

Request For Proposal (RFP)

INFORMATIONAL NOTICE 1

January 29, 2019

RFP Number: 10629

RFP Services: This RFP is issued by the State of Florida, Department of Juvenile Justice (Department), to solicit proposals in the North Region from community, faith-based, not-for-profit organizations, LLC, and/or divisions of local government to address the issues facing youth at risk of delinquency between the ages of five and seventeen (17). The Department seeks the implementation and delivery of innovative programs to address juvenile delinquency prevention and intervention efforts throughout the State of Florida that include, but are not limited to: mentoring, tutoring, academic assistance, life skills training, job internships, learning to live violence-free, family engagement, recreational program, substance abuse intervention, education enhancement, and other services that will support prevention and intervention of youth from the juvenile justice system. The proposed Respondent should address how the Program will engage and work with parents, families, caregivers, and other key support networks.

UNSPSC Code: 93141500

Subject: This Informational Notice contains modifications to the RFP's calendar of events.

Deletions are indicated by "strikethrough" or reference. Additions, updates or replacements are indicated by underscore, reference or **highlighting**.

**REFERENCE:** Pages 10-12, Attachment B, Section IV., A., Calendar of Events  
**UPDATE:**

| DATE   | TIME         | ACTION  | WHERE   |
|--|--------------|---|---|
| Wednesday, January 16, 2019                          | C.O.B.       | Release of Solicitation   | MyFlorida.com web site<br><a href="http://www.myflorida.com/apps/vbs/vbs_main_menu">http://www.myflorida.com/apps/vbs/vbs_main_menu</a>   |
| <del>Thursday</del> <b>Friday</b> , January 25, 2019 | C.O.B.       | Deadline for Submission of Intent to Attend Solicitation Conference Form (Attachment M)   | Send to <a href="mailto:Viccie.Borders@djj.state.fl.us">Viccie.Borders@djj.state.fl.us</a>  |
| Friday, January 25, 2019                             | C.O.B.       | Solicitation Conference Question Deadline – Last date and time written questions will be accepted for discussion at Solicitation Conference | Send to <a href="mailto:Viccie.Borders@djj.state.fl.us">Viccie.Borders@djj.state.fl.us</a>  |
| Thursday, January 31, 2019                           | 10:00 AM EST | Solicitation Conference/Conference Call<br><br>(This is a Public Meeting to be held only upon public interest)                              | Bureau of Procurement and Contract Administration<br>Knight Building, Department Headquarters<br>2737 Centerview Drive<br>Lobby (for directions)<br>Tallahassee, FL 32399-3100 or telephone 1-888-585-9008 and enter code 175289858# when directed. |

