ADDENDUM NO.  4

DATE: September 21, 2016

RE: BID/RFP #: RFP-DOT-16/17-4002JR

BID/RFP TITLE: Palm Beach County Road Ranger Service Patrol

Notice is hereby given of the following changes to, and answers to questions asked regarding the above-referenced BID/RFP:

1. **Question:** On Exhibit C, Price Proposal Form, are the estimated hours accurate?

   **Answer:** Yes, the estimated number of hours is based on the length of the contract.

2. **Question:** Is the pickup truck also required to be equipped with a message board?

   **Answer:** Yes, the pickup truck will need to follow the same specifications for the arrow panel. Refer to Exhibit A Scope of Services section 4.0 SERVICE PATROL VEHICLE REQUIREMENTS Road Ranger Statewide Procedure 750-030-015c section 1.2.1 for arrow board/message board requirements.

3. **Question:** Section 3.8 of the Scope of Services states:

   The CONTRACTOR must provide and maintain at all times a radio system that is compatible with the existing radio system utilized within the RTMC operations contract. The definition of compatible means that the contractor radio system must natively interface with all feature sets available with the RTMC operations contract radio system without the use of any third party hardware, or middleware software.

   Have you identified vendors whose radio systems are presently compatible with the existing radio system utilized within the RTMC?

   **Answer:** Currently, Highland Wireless is the radio company that is used for the existing radio system that is utilized in the RTMC.

4. **Question:** If the Department has identified vendors whose radio systems are presently compatible with the existing radio system utilized within the RTMC, can you identify them and, to the extent possible, give the model name and/or model number or SKU?

   **Answer:** Highland Wireless is the current vendor and they use the Kenwood Series radios.

5. **Question:** Section 3.8 of the Scope of Services also states:

   The CONTRACTOR shall be required to upgrade or change their radio system to meet any future specifications that the DEPARTMENT may decide to do in the future during the duration of this contract.

   Does the Department have plans to implement an upgrade to the radio system that is based on Statewide Law Enforcement Radio System (“SLERS”) or which includes a SLERS component?

   **Answer:** The Department has the option to change the system should it meet the needs of the RTMC and the Road Ranger contracts. There is no set timeline for this effort.
6. **Question:** If the Department anticipates that it will be implementing a SLERS radio system, and given the restrictions on non-law enforcement agencies from utilizing them or obtaining them, will the Department assist the awardee in clearing the bureaucratic hurdles in obtaining the radios?

**Answer:** Please refer to section 5.3 Criminal Record Check in the Scope of Services for clarification on restrictions to non-law enforcement agencies/personnel. As long as security clearance is given, the ability to use the SLERS system is available.

7. **Question:** Section 3.9 of the Scope of Services calls for the installation of video cameras in the vehicles which have the following requirements:

- Video camera must be a native IP base camera
- Video camera must support a minimum 1080p native resolution
- Video camera must support Pan Tilt Zoom (PTZ) functionalities
- Video camera must have a minimum of 20 optical zoom rating
- Video camera must have the ability to transmit sound
- Video camera must be natively supported to integrate with the existing RTMC operations video management system and hardware used to manage existing cameras within District 4.

Has the Department identified a video camera system that meets all of these criteria and, if so, can you disclose the manufacturer and make and model number?

**Answer:** Section 3.9, In-vehicle Video Monitoring was deleted from Exhibit A, Scope of Services in Addendum No. 2.

8. **Question:** There is currently a sponsor for the Road Ranger program in place who provides a full body wrap of the tow truck cab and bed. Does the contract awardee have to provide truck with the lettering required by Section 4.3 of the Scope of Services if the lettering will have to be immediately removed in order to be covered by the body wrap?

**Answer:** Vehicle logos and markings will not have to be removed to accommodate the sponsorship markings if they are put on before the sponsorship markings. They can be placed around the existing markings. This can all be coordinated with the marketing company responsible for putting the sponsorship markings on the vehicle.

9. **Question:** Section 4.4 of the Scope of Services states that all tow trucks must be equipped with:

A truck mounted flashing arrow panel. An arrow panel shall be (See Appendix B for reference):

- Type B and in accordance with other specifications as listed in Part VI, Section 6F.56 of the Manual on Uniform Traffic Control Devices, 2003 Edition, Revision 2.
- In-cab remote controlled.
- Certified in accordance with DEPARTMENT’S Qualified/Approved Products List.

