



**State of Florida  
Department of Children and Families**

**Rick Scott**  
Governor

**David E. Wilkins**  
Secretary

**Notice #1 to Prospective Respondents to the following  
Invitation to Negotiate (ITN): #20FS12001  
To Become the Lead Agency for Community-Based Care in  
Circuit 20/SunCoast Region: Charlotte, Lee, Glades, Hendry & Collier Counties**

**DATE:** October 18, 2011  
**TO:** Prospective Respondents to ITN #20FS12001  
**FROM:** Lois Admire, Procurement Manager  
**SUBJECT:** Evaluation and Negotiation Team List and Professional Summaries

Below is a list of the members of the evaluation and negotiation team chosen by the Department of Children and Families (DCF) to evaluate the replies to be received by the Department which are deemed to be responsive and have met all of the mandatory criteria outline in Appendix VI and to conduct negotiations with the 'short listed' respondents. Attached to this notice are the professional summaries for each of the team members.

<b>Evaluation and Negotiation Team Members</b>		
Circuit 20 Community Members		Joe Dinda, Acting Assistant Chief Probation Officer, Department Juvenile Justice
		Dr. Mary Hart, Director, Division of Social Work, Florida Gulf Coast University
		Emily Lewis, Manager Family Services Division, Charlotte County Board of County Commissioners
		Raelyn Means, Circuit Director, 20 <sup>th</sup> Judicial Circuit, Guardian ad Litem Program
		Dr. Katrina Nedley, SEDNET Project Regional 8B Manager, Dept of Education / Collier County Schools Board
Dept. of Children & Families	Central Office	Meg Bates, Operations Management Consultant III, CBC Contract Liaison, Office of Family and Community Services
	SunCoast Region	Debra Bass, Circuit 20 Managing Attorney, Children's Legal Services
		Kim Kutch, Community Development Administrator C20 (Team Lead)
		Beth Pasek, SunCoast Region Family Safety Program Manager
		April Teamer, System of Care Coordinator/Substance Abuse Director
Procurement Manager	Lois Admire, Project Management Professional & Certified Negotiator	

The Department reserves the right to alter the list of evaluators or the negotiation team at any time, if deemed necessary or to be in the best interest of the State to do so.

**FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN S. 120.57(3), F.S., OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, F.S.**

SunCoast Region, 9393 North Florida Avenue, Tampa, FL 33612

Mission: Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency

## Professional Summary

<b>Name:</b>	Joseph A. Dinda
<b>Current Employer:</b>	Florida Department of Juvenile Justice
<b>Current Position Title:</b>	Acting Assistant Chief Probation Officer
<b>Years of Community Based Care related Experience:</b>	38 Years
<b>Summary of Professional Experience:</b>	<ul style="list-style-type: none"> <li>• Minister of Education / Teacher / Athletic Director for schools of the Missouri Synod Lutheran Church; Tennessee, Florida, California; 16 years</li> <li>• Human Services Counselor; State of Florida – Health &amp; Rehabilitative Services (HRS); Arcadia, 1 year</li> <li>• Clinical Social Worker at Price Halfway House; State of Florida – HRS; 1 year</li> <li>• Delinquency Case Management Counselor; State of Florida – HRS; Lee County; 1 year</li> <li>• Senior Juvenile Probation Officer; State of Florida – Dept. of Juvenile Justice (DJJ); Lee County; 2 years</li> <li>• Juvenile Probation Officer Supervisor; State of Florida – DJJ; Lee County; 16 years</li> <li>• Acting Assistant Chief Probation officer; State of Florida – DJJ; Circuit 20</li> </ul>
<b>Special Interest or Professional Memberships:</b>	NA

## Professional Summary

<b>Name:</b>	Mary Hart, MSW, PhD
<b>Current Employer:</b>	Florida Gulf Coast University
<b>Current Position Title:</b>	Director, Division of Social Work
<b>Years of Community Based Care related Experience:</b>	40 years
<b>Summary of Professional Experience:</b>	<ul style="list-style-type: none"> <li>• Director, Division of Social Work - FGCU</li> <li>• Coordinator, MSW Program - FGCU</li> <li>• Coordinator, BSW Program - FGCU</li> <li>• Coordinator, BSW Program – University of Wyoming</li> <li>• Member, Citizen’s Review Team – CFSR, State Wyoming</li> <li>• Licensed Clinical Social Worker, Eicher and Associates, Laramie, WY (private practice)</li> <li>• Supervisor, Department of Social Services, Laramie, WY</li> <li>• Supervisor, Child Abuse and Neglect, Children’s Aid Society, Halifax, Nova Scotia, Canada</li> <li>• Caseworker and supervisor, Family and Children’s Services, Atlanta, GA</li> <li>• MSW – Denver University, Denver CO</li> <li>• PhD – Smith College School for Social Work, Northampton, MA</li> </ul>
<b>Special Interest or Professional Memberships:</b>	<p>ORGANIZATIONS</p> <ul style="list-style-type: none"> <li>• Council of Social Work Education</li> <li>• National Association of Deans and Directors of Social Work</li> <li>• Florida Association of Deans and Directors of Social Work</li> <li>• National Association of Social Workers</li> <li>• Society of Social Work Research</li> </ul>

