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DATE: JANUARY 11, 2019

ADDENDUM NO.: 1

BID NO.: FWC 18/19-01

BID TITLE: BOATING AND WATERWAYS - PROFESSIONAL SERVICES

UPDATE: QUESTION AND ANSWER (ITEM #1)

SCORING CRITERIA - MILES FROM PROJECT SITE

REMOVAL: (ITEM #2)

The enclosed addendum has been issued for consideration in the preparation of your response to the Florida Fish and Wildlife Conservation Commission's (FWC) Solicitation No. FWC 18/19-01, BOATING AND WATERWAYS - PROFESSIONAL SERVICES.

All responses to the subject solicitation must be received no later than 3:00 PM (EST) on Friday, January 25, 2019.

A response received after the exact time specified will not be considered. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes (F.S.), or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Written notices, formal requests and proceedings must conform with the requirements set forth in Chapter 28-110, Florida Administrative Code (F.A.C.). Protests must be filed with the Purchasing Office, Fish and Wildlife Conservation Commission, 2590 Executive Center Circle, Tallahassee, Florida 32301 within the time prescribed in Section 120.57(3), F.S. and Chapter 28-110, F.A.C.

Sincerely,

Bryan Tucker

Bryan Tucker
FWC Procurement Manager

Item # 1 – Questions and Answers:

QUESTION #1

I am contacting you in reference to RFQ Number: FWC 18/19-01 for Professional Services for Continuing Contract for Boating and Waterways. I wanted to find out what types of projects will be issued under this contract and/or if there is a list of projects already allocated to be issued under this contract. Also, if you would be so kind, please let me know who the incumbents are.

ANSWER #1

Although, the scope of projects anticipate under this request are not yet defined. You may refer to FACTS website for 11370 details on the same or similar type projects we anticipate under this request:

<https://facts.fldfs.com/Search/ContractDetail.aspx?AgencyId=770000&ContractId=11370>

The current vendor is Atkins Global.

QUESTION #2

I had a question about the above referenced and attached solicitation that was just released. I am a little confused as to the scope of services and potential projects that will be awarded under this contract. The name of the RFP is titled Boating & Waterways- Professional Services, however in the 4 page document there isn't much detail and it sounds more like just a general continuing engineering services contract for any and all projects state-wide. If you could clarify, I would greatly appreciate it.

ANSWER #2

Please see answer to question #1.

QUESTION #3

I was wondering if the RFQ was specific to a project or a continuing type professional services master agreement with work orders.

ANSWER #3

Please see answer to question #1.

QUESTION #4

Are there any MBE, DBE, or Disabled Veteran goals for the above solicitation?

ANSWER #4

Purchasing recommends and encourages the use of Certified Minority-owned, Woman-owned and Service-Disabled Veteran Business Enterprises, as certified by the State of Florida Office of Supplier Diversity whenever possible. However, the Commission has no goals or set asides.

QUESTION #5

Do you have a page limit? If so, does the page limit include the SF330s?

ANSWER #5

The Commission doesn't not have a page limit, but encourages all respondents to submit only necessary and relevant documentation as it relates to services requested within the RFQ.

QUESTION #6

Can a firm submit as an applicant and also partner with another firm as a consultant?

ANSWER #6

See below from page one of FWC 18/19-01 – Qualification Instructions:

The Florida Fish and Wildlife Conservation Commission (FWC) is soliciting Statements of Qualifications (SOQ) from a professional services firm qualified for planning and design, surveying and GIS mapping, geotechnical engineering, environmental/biological services, civil engineering services, project and database management in accordance with Section 287.055, Florida Statutes, for a wide range of projects throughout the State of Florida. All these disciplines shall be provided by one (1) firm whether inhouse or through sub consultants.

QUESTION #7

For database management, does FWC use a specific software. If you do, please provide us the name and version of the software?

ANSWER #7

FWC uses the following which includes but is not limited to:

ESRI Arcmap, catalog, geodatabases, Microsoft Access, Sharepoint, salesforce, .net/C#/SQL Server (for the Permit System).

Depending upon the user the Commission is utilizing multiple versions, however, the specific versions will be provided after award.

QUESTION #8

Is FWC looking for a comprehensive team to provide all disciplines?

ANSWER #8

Yes, the Commission is looking for one team or firm to provide all disciplines whether inhouse or through sub-consulting.

QUESTION #9

Can you provide us with the name of the firm(s) that currently hold this contract for each discipline?

ANSWER #9

Atkins Global.

QUESTION #10

Who is the FWC contract manager for this solicitation?

ANSWER #10

Ryan Moreau will be the anticipated Contract Manager for the resulting contract. Please understand that it is inappropriate to attempt to contact Ryan regarding this solicitation during the solicitation period. Bryan Tucker is the Procurement Manager and is available to contact during the solicitation period per the solicitation document. However, no information will be release to individuals via phone or email, only through a formal addendum.

QUESTION #11

Can you provide a list of capital projects and/or budgets for this solicitation?

ANSWER #11

Please refer to Answer # 1.