Appendix B to the RFP is entitled: "APPENDIX ‘B’ Truck Mounted Dynamic Message Sign (2 Line, 10" Character, LED Changeable Message Sign)". The board described in Appendix B is not an "arrow panel" as that term is used in the towing industry.

Are tow trucks required to have arrow boards or dynamic messaging signs?
Appendix B is a guide to what is approved on the DOT Qualified Products List. The DOT Road Ranger Procedure 750-030-015 section 1.2.1 Letter H allows an arrow panel or a changeable message sign.

10. **Question:** Anchor Towing and Marine is the current vendor on i-95 in Palm Beach County. We use FDOT approved Class III lime green fluorescent safety vests because they can be seen further in the dark. Section 5.7 requires the use of Orange Class III safety vests. Would the Department accept Class III lime green fluorescent safety vests instead of the orange ones?

**Answer:** If the Lime Green Class III fluorescent safety vests meet the American National Standards Institute (ANSI) requirements, they can be allowed on this contract.

11. **Question:** Can someone advise us the Truck/Equipment Total for this Contract. How many and the type of

**Answer:** Please refer to section 4.1 MINIMUM NUMBER OF SERVICE PATROL VEHICLES REQUIRED of Exhibit A Scope of Services and section 4.4 TOW TRUCK VEHICLE REQUIREMENTS of Exhibit A Scope of Services and section 4.5, 4.6, and 4.7 for equipment requirements.

12. **Question:** Please verify proposal due date.

**Answer:** Please refer to the section of the advertisement titled, “Downloadable Files for Advertisement.” Page 2, section “2) TIMELINE” of the attachment titled, “Request for Proposal,” states the date proposals are due.

13. **Question:** What is the minimum number of back-up vehicles required?

**Answer:** Please refer to section 4.1 MINIMUM NUMBER OF SERVICE PATROL VEHICLES REQUIRED paragraph 4 and 5. It is up to the vendor to determine how to fulfill the Scope of Services.

14. **Question:** Are the vehicles allowed to park/turn out of the FDOT yards?

**Answer:** All Road Ranger Service Patrol vehicles need to perform the duties set forth in section 3.1 GENERAL SERVICES TO BE PROVIDED. The vehicles need to leave whatever facility the vendor chooses per the requirement in section 3.4 paragraph 2. FDOT yards are not going to be permitted for use.

15. **Question:** Upon award, what is the time frame the contractor will have to commence service?

**Answer:** Please refer to section 7.3 METHOD OF COMPENSATION AND TERM bullet 1-Date of Execution and bullet 2-Date of Notice to Begin Work.

16. **Question:** Is the current workforce affiliated with any union?

**Answer:** The FDOT Project Manager has no knowledge of this to answer.

17. **Question:** On the Price Proposal Form, is the Proposed Estimated Subtotal amount added to the Sponsorship Optional Services to arrive at the Grand Total?

**Answer:** Yes, that is correct. The “Proposed Estimated Subtotal Amount” is added to the “Sponsorship Optional Services” amount to arrive at the “Estimated Grand Total” on Exhibit C, Price Proposal Form.

18. **Question:** What is the estimated total weekly billable service patrol hours?

**Answer:** There is not a finite number of hours for weekly billable service patrol hours. Please refer to section 7.4 CONTRACT INVOICE.
19. **Question**: Who provides the 2-way Radio? If contractor, is there a specific type or model?

**Answer**: Please refer to section 3.8 RADIO COMMUNICATIONS of Exhibit A Scope of Services.

20. **Question**: What is the approximate cost of the Comment Cards, as the RFP requires a specific vendor to be used.

**Answer**: Vendors can contact PRIDE Enterprises for a cost estimate on the comment cards.

Office Products  
VENDOR: PRIDE Enterprises – 91431608-16-P  
P.O. BOX: P.O. Box 370  
CITY, STATE, ZIP: Cross City, FL. 32628  
TELEPHONE: 813-890-2131  
TOLL FREE NUMBER: 800-443-7601  
ORDERING FAX NUMBER: 813-890-2106  
EMAIL: graphicsorders@pride-enterprises.org  
REMIT TO ADDRESS: PO Box 917362  
CITY, STATE, ZIP: Orlando, Florida 32891-7362  
URL HOME PAGE ADDRESS: www.pride-enterprises.org  
Sales and Product Information  
aacosta@pride-enterprises.org  
Joaquin Sanchez - Sales Representative  
Palm Beach – Fort Lauderdale area  
786-374-9297

21. **Question**: Is there a Request for Proposal Registration Form?

