

**ADDENDUM #002**

**Solicitation Number:** FDC RFP-18-004

**Solicitation Title:** Substance Abuse Counselors at Department-Operated Community Release Centers (CRC)

**Opening Date/Time:** **September 15, 2017** ~~September 12, 2017~~ at 5:00 p.m. (Eastern Time)

**Addendum Number:** 002

**Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.**

**Please be advised that the changes below are applicable to the original specifications of the above referenced solicitation. Added or new language to the RFP is highlighted in yellow, while deleted language has been struck.**

This Addendum includes the Department’s answers to written questions received.

**Change No. 1:**  
Change to Timeline.

**REVISED  
TIMELINE  
FDC RFP-18-004**

<b>EVENT</b>	<b>DUE DATE</b>	<b>LOCATION</b>
Release of RFP	July 20, 2017	Vendor Bid System (VBS): <a href="http://vbs.dms.state.fl.us/vbs/main_menu">http://vbs.dms.state.fl.us/vbs/main_menu</a>
Pre-Proposal Conference (non-mandatory)	July 27, 2017 at 10:00 a.m., Eastern Time	Florida Department of Corrections Bureau of Procurement, 501 South Calhoun Street Tallahassee, Florida 32399  Call-in Telephone Number: (888) 670-3525 Participant Code: 1603048419
Last day for written inquires to be received by the Department	August 8, 2017 prior to 5:00 p.m. Eastern Time	Submit to: Florida Department of Corrections Bureau of Procurement, <b>Tammy Davis</b> Pamela McLean <a href="mailto:purchasing@fdc.myflorida.com">purchasing@fdc.myflorida.com</a>

Anticipated Posting of written responses to written inquires	August 29, 2017	Vendor Bid System (VBS): <a href="http://vbs.dms.state.fl.us/vbs/main_menu">http://vbs.dms.state.fl.us/vbs/main_menu</a>
Sealed Proposals Due and Opened	<b>September 15, 2017</b> <del>September 12, 2017</del> Must be received prior to 2:00 p.m., Eastern Time	Florida Department of Corrections Bureau of Procurement, <b>Tammy Davis</b> <del>Pamela McLean</del> 501 South Calhoun Street Tallahassee, Florida 32399
Evaluation Team Meeting	<b>September 20, 2017</b> <del>September 19, 2017</del> at 10:00 a.m., Eastern Time	Florida Department of Corrections 501 South Calhoun Street Tallahassee, Florida 32399
Anticipated Posting of Recommended Award	<b>November 7, 2017</b> <del>October 24, 2017</del>	Vendor Bid System (VBS): <a href="http://vbs.dms.state.fl.us/vbs/main_menu">http://vbs.dms.state.fl.us/vbs/main_menu</a>

**Change No.2:**

A change to Section 3.2, Vendor Inquiries, Procurement Officer:

- 3.2 Questions related to this RFP must be received, in writing via email, by the Procurement Officer listed below, within the time indicated in the Timeline. Oral inquiries, or those submitted after the period specified in the Timeline, will not be acknowledged.

Responses to questions will be posted on the Vendor Bid System (VBS), on or about the date referenced in the Timeline. The VBS is located at [http://vbs.dms.state.fl.us/vbs/main\\_menu](http://vbs.dms.state.fl.us/vbs/main_menu).

**Procurement Officer Contact Information**

**Tammy Davis** ~~Allegra Small Pamela McLean~~, Procurement Officer  
Bureau of Procurement  
Florida Department of Corrections  
Email: [purchasing@fdc.myflorida.com](mailto:purchasing@fdc.myflorida.com)

**Between the release of the solicitation, and the end of the seventy-two (72) hour period following posting of notice of intention to award (the seventy-two (72) hour period excludes Saturdays, Sundays, and State holidays), Vendors responding to this solicitation, or persons acting on their behalf, may not contact any employee, or officer, of the executive, or legislative branches of government, concerning any aspect of this solicitation, except in writing to the Procurement Officer as provided in the solicitation**

**documents. Violation of this provision may be grounds for rejecting a response, Section 287.057(23), F. S.**

Any person requiring special accommodation in responding to this solicitation, because of a disability, should call the Bureau of Procurement, at (850) 717-3700, at least five days prior to any pre-solicitation conference, solicitation opening or meeting. If you are hearing or speech impaired, please contact the Bureau of Procurement by using the Florida Relay Service, which can be reached at 1-800-955-8771 (TDD).

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