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|   |              |  | The Agenda can be found on MyFlorida.com web site <a href="http://www.myflorida.com/apps/vbs/vbs_www.main_menu">http://www.myflorida.com/apps/vbs/vbs_www.main_menu</a> under the solicitation #.   |
| Tuesday, February 5, 2019                               | 2:00 PM EST  | Deadline to request link and register for the Webinar  | To participate in the Webinar, please email the Procurement Manager the anticipated date of participation and request the link to register for the Webinar at: <a href="mailto:Viccie.Borders@djj.state.fl.us">Viccie.Borders@djj.state.fl.us</a>   |
| Wednesday, February 6, 2019                             | 9:00 AM EST  | After-School/Summer Program Webinar  | Knight Building, Department Headquarters<br>2737 Centerview Drive<br>Lobby (for directions)<br>Tallahassee, FL 32399-3100<br>The Respondent must register for the After-School/Summer Program Webinar prior to the date of the Webinar.<br>To register for the Webinar, please email the Procurement Manager at: <a href="mailto:Viccie.Borders@djj.state.fl.us">Viccie.Borders@djj.state.fl.us</a> with the anticipated date of participation to receive the link for registration for the Webinar.  |
| <b>OR</b>   |              |  |   |
| Thursday February 7, 2019                               | 1:00 PM EST  |  |   |
| Friday, February 8, 2019                                | C.O.B.       | Final Date and time deadline written questions will be accepted<br><br>Deadline for Submission of Intent to Submit a Proposal / Bid (Attachment N) | Send to <a href="mailto:Viccie.Borders@djj.state.fl.us">Viccie.Borders@djj.state.fl.us</a>  |
| Friday, March 1, 2019                                   | C.O.B.       | Anticipated date that answers to written questions will be posted on the web site  | MyFlorida.com web site <a href="http://www.myflorida.com/apps/vbs/vbs_www.main_menu">http://www.myflorida.com/apps/vbs/vbs_www.main_menu</a>  |
| Tuesday, March 5, 2019                                  | 1:00 PM EST  | Technical Assistance Conference Call   | Bureau of Procurement and Contract Administration<br>Knight Building, Department Headquarters<br>2737 Centerview Drive<br>Lobby (for directions)<br>Tallahassee, FL 32399-3100 or telephone 1-888-585-9008 and enter code 175289858#  |
| Friday, March 15, 2019                                  | 2:00 PM EDT  | Proposals due and opened   | Attention: Viccie A. Borders<br>Department of Juvenile Justice<br>Bureau of Procurement and Contract Administration<br>2737 Centerview Drive, Suite 1116<br>Tallahassee, FL 32399-3100  |
| <del>Thursday, March 28</del><br>Monday, March 25, 2019 | 10:00 AM EDT | Evaluation Team Briefing Conference Call<br><br>(This meeting is open for public attendance)   | Bureau of Procurement and Contract Administration<br>Knight Building, Department Headquarters<br>2737 Centerview Drive<br>Lobby (for directions)<br>Tallahassee, FL 32399-3100 or telephone 1-888-585-9008 and enter code 175289858#<br><br>A recording of the Conference Call will be available at: <a href="http://www.djj.state.fl.us/partners/contracting/conference-calls">http://www.djj.state.fl.us/partners/contracting/conference-calls</a> within forty-eight (48) hours of the Briefing being concluded excluding weekends and holidays. |

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| Thursday,<br>May 9, 2019<br>and<br>Friday, May<br>10, 2019 | 10:00<br>AM EDT | Evaluation Team<br>Debriefing Conference<br>Call<br><br>(This meeting is open for<br>public attendance) | Bureau of Procurement and Contract Administration<br>Knight Building, Department Headquarters<br>2737 Centerview Drive<br>Lobby (for directions)<br>Tallahassee, FL 32399-3100 or telephone<br>1-888-585-9008 and enter code 175289858#<br><br>A recording of the Conference Call will be available at:<br><a href="http://www.djj.state.fl.us/partners/contracting/conference-calls">http://www.djj.state.fl.us/partners/contracting/conference-calls</a> within forty-eight (48) hours of the Debriefing being<br>concluded excluding weekends and holidays. |
| Friday, May<br>31, 2019                                    | C.O.B.          | Anticipated date of posting<br>of Notice of Agency<br>Decision  | MyFlorida.com web site<br><a href="http://www.myflorida.com/apps/vbs/vbs_www.main_menu">http://www.myflorida.com/apps/vbs/vbs_www.main_menu</a>  |
| Tuesday,<br>June 11,<br>2019                               | 10:00<br>AM EDT | Post Award Conference<br>Webinar <b>(NEW)</b>   | Knight Building, Department Headquarters<br>2737 Centerview Drive<br>Lobby (for directions)<br>Tallahassee, FL 32399-3100<br>The Awardee must register for the Post Award<br>Conference Webinar prior to the date of the Webinar.<br>The Procurement Manager will send out the link to<br>register for the Webinar to the selected Awardee(s).   |
| Wednesday,<br>July 24,<br>2019                             |                 | Anticipated Execution date  |  |
| Thursday,<br>August 1,<br>2019                             |                 | Anticipated Service start<br>date   |  |