



FLORIDA DEPARTMENT OF MANAGEMENT SERVICES

state purchasing

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Invitation to Negotiate

Interment and Associated Services for Remains from the Arthur G. Dozier School for Boys

No. 15-85171500-D

ADDENDUM NO. 2

**Questions and Answers
ITN Amendments**

March 6, 2018

Contained herein are the responses to the questions submitted to the Department of Management Services (Department). The Department hereby amends Invitation to Negotiate No. 15-85171500-D as noted within this Addendum. In the event of a conflict between previously released information and the information contained herein, the information herein shall control. The information included in this addendum is now made part of this solicitation.

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN §120.57(3), FLORIDA STATUTES, OR FAILURE TO FILE A BOND OR OTHER SECURITY WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

Any protest must be timely filed with the Department of Management Services' Agency Clerk.

Please Note: This Addendum No. 2 does not need to be returned with the Reply.

The Department has received the following questions from the vendor community through the MFMP Sourcing Tool and answers are provided in the following table:

#	Question	Answer
1.	The ITN for Interment and Associated Services for Remains from the Arthur G. Dozier School for Boys is currently soliciting Bids from funeral establishments in Leon and Jackson counties. Reed & Hall Mortuary Corp is an established funeral service provider, located in Gadsden County with the space and ability to Inter the large number of Remains stated in the Scope of Work. Is it possible for us to submit Bid documents for consideration?	Chapter 2017-69, Laws of Florida, requires that funeral establishments in Leon and Jackson counties licensed under chapter 497, F.S., be selected pursuant to chapter 287, F.S.
2.	Will all seven sets of remains and associated artifacts and soil have to be transported at the same time from USF in Tampa?	Not yet determined.
3.	Will each interment have to take place at the same time in Boot Hill Cemetery?	Not yet determined.
4.	We the staff and professionals of [NAME] be allowed to visit the Boot Hill Cemetery to evaluate the condition of the cemetery and the area for burial?	Not yet determined.
5.	Will any type of religious services or committal have to preformed at the burial site?	Chapter 2017-69, Laws of Florida, does not include a religious service or committal.
6.	Will any vital statistics paperwork have to be filed with the Department of Health?	Not yet determined.

7.	<p>287.057 Procurement of commodities or contractual services.— (5) If less than two responsive bids, proposals, or replies for commodity or contractual services purchases are received, the department or other agency may negotiate on the best terms and conditions. The department or other agency shall document the reasons that such action is in the best interest of the state in lieu of resoliciting competitive sealed bids, proposals, or replies. Each agency shall report all such actions to the department on a quarterly basis, in a manner and form prescribed by the department.</p> <p>QUESTION: If ITN 15-85171500-D has less than two bids from respondents that meet all qualifications of section 4.1, will contractual services then be considered for vendors that do not qualify by the mandatory eligibility requirement of question 3?</p>	No.
8.	<p>287.057 Procurement of commodities or contractual services.— (10) A contract for commodities or contractual services may be awarded without competition if state or federal law prescribes with whom the agency must contract or if the rate of payment or the recipient of the funds is established during the appropriations process.</p> <p>QUESTION: HB7115 D describes who contractual services are to be awarded to (Funeral Establishment owned by vendors in Jackson and/or Leon Counties) therefore for what purpose is the invitation extended to vendors outside of those specified counties?</p>	Notices are sent based on commodity codes provided by vendors in the Vendor Information Portal.
9.	<p>(23) Each solicitation for the procurement of commodities or contractual services shall include the following provision: “Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.”</p> <p>QUESTION: Can I contact my State Representative regarding sponsoring an amendment to HB7115D?</p>	This question is outside the purview of the solicitation.

<p>10.</p>	<p>If not, can the procurement officer provide a response to the following statement if allowed I would share with my State Representative; “As a licensed funeral director and embalmer govern by FS 497, it states the eligibility to practice funeral directing within the entire State of Florida and whereas a funeral establishment is a facility in which a funeral director practices, making the funeral establishment eligible to provide services within the entire State of Florida.”</p> <p>497.005 Definitions.—As used in this chapter, the term: (37) “Funeral director” means any person licensed under this chapter to practice funeral directing in this state. (38) “Funeral establishment” means a facility licensed under this chapter where a funeral director or embalmer practices funeral directing or embalming.</p> <p>QUESTION: What are the procedures to request an amendment to HB7115 due to the wording being prejudice against Licensed Funeral Directors and Funeral Establishments licensed under FS497 in the State of Florida qualified as Marketplace Vendors whose Funeral Establishments are not located in Jackson or Leon Counties?</p> <p>A Funeral Establishment may or may not contract a removal service for transport of dead human remains and can under the provisions of the law utilize their own livery for such. The House Bill states the specifics of FS497 but does not take into consideration the full options of operations to reinter the Arthur G. Dozier School for Boys and DOES NOT allow the ITN to be feasible for appropriate submission of a fair and lower bidding by all.</p> <p>i.e. Removal of remains from USF by a removal service licensed under FS497 to a funeral establishment located and owned by a vendor in Jackson or Leon County. The House Bill does not state that the removal service must be in Jackson or Leon County but is required to be contracted.</p>	<p>This question is outside the purview of the solicitation.</p>
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The following requirements supplement or replace those found in the RFP. The variations between the new and the old requirements are highlighted in **yellow**.