



**State of Florida
Department of Children and Families**

Rick Scott
Governor

Esther Jacobo
Interim Secretary

David J. Abramowitz
Regional Managing Director

Addendum #1 to the
Invitation to Negotiate (ITN) #C4CBCITN13
To Become the Lead Agency for Community-Based Care,
Northeast Region, Circuit 4 – Clay County

DATE: December 6, 2013
TO: Prospective Respondents to ITN # C4CBCITN13
FROM: James E. Taylor, Procurement Manager
SUBJECT: Evaluation and Negotiation Team List and Professional Qualifications

Below is a list of the members of the evaluation and negotiation team chosen by the Department of Children and Families (DCF). The team will evaluate the ITN replies received by DCF that are deemed to be responsive and to have met all of the mandatory criteria outlined in the ITN Appendix VII and will conduct negotiations with the “shortlisted” respondents. Attached to this notice are the professional summaries for each of the team members.

Arnold Anderson	Community Development Administrator, Circuit 7
Marisela Bravo	Government Operations Consultant II - CBC Performance Management and Monitoring
Kelsey Burnette	Managing Attorney, Circuits 3 & 8, Children’s Legal Services
Susanne Hall	School Social Worker, School District of Clay County
Janet McMahan	Contract Manager, Certified Contract Negotiator
Ryland Musick	Government Operations Consultant II, Financial Management
Lin Pelter	Northeast Region Quality Manager

Failure to file a protest within the time frame prescribed in ss. 120.57(3), F.S. or failure to post the bond or other security required by law within the time allotted for filing a bond shall constitute a waiver of proceedings under Chapter 120, F.S.

NORTHEAST REGION

*Circuit 3 (Madison, Taylor, Dixie, Hamilton, Lafayette, Suwannee, & Columbia Counties) Circuit 4 (Clay, Duval, & Nassau Counties)
Circuit 7 (Flagler, Putnam, St. Johns, & Volusia Counties)
Circuit 8 (Alachua, Baker, Bradford, Gilchrist, Levy, & Union Counties)*

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Mission: Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency

PROFESSIONAL SUMMARY

Name:	Arnold Anderson
Current Employer:	Department of Children and Families
Current Position Title:	Community Development Administrator
Years of Community Based Care related Experience:	20 years
Summary of Professional Experience:	20 years
Special Interest or Professional Memberships:	Children's Mental Health Independent Living for Teens Group Home Quality Assurance

PROFESSIONAL SUMMARY

Name:	Marisela Bravo
Current Employer:	FL Department of Children & Families
Current Position Title:	GOCII (OPS)-CBC Performance Management/Monitoring
Years of Community Based Care related Experience:	2.5
Summary of Professional Experience:	7 yrs Contract Management/Administration/Procurement/Purchasing experience- performing planning and technical assistance to program areas and providers.
Special Interest or Professional Memberships:	FL Certified Contract Manager

PROFESSIONAL SUMMARY

Name:	Kelsey Burnette
Current Employer:	DCF/CLS
Current Position Title:	Managing Attorney, Circuits 3 and 8
Years of Community Based Care related Experience:	I have sixteen years experience in child welfare, the last seven of which have been in Florida under the CBC model.
Summary of Professional Experience:	<p>More than sixteen years' experience in legal and nonprofit venues, including development and management of successful law practice, and development and oversight of now well-established child advocacy center.</p> <p>One of 17 managing attorneys for CLS in the state of Florida. I manage five offices responsible for dependency cases in 13 counties, supervising 30 lawyers, paralegals, and office staff .</p>
Special Interest or Professional Memberships:	Licensed to practice law in Florida, Massachusetts, and West Virginia. .

PROFESSIONAL SUMMARY

Name:	Susanne Hall, MSW
Current Employer:	School District of Clay County
Current Position Title:	School Social Worker
Years of Community Based Care related Experience:	30 years
Summary of Professional Experience:	I began my career working in the field of disabilities, then addiction and then aging and adult services. I have worked with children the last 20 years.
Special Interest or Professional Memberships:	I have always been active in my profession focusing on direct care service.

PROFESSIONAL SUMMARY

Name:	Janet McMahan
Current Employer:	DCF
Current Position Title:	Contract Manager
Years of Community Based Care related Experience:	7
Summary of Professional Experience:	<ul style="list-style-type: none">• Contract Manager for CBC and non CBC contracts for the past 7 years• Program Administrator for Family Safety for 5 years• Child Care Licensure Supervisor for 3 years• Operations Manager for Dept. of Labor for 5 years
Special Interest or Professional Memberships:	<ul style="list-style-type: none">• Certified Contract Negotiator• Vice President of Homeowners' Association

PROFESSIONAL SUMMARY

Name: Ryland B. Musick

Current Employer: Florida Department of Children & Families
Office of Financial Management
Administrative Support Services

Current Position Title: Government Operations Consultant II

Years of community Based Experience: 4

Summary of Professional Experience:

Director of Industrial Development
Florida Association of Rehabilitation Facilities
(4 years)

Director
Division of Liquefied Petroleum Gas
Florida Department of Insurance, Treasury & Fire Marshal
(4 years)

Executive Director
Florida Comprehensive Health Association
(9 years)

Vice President/COO
Palmer, Musick & Associates
dba/ Energy & Environmental Solutions
(10 years)

Special Interest or Professional Memberships: N/A

PROFESSIONAL SUMMARY

Name:	Lin Pelter
Current Employer:	Department of Children and Families
Current Position Title:	NE Region Quality Manager(Operations Management Consultant Manager)
Years of Community Based Care related Experience:	25 years with the Department working in child welfare 8 years working with the NE Region community based care lead agencies 8 years as the NE Region Quality Manager
Summary of Professional Experience:	Bachelor of Arts Degree in Social Work – 1968 - 1972 Masters of Science Degree in Social Work 1974 - 1975 Child Protective Investigator in the Kansas child welfare system – 1972 -1974 Director of Family Services in a residential group care facility – 1975 - 1979 Senior Investigator with the Davidson County Public Defender’s Office in Nashville, TN – 1979 - 1982 Social Work Director of the Division of Pediatrics and Obstetrics at Shands Hospital in Gainesville, FL – 1982 – 1986 Child Welfare Program Administrator, Sub-District Administrator, Program Manager, and Quality Manager - 1986- Present
Special Interest or Professional Memberships:	Continuous Quality Improvement Committee – Partnership for Strong Families NE Region Trainer – Quality Assurance