## Professional Summary

<b>Name:</b>	Emily Lewis
<b>Current Employer:</b>	Charlotte County Board of County Commissioners
<b>Current Position Title:</b>	Manager, Family Services Division, Department of Human Services
<b>Years of Community Based Care related Experience:</b>	10 +
<b>Summary of Professional Experience:</b>	<ul style="list-style-type: none"> <li>• Plan, develop, execute and coordinate comprehensive programs for County Human Services.</li> <li>• Prepare and recommend long range plans for the Human Services Department.</li> <li>• Coordinate and participate in the promotion, explanation, and interpretation of the objective, benefits, and program activities to elected officials, community civic groups, citizen groups and individuals.</li> <li>• Investigates and acts upon requests, suggestions, and complaints concerning agency services.</li> <li>• Manages and oversees annual budget and work programs: prepares special and periodic reports.</li> <li>• Collaborates with local agencies to ensure proper sharing of resources.</li> <li>• Develops, implements and administrates rules and procedures as they apply to the safety of the public and operational aspects of the Department's Family Services Center.</li> <li>• Participates in developing RFP's and RFA's for services procured by the County.</li> <li>• Grant Reviewer, Florida Department of Education</li> <li>• Grant Review and Selection Committee, Leadership Charlotte Endowment</li> </ul>
<b>Special Interest or Professional Memberships:</b>	<ul style="list-style-type: none"> <li>• Florida Gulf Coast University – Institute for Youth and Justice Studies, Advisory Board Member</li> <li>• Punta Gorda Chamber of Commerce, Board Member</li> <li>• Charlotte Local Education Foundation, Board Member</li> <li>• Charlotte County Juvenile Justice Council, Executive Board Member</li> <li>• Circuit 20 Juvenile Justice Council, Board Member</li> <li>• Charlotte County Alliance, Board Member</li> <li>• Charlotte County Children's Services Council, Secretary</li> <li>• Leadership Charlotte, Class of 2007 – Co-President and Alumni</li> <li>• Gulf Shore Business Magazine's Top 40 Under 40, September 2008.</li> <li>• 2008 R. David and I. Lorraine Thomas Child Advocate of the Year Nominee, November 2008.</li> </ul>

## Professional Summary

<b>Name:</b>	Raelyn Means
<b>Current Employer:</b>	Guardian ad Litem Program
<b>Current Position Title:</b>	Circuit Director, 20 <sup>th</sup> Judicial Circuit
<b>Years of Community Based Care related Experience:</b>	<b>5.5 years of human services experience</b>
<b>Summary of Professional Experience:</b>	<ul style="list-style-type: none"> <li>• Currently Circuit Director for 20<sup>th</sup> Judicial Circuit Guardian as Litem Program – lead volunteers and staff in our advocacy efforts on behalf of children in child welfare.</li> <li>• Assistance Circuit Director / Operations Manager for Guardian ad Litem Program – responsible for volunteer communication, program evaluation, and administrative operations for child advocacy program. 3 years.</li> <li>• Director of Community Investments for United Way of Volusia-Flagler Counties – responsible for planning, execution and overall management of fund distribution, agency relations, and public policy advocacy. 2.5 years.</li> <li>• Master in Public Administration from University of Central Florida, Concentration in Nonprofit Management</li> <li>• BA in Political Science, Minor in Economics from University of Central Florida</li> </ul>
<b>Special Interest or Professional Memberships:</b>	

