




**State of Florida
Department of Children and Families**

Rick Scott
Governor

Mike Carroll
Secretary

ADDENDUM NUMBER 4

**INVITATION TO NEGOTIATE (ITN) #: ITN8J2917CO
DUALY SERVED YOUTH AND FAMILIES**

DATE: October 19, 2017
TO: Prospective Respondents to ITN #: ITN8J2917CO
FROM: Darlean Patterson, Procurement Manager 
SUBJECT: Revisions to Section 2.5, Schedule of Events and Deadlines

PURPOSE:

This addendum updates Section 2.5, Schedule of Events and Deadlines (changes are in red) as follows:

2.5 Schedule of Events and Deadlines

Activity	Date	Time Eastern	Address	Section Reference
ITN advertised and released on Florida VBS:	9/5/2017	5:00 pm	DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu	2.2.1
*Solicitation Conference (Call) to be held:	9/15/2017	2:00 pm	Conference Call#: 1-888-670-3525 Participant Code: 4899640472#	2.6
Submission of written inquiries must be received by:	9/19/2017	5:00 pm	Attn: Darlean Patterson, Procurement Manager Dept. of Children & Families 1317 Winewood Blvd., Bldg. 1, Room 300M Tallahassee, FL 32399-0700 darlean.patterson@myflfamilies.com	2.7
Anticipated date for posting Department's Response to Inquiries:	9/22/2017	2:00 pm	DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu	2.7

1317 Winewood Boulevard, Tallahassee, Florida 32399-0700

Activity	Date	Time Eastern	Address	Section Reference
Notice of Intent to Submit a Reply:	9/25/2017	3:00 pm	Attn: Darlean Patterson, Procurement Manager Dept. of Children & Families 1317 Winewood Blvd., Bldg. 1, Room 300M Tallahassee, Fl 32399-0700	2.8
Sealed Replies must be received by the Department:	10/06/2017	12:00 pm	Attn: Darlean Patterson, Procurement Manager Department of Children and Families 1317 Winewood Blvd., Bldg. 1, Room 300M Tallahassee, Fl 32399-0700	2.9, 4.1
*Reply Opening and Review of Mandatory Requirements:	10/06/2017	12:15 pm	Department of Children and Families 1317 Winewood Blvd., Bldg. 1, Room 302H Tallahassee, Fl 32399-0700 Conference Call#: 1-888-670-3525 Participant Code: 4899640472#	4.2.2, 5.2
*Debriefing Meeting of the Evaluators and ranking of the replies:	10/18/2017	9:30 am	Department of Children and Families 1317 Winewood Blvd., Bldg. 1, Room 302H Tallahassee, Fl 32399-0700	5.3
Anticipated posting of qualified Vendors (Short List) for Negotiation:	10/20/2017	5:00 pm	DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu	5.3.5
Anticipated negotiation period:	10/23/2017 - 11/3/2017	8:00 am – 4:00 pm	Department of Children and Families 1317 Winewood Blvd., Bldg. 1, Room 301G Tallahassee, Fl 32399-0700	5.4
*Meeting of Negotiation Team to Develop Recommendation for Award:	11/9/2017	10:00 am	Department of Children and Families 1317 Winewood Blvd., Bldg. 1, Room 302H Tallahassee, Fl 32399-0700	5.5
Anticipated posting of Intended Contract Award:	11/15/2017	5:00 pm	DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu	5.5.4
Anticipated Effective Date of Contract:	12/15/2017	N/A	N/A	1.3

All vendors are hereby notified that meetings noted with an asterisk above () are public meetings open to the public and may be electronically recorded by any member of the audience. Although the public is invited, no comments or questions will be taken from vendors or other members of the public (except for the Solicitation Conference, during which comments and questions will be taken from vendors).