QUESTION #12

I'm not familiar with this name. Is this a new contract or a renewal? Is this the renewal for the Regional Professional Services Continuing Contracts that were advertised in 2015?

Can this contract also cover trail and trailhead design?

ANSWER #12

The resulting contract will be a new contract with the potential for renewals. This is not a renewal of any previous professional services contract. There will be no projects related to trail or trailhead design.

QUESTION #13

Is this solicitation the reissue of a current contract and if so, who is the incumbent?

ANSWER #13

This will be a new contract for continue services and the current vendor is Atkins Global.

QUESTION #14

What projects have been issued under the current contract?

ANSWER #14

Please click on the below link for contract number 11370 and click on the documents tab within FACTS to see all projects perform through executed task assignments under the contract:

<https://facts.fldfs.com/Search/ContractDetail.aspx?AgencyId=770000&ContractId=11370>

QUESTION #15

There is not a detailed Scope of Work. Is this a Statewide Continuing Contract to assist FWC with whatever the Commission may need?

ANSWER #15

Yes, this is a continuing contract that is statewide. However, the projects will be limited to services requested under the RFQ as required by the boating and waterways section of the Commission.

QUESTION #16

Is there any criteria for utilizing SBE/MBE/WBE firms as subconsultants?

ANSWER #16

Purchasing recommends and encourages the use of Certified Minority-owned, Woman-owned and Service-Disabled Veteran Business Enterprises, as certified by the State of Florida Office of Supplier Diversity whenever possible. However, the Commission has no criteria for utilizing SBE/MBE/WBE firms as subconsultants in the RFQ. However, subsequent contract terms shall include items required by the agency for the reporting of minority business enterprise.

QUESTION #17

Will you require a full SF330 from the prime firm only or, the prime firm and all subconsultants?

ANSWER #17

Yes, the SF330 form should be submitted for and by the prime firm and all subconsultants.

QUESTION #18

Regarding RFQ Number FWC 18/19-01, I would like to submit a question. If a consultant is submitting as a prime firm, can that same firm be on another team in a subconsultant role?

ANSWER #18

See Answer to question #6.

QUESTION #19

What types of engineering services do you expect to be required?

ANSWER #19

While the scopes of the project are not yet defined. We anticipate utilizing certain aspects of civil, environmental, electrical, software and geotechnical engineering.

QUESTION #20

What GIS services do you expect to need?

ANSWER #20

Services may include but are not limited to:

- Geospatial analysis.
- Geodatabase management.
- Workplan development and map sheets associated with uniform waterway marker work.
- Geospatial studies.

QUESTION #21

What environmental services do you expect to need as part of this project?

ANSWER #21

Environmental services may include but are not limited to:

- Overall environmental assessments and reports as needed for in water construction projects to satisfy requirements of FDEP, USACE, and any other associated agencies.

QUESTION #22

How many projects are expected to be included as part of this request?

ANSWER #22

Although, the scope of projects anticipate under this request are not yet defined. You may refer to FACTS website for 11370 details on the same or similar type projects we anticipate under this request:

<https://facts.fldfs.com/Search/ContractDetail.aspx?AgencyId=770000&ContractId=11370>

QUESTION #23

What firm or firms currently hold this contract?

ANSWER #23

Atkins Global

QUESTION #24

Can a given firm be on more than 1 team?

ANSWER #24

Please refer to the answer for question #6.

QUESTION #25

On the PQS form, there are a variety of roles listed (Number 3), are we expected to fill each of these roles for this solicitation?

ANSWER #25

Yes, the Commission is looking for one team or firm to provide all disciplines whether inhouse or through subconsultants.

QUESTION #26

Are there any projects the FWC has in mind that may come from this solicitation that the FWC can share? Or examples of past projects under this contract?

ANSWER #26

See answer to Question 22.

QUESTION #27

Is there a page limit?

ANSWER #27

See answer to question #5.

QUESTION #28

Has there been any consideration to divide the state into regions for this contract, rather than state-wide, to provide for faster response times – for example during and after disasters/catastrophes?

ANSWER #28

In the best interest of the state for the scope of services requested, this RFQ will result in one statewide continuing contract.

QUESTION #29

Which firm(s) currently hold this contract?

ANSWER #29

Atkins Global

QUESTION #30

Does the FWC have an anticipated project list for this contract?

ANSWER #30

See Answer to question #22.

QUESTION #31

Can FWC provide any further detail or examples of project scope of services for each task area?

ANSWER #31

See Answer to question #22.

QUESTION #32

Is there any special consideration or award of additional points for use of MBE, WBE, or Disabled Veteran as a subcontracted teaming partner?

ANSWER #32

No.

QUESTION #33

Can FWC please confirm that the title of this contract is “Boating and Waterways – Professional Services”.

ANSWER #33

Yes

ITEM #2 – Scoring Criteria – “Miles from Project Site” Removal:

The Commission has decided to remove Column A “Miles from Project Site” from the PD12 Professional Services Evaluation scoring criteria. This criterion will no longer be scored or considered.

END ADDENDUM