## Professional Summary

<b>Name:</b>	Katrina Nedley, PhD, LMFT Approved Supervisor Marriage,
<b>Current Employer:</b>	Dept of Education/Collier County Schools
<b>Current Position Title:</b>	SEDNET Project Regional 8B Manager
<b>Years of Community Based Care related Experience:</b>	10 yrs
<b>Summary of Professional Experience:</b>	<ul style="list-style-type: none"> <li>• SEDNET Project Regional Director-District 8B-3/2004 to Present</li> <li>• Consultant - Behavioral Health Services and Child Welfare Development and Planning - Fort Myers, Florida 2/2003 to 2/2004</li> <li>• Executive Director - Camelot Community Care, Inc. - Fort Myers, Florida 6/2001 to 2/2003</li> <li>• Human Services Program Director - Clinical Consultant - Department of Children and Families, Alcohol, Drug Abuse and Mental Health - Fort Myers, Florida 4/1997 to 6/2001</li> <li>• Director of Family Outreach Services – Ruth Cooper Center 1994 to 1997</li> <li>• Adjunct Professor in Psychology and Sociology – Florida State University, T.A., Tallahassee, Florida; Florida Community College at Jacksonville, Jacksonville, Florida; Edison Community College, Punta Gorda and Fort Myers, Florida 1982 to 1989 and 1993 to 1998</li> <li>• PH.D. Marriage and Family Therapist Present Florida State University 1985</li> <li>• M.S. in Rehabilitation Counseling East Carolina University 1979</li> <li>• B.S. in Psychology East Carolina University 1974</li> </ul>
<b>Special Interest or Professional Memberships:</b>	<ul style="list-style-type: none"> <li>• Family Dynamics and Family Sociology</li> <li>• Licensed by the State of Florida to practice Marriage and Family Therapy</li> <li>• System of Care Development</li> <li>• Program/Service Development</li> </ul>

## Professional Summary

<b>Name:</b>	Meg Bates
<b>Current Employer:</b>	Florida Department of Children and Families
<b>Current Position Title:</b>	OMC III – CBC Contract Liaison
<b>Years of Community Based Care related Experience:</b>	10 (Note: Worked with community-based organizations in the areas of juvenile justice and health care delivery). 1 year with DCF working with child welfare CBC
<b>Summary of Professional Experience:</b>	<ul style="list-style-type: none"> <li>• Legislative Analyst for OPPAGA</li> <li>• Policy and Program Development for Florida Network of Youth and Family Services</li> <li>• Grants Manager for Florida Coalition Against Domestic Violence</li> <li>• Associate Director for Outward Bound – Discovery Program for at-risk and delinquent youth.</li> <li>• Contract Manager for statewide delinquency prevention contracts for Department of Juvenile Justice (DJJ)</li> <li>• Statewide board and Council Coordinator for Department of Juvenile Justice.</li> <li>• Division Director - Office of Victim Services and Criminal Justice Programs within the Office of the Attorney General. Oversaw the state victim compensation program and the federal Victim’s of Crime Act grant program.</li> <li>• B.A. in Psychology from University of Dayton</li> <li>• M.S. in Urban and Regional Planning from Florida State University</li> </ul>
<b>Special Interest or Professional Memberships:</b>	<ul style="list-style-type: none"> <li>• Certified Quality Assurance Peer Reviewer for DJJ and Juvenile Justice Education Enhancement Program</li> <li>• Regional Administrative Review Liaison, Office of Inspector General, DJJ</li> <li>• National Organization for Victim Assistance</li> <li>• Former member of the State Community Crisis Response Team Member</li> </ul>

## Professional Summary

<b>Name:</b>	Debra Dryce Bass
<b>Current Employer:</b>	Department of Children and Families Children's Legal Services
<b>Current Position Title:</b>	Circuit 20 Managing Attorney
<b>Years of Community Based Care related Experience:</b>	19
<b>Summary of Professional Experience:</b>	<ul style="list-style-type: none"><li>• Received Bachelor of Arts from the University of South Florida in 1986</li><li>• Received Juris Doctor from Nova University in 1990</li><li>• Attorney in private practice representing parents in juvenile dependency cases.</li><li>• Attorney, Senior Attorney and currently Managing Attorney for Child Welfare Legal Services and now Children's Legal Services since 1992</li></ul>
<b>Special Interest or Professional Memberships:</b>	<ul style="list-style-type: none"><li>• Florida Bar Juvenile Rules Committee</li><li>• Lee County Family Drug Court</li></ul>



## Professional Summary

<b>Name:</b>	Kimberly Kutch
<b>Current Employer:</b>	Department of Children and Families
<b>Current Position Title:</b>	Community Development Administrator
<b>Years of Community Based Care related Experience:</b>	13
<b>Summary of Professional Experience:</b>	<ul style="list-style-type: none"> <li>• Child Protection Team Coordinator – Manatee Children’s Services</li> <li>• Program Manager – Manatee Children’s Services</li> <li>• Operations Program Administrator – Department of Children and Families</li> <li>• Operations Management Consultant – Department of Children and Families</li> <li>• Operations Manager – Department of Children and Families</li> <li>• Community Development Administrator – Department of Children and Families</li> </ul>
<b>Special Interest or Professional Memberships:</b>	<ul style="list-style-type: none"> <li>• Lee/Hendry/Glades/Collier Community Alliances</li> <li>• Collier County Domestic Violence Taskforce</li> <li>• Charlotte County Children’s Services Board</li> <li>• Heartland Early Learning Coalition Board</li> <li>• Collier County Child Abuse Death Review Team</li> </ul>

