

**DESCRIPTION OF INTENDED
SINGLE SOURCE PURCHASE
(PUR 7776)**

AGENCY

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES

TITLE

Short description of the commodity or service desired:

IMAGESOFT, INC.

CONTACT

Name: **VIANKA COLIN, PURCHASING DIRECTOR**
Address: **407 S. Calhoun Street, SB-8 Mayo Building, Tallahassee, FL 32399**
Telephone: **(850) 617-7181**
Email: [**Vianka.Colin@FreshFromFlorida.com**](mailto:Vianka.Colin@FreshFromFlorida.com)

Internal tracking number, if any: **SS 19 20 175**

Date posted: **06/10/2019; 12:00 P.M.** Last day for receipt of information: **06/19/2019; 12:00 P.M.**

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with sections 120.57(3) and 287.057(3), Florida Statutes and will remain posted for a period of at least 7 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model and description, as appropriate): **81112200**

Quantity or Term (as appropriate): **Date of Execution thru June 30, 2020**

Requestor (division, bureau, office, individual, as appropriate): **Evelyn Savary and Laverne Cobb, Division of Licensing**

Performance and/or Design Requirements (e.g., intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

- **Software keys, licenses, hardware and software maintenance, miscellaneous repairs and parts, support and upgrade of Hyland AnyDoc software used in the Division of Licensing's Tallahassee main office and regional offices throughout the state.**

Intended source (vendor, contractor):

IMAGESOFT, INC.

Estimated Dollar Amount:

Approximate Amount: Up to \$194,000

Approximate Contract Amount: \$37,345.47

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

Imagesoft, Inc., is the authorized and certified Hyland AnyDoc reseller for the Florida Department of Agriculture and Consumer Services and is, therefore, the only reseller able to sell and support the AnyDoc products to the Department.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

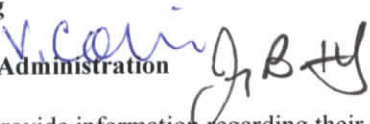
Stephen Hurm, Director, Division of Licensing

Evelyn Savary, Division of Licensing

Laverne Cobb, Division of Licensing

Vianka Colin, Purchasing Director

Joey B. Hicks, Director, Division of Administration

Handwritten signatures in blue ink. The first signature is 'V. Colin' and the second is 'J. B. Hicks'.

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall: provide notice of its intended decision to enter a single-source purchase contract in the manner specified in s.120.57(3),