**Answer**: No, there is not a Request for Proposal Registration Form.

22. **Question**: How many total service hours are estimated for the contract?

**Answer**: Please refer to Exhibit C Price Proposal Form “Proposed Estimated Subtotal Amount” of hours.

23. **Question**: What are hours/ days for supervisor pick up truck?

**Answer**: 24 hours a day 7 days a week. Please refer to section 3.5 Hours of Service and section 4.1 for minimum number of service patrol vehicles required.

24. **Question**: Is roaming supervisor truck billable hours?

**Answer**: Yes.

25. **Question**: Is project actual start date 11/1/2016?

**Answer**: Please refer to section 7.3 Exhibit A Scope of Services for the two distinct start dates for this contract. The Date of Execution will take effect when the contract begins and the Date of Notice to Begin Work will be no less than three (3) calendar months after the Date of Execution.

26. **Question**: If actual start date is 11/1/2016 and intent to award 10/17/2016 there is not enough time for acquiring needed equipment unless you’re the incumbent please clarify.

**Answer**: Please reference question 4 above and refer to section 7.3 Exhibit A Scope of Services.
27. **Question:** What is the current incumbent price per hour for this project?

**Answer:** $42/hour

28. **Question:** What radio system is Department currently using?

**Answer:** Highland Wireless.

29. **Question:** Has Department tested a specific pan & tilt camera system that is compatible with your system?

**Answer:** Please refer to Addendum #2 that has been issued. This requirement has been removed.

30. **Question:** Will Department facilitate Sharp2 training to drivers?

**Answer:** FDOT will provide the SHRPII Training as required in section 5.5.4 of Exhibit A Scope of Services

31. **Question:** What GPS system is Department currently using?

**Answer:** The Department is not utilizing a GPS system.

32. **Question:** Please clarify if required equipment is an arrow board or a DMS.

**Answer:** Please refer to section 4.4 bullet 19 sub-bullets 1-3 in Exhibit A Scope of Services and also refer to Road Ranger Statewide Procedure 750-030-015 section 1.2.1 letter H for additional requirements.

33. **Question:** How do the camera’s in trucks work? Will they stream video live or record then transfer at a late time. Do we pay for the camera’s? Is there a monthly service for them, if so, who pays?

**Answer:** Section 3.9, In-vehicle Video Monitoring was deleted from Exhibit A, Scope of Services in Addendum No. 2.

34. **Question:** Are the Dynamic Message Signs purchased and installed by the vendor?

**Answer:** Yes

35. **Question:** The Radios are provided by FDOT? Who pays the monthly service cost?

**Answer:** Please refer to section 3.8 of Exhibit A Scope of Services for all responsibilities required by the vendor, and specifically paragraph 4 for the above question.

36. **Question:** What is the mileage for the contract? How many miles of coverage?

**Answer:** 45 centerline miles of coverage

37. **Question:** How much do the drivers currently get paid?

**Answer:** Between $12-13.50

38. **Question:** Who is responsible for maintenance of fuel records?

**Answer:** The vendor will be responsible for maintaining all records required by the Scope of Services for the duration of the project.
39. **Question**: What is justification for additional fuel costs? For example, if AutoBase is sent to an area outside of the normal route, and there is a toll road or significant difference in mileage, who would be responsible for those additional charges.

**Answer**: The Department reimburses for fuel costs on a quarterly basis on an adjusted rate. See section 7.7 and all subsections after that of Exhibit A Scope of Services. There are no excessive mileage that would be allowed on this contract that would have fuel costs incurred by the vendor that are not reimbursable by the Department. There are no toll roads within this contract. No tolls will be paid to the vendor if incurred.

40. **Question**: Out of Zone is open ended, who is responsible for added cost?

**Answer**: See Question 41 for answer.

41. **Question**: S.I.R.V. vehicles--who is responsible for them and is there additional training involved?

**Answer**: SIRV vehicles are not a part of this contract or required services throughout this contract.

42. **Question**: Who is doing the SLERS background checks?

**Answer**: RTMC Operations Manager is responsible for the SLERS background checks once paperwork is completed from vendor.

43. **Question**: What are the performance measures and what are their basis?

**Answer**: Please refer to section 7.5 of Exhibit A Scope of Services.

44. **Question**: Can the facility be a Tow yard? If so, can a towing company operate out of the same location?

**Answer**: Please refer to section 3.4 of Exhibit A Scope of Services. As long as all criteria set forth in the Scope of Services is met, it is up to the vendor to determine the best way to do that.