## Professional Summary

<b>Name:</b>	Beth M. Pasek
<b>Current Employer:</b>	Department of Children and Families
<b>Current Position Title:</b>	Regional Program Supervisor
<b>Years of Community Based Care related Experience:</b>	22 years
<b>Summary of Professional Experience:</b>	<ul style="list-style-type: none"><li>• Regional Program Supervisor; DCF SunCoast Region</li><li>• Operations Program Administrator; DCF SunCoast Region</li><li>• Family Services Specialist; DCF SunCoast Region</li><li>• Child Protective Investigations Supervisor; DCF SunCoast Region</li><li>• 22 years of experience working in child welfare</li><li>• 5 years of supervisory experience in private sector children's mental health treatment center</li><li>• M.S. in Counseling from Georgia State University</li><li>• B.A. in Psychology from Monmouth College</li></ul>
<b>Special Interest or Professional Memberships:</b>	<ul style="list-style-type: none"><li>• Certified Public Manager</li><li>• Certified Child Welfare Trainer</li><li>• Florida Sterling Examiner</li></ul>

## Professional Summary

<b>Name:</b>	April Teamer
<b>Current Employer:</b>	Florida Department of Children and Families
<b>Current Position Title:</b>	System of Care Coordinator/Substance Abuse Director
<b>Years of Community Based Care related Experience:</b>	<b>17</b>
<b>Summary of Professional Experience:</b>	<ul style="list-style-type: none"> <li>• System of Care Coordinator/Substance Abuse Director ; DCF SunCoast Region- Performance oversight of community mental health and substance abuse providers under contract with DCF. Facilitate linkage and coordination between children’s mental health/substance abuse service network and Community-Based Care Lead Agencies. Deploy training initiatives to better meet mental health needs of children in child welfare system (e.g. Trauma Informed Care).</li> <li>• Senior Victim Services Advocate, Jacksonville, Florida- Linked children and families victimized by crime to trauma recovery services.</li> <li>• Senior Quality Care Coordinator, Buffalo, New York- Coordination of social services for families involved with the judicial system.</li> <li>• Addictions Clinical Supervisor, Buffalo, New York- Provided addiction counseling to children involved with juvenile probation and truancy court. Facilitated placement for necessary inpatient substance abuse and mental health services. Developed and implemented wrap-around recovery and support services to specialty population of pregnant teens.</li> <li>• A.S. Substance Abuse Counseling, Erie Community college , Buffalo, New York</li> <li>• B.S. Public Health , University of South Florida , Tampa, Florida</li> </ul>
<b>Special Interest or Professional Memberships:</b>	<ul style="list-style-type: none"> <li>• New York State Certified Alcohol and Substance Abuse Counselor 1992-2005</li> <li>• Trauma Informed Care Coordinator</li> </ul>

## Professional Summary

<b>Name:</b>	Lois Admire
<b>Current Employer:</b>	Florida Department of Children and Families
<b>Current Position Title:</b>	Procurement Manager
<b>Years of Community Based Care related Experience:</b>	19 years with the Department; 11 years associated with child welfare services
<b>Summary of Professional Experience:</b>	<ul style="list-style-type: none"> <li>• Procurement Manager / Contract Manager; DCF SunCoast Region</li> <li>• Sr. Management Analyst Supervisor for CBC Contracts; DCF SunCoast Region</li> <li>• Government Analyst I, Contract Performance Unit, DCF SunCoast Region</li> <li>• Adjunct Faculty, University of South Florida</li> <li>• Director of Quality Assurance and Contract Performance Improvement , DCF Substance Abuse and Mental Health Program Office, Tampa</li> <li>• Director of Adult Mental Health, DCF Substance Abuse &amp; Mental Health Program Office, Tampa</li> <li>• Prior to joining DCF in 1992, worked several years in program management in private sector human services (6 years).</li> <li>• M.A. in Gerontology from the University of South Florida, concentration in Administration, Policy and Planning</li> <li>• B.A. in Psychology from Purdue University, supplemented with Accounting, Business, Economics, Ethics, Sciences</li> </ul>
<b>Special Interest or Professional Memberships:</b>	<ul style="list-style-type: none"> <li>• Project Management Professional</li> <li>• Florida Certified Contract Negotiator</li> </ul>