

**DHSMV-INVITATION TO BID (ITB)-042-19
REGISTRATION RECEIPT FORMS
ADDENDUM NO. 1**

MAY 29, 2019

Item No. 1

Section 1.3, PROCUREMENT OFFICER, is hereby amended to now read as follows (additions are underlined and deletions are ~~stricken~~):

1.3 PROCUREMENT OFFICER

The Procurement Officer, acting on the behalf of the Department, is the sole point-of-contact with regard to all procurement matters relating to this solicitation. All questions and requests for clarification are to be directed to:

Olyn Long, Contract Analyst

~~Shelrine (Sherry) Berry, Purchasing Specialist~~

Bureau of Purchasing and Contracts

Florida Department of Highway Safety and Motor Vehicles

Neil Kirkman Building, Room ~~B442~~ B413, Mail Station 31

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SherryBerry@flhsmv.gov

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Item No. 2

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Note: All written questions are reproduced in the same form as submitted by the Bidder.

Question(s) received from RR Donnelley:		
1.	Question:	Would the STATE accept alternate forms of production since our company is concerned over the construction of the roll label/form combination and its ability to process successfully through the equipment without issue based on current specifications?
	Answer:	Please refer to Section 3.2, Technical Specifications, Subsection A.1.a., "Decal sheeting equivalents that meet the specifications of this ITB may be considered during the written inquiries period specified in the Calendar of Events." As no decal sheeting equivalency information was submitted by the timeline included in the Calendar of Events, the Department will not be considering alternative forms of production.
Question(s) received from Stock Keeper, LLC:		
2.	Question:	Ms. Berry is there any way that I can get sample on each of the products required.
	Answer:	Section 3.2, Technical Specifications, Subsection A.1.a., lists the specific products that must be provided by the awarded vendor. The Department does not have sample rolls for distribution.
Question(s) received from Taylor Communications:		
3.	Question:	<p>Taylor Communications does not plan to submit any exceptions to the Florida Department of Highway Safety and Motor Vehicles' Terms and Conditions. However, our legal team has requested the ability to negotiate the items below in good faith if we were to be awarded a contract with the Florida Department of Highway Safety and Motor Vehicles. Is that possible?</p> <ul style="list-style-type: none"><input type="checkbox"/> Indemnification – not limited to 3rd party claims and not tied to wrongdoing of Taylor<input type="checkbox"/> Limitation of Liability – there is none<input type="checkbox"/> Warranty – there is none<input type="checkbox"/> Liquidated damages are imposed<input type="checkbox"/> Does not appear that prices can be adjusted as needed
	Answer:	These provisions are part of the Department's standard contract terms and are not subject to negotiation. ITB awards are based on the lowest price received and the awarded vendor must comply with all terms and conditions listed in the ITB document and the resultant contract.

Question(s) received from Tenderingauthority400@gmail.com:		
4.	Question:	List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required.
	Answer:	All documents related to this ITB are available on the Vendor Bid System (VBS) located at: http://www.myflorida.com/apps/vbs/vbs_www.main_menu
5.	Question:	Soft Copy of the Tender Document through email.
	Answer:	Please see the Department's response to Question #4 for all documents regarding this ITB
6.	Question:	Names of countries that will be eligible to participate in this tender.
	Answer:	Per Section 4.6 of this ITB, out-of-state corporations are required to obtain authorization from the Florida Department of State in order to do business in Florida; furthermore, in accordance with Section 4.8 of this ITB, any company on the Florida Scrutinized Companies Lists are prohibited from award.
7.	Question:	Information about the Tendering Procedure and Guidelines
	Answer:	Please see the Department's response to Question #4 for all documents regarding this ITB.
8.	Question:	Estimated Budget for this Purchase
	Answer:	This is a new purchase for the Department; therefore, the Department can not provide an estimated budget amount at this time.
9.	Question:	Any Extension of Bidding Deadline?
	Answer:	At this time, the Department does not anticipate any extensions to the deadline for submitting bids; however, any changes to ATTACHMENT A - Calendar of Events will be posted as an ITB Addendum on the VBS. Vendors are encouraged to monitor VBS frequently.
10.	Question:	Any Addendum or Pre Bid meeting Minutes?
	Answer:	No Pre-Bid meeting will be held for this ITB.