 28-110, F.A.C., within ten days after the 72-hour period ends, as prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of your right to an administrative hearing on the Bid Specifications under Chapter 120, Florida Statutes. Rules for bid protests can be found in sections 120.569 and 120.57, F.S., and Chapter 28-110, Florida Administrative Code. A bid protester shall comply with these statutes and rules.