45. **Question**: Can the uniforms and vests be ANSI 3 lime green?

**Answer**: If the Lime Green Class III fluorescent safety vests meet the American National Standards Institute (ANSI) requirements, they can be allowed on this contract. Exhibit A, Scope of Services will be revised.

46. **Question**: Do the Road Rangers wreckers have to be inspected by FHP and meet the same requirements as the Tow list?

**Answer**: No. FHP does not have any part of this contract. All Road Ranger tow trucks have to meet the requirements set forth in section 4.4 of Exhibit A Scope of Services.

47. **Question**: Based on our experience, we have found the recommended arrow board to be of average quality. Is there an approved alternate?

**Answer**: For approved alternates, refer to FDOT’s Approved Products List.

48. **Question**: Are Road Rangers required to have Palm Beach County Tow certification or ID?

**Answer**: No that is not a requirement. Towing is not a part of this contract.

49. **Question**: Is a computer/CAD system used in the RRSP vehicles?

**Answer**: No computer/CAD system is used in this Road Ranger Service Patrol contract.
50. **Question:** Can you verify the Service Patrol Supervisor is a billable rate hours needed to run or is it to be absorbed by Contractor?

**Answer:** Service Patrol Supervisor is a billable rate hours that are needed. Please see Exhibit C Price Proposal Form.

51. **Question:** How did you compute the estimated hours for Service Patrol Operator?

**Answer:** Estimated hours for Service Patrol Operator is based on the number of weeks for the duration of this contract.

52. **Question:** How did you compute the estimated hours for Service Patrol Supervisor?

**Answer:** Estimated hours for Service Patrol Supervisor is based on the number of weeks for the duration of this contract.

53. **Question:** Are the estimated hours calculated for the Service Patrol Operator & Supervisor on a yearly basis or based on the entire length of contract?

**Answer:** The entire length of contract from when Notice to Begin work is given.

54. **Question:** Are the requirements for the 8 tow truck vehicles and 1 pickup truck min requirments as seen in bid min ? extra tow trucks to be purchased for contractor at there disretion in bid are spares over 8 this is extra to not include 8 min ask for in bid minium?

**Answer:** Minimum number of trucks required to perform the services requested in the Scope of Services Exhibit A is what is required. If the vendor feels they can keep the requirement met with or without spares that is up to the vendor.

55. **Question:** Also in bid it says sling and extendable boom im ok with this just verifying this is minium requirments? I see trucks running now no sling no boom extendable?

**Answer:** This is a requirement and must be met.

56. **Question:** What is the exact radio requirements? Is Highland radio acceptable vender ?

**Answer:** Highland Wireless is the FDOT vendor currently.

57. **Question:** supervisor pick up can i get requiremnts needed to have push bumper arrow board exc?

**Answer:** Requirements are per section 4.3 and also Road Ranger Statewide Procedure 750-030-015 section 1.1

58. **Question:** in bid also can you specify if trucks should have message board or arrow board for clarity contract says both so witch one do you prefer?

**Answer:** Please refer to section 4.4 bullet 19 sub-bullets 1-3 and also Road Ranger Statewide Procedure 750-030-015 section 1.2.1 letter H

59. **Question:** Vehicle camera and in-vehicle monitoring equipment are to be on what system? Is there a preferred vendor to use?

**Answer:** Section 3.9, In-vehicle Video Monitoring was deleted from Exhibit A, Scope of Services in Addendum No. 2.

60. **Question:** Any requirements for facility capabilities?

**Answer:** Please refer to section 3.4 Project Area of Exhibit A Scope of Services.
61. **Information**: The information for the previous contract, **BDR20**, is public record and can be accessed on the Florida Accountability Contract Tracking System (FACTS). You can access FACTS at the following link: [https://facts.fldfs.com/Search/ContractSearch.aspx](https://facts.fldfs.com/Search/ContractSearch.aspx)

To access those documents in FACTS:
1. Enter the contract number into the “Agency Assigned Contract ID” field
2. Click “Search”
3. Once the next screen loads, scroll down and click on the contract number
4. Once on the contract’s page, click the “Documents” tab.

**Bidders/Proposers must acknowledge receipt** of this Addendum by completing and returning to the Procurement Office, by no later than the time and date of the bid/proposal opening. **Failure to do so may subject the bidder/proposer to disqualification.**

____________________       _______________________
Bidder/Proposer          Joe Ricardo          Procurement Agent
____________________       _______________________
Address                  Submitted by (Signature)

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.