



Florida Department of Transportation
District One

SCOPE OF WORK

FINANCIAL PROJECT ID

43128625201 (Bartow Operations)	43292015201 (Ft. Myers Operations)
43291615201 (Bartow Materials)	43292115201 (Ft. Myers Lab)
43292615201 (Arcadia Maint.)	43292815201 (SWIFT Sunguide)
43129025201 (Sarasota Operations)	43292315201 (Labelle Maint.)
43292415201 (Sebring Operation)	43292715201 (Tampa Lab)

CONTRACT NO.: E1N88

COUNTIES:

**POLK, DESOTO, SARASOTA, HIGHLANDS, LEE, HENDRY,
HILLSBOROUGH**

PROJECT DESCRIPTION: THE REMODELING OF ALL ADMINISTRATION BUILDINGS, AS WELL AS THE BARTOW, FORT MYERS AND TAMPA MATERIAL LABS, LOCATED IN DISTRICT ONE, SO THAT THEY MEET THE ADA AND FLORIDA ACCESSIBILITY CODES.

I. OBJECTIVE:

The Florida Department of Transportation (FDOT) District One hereafter referred to as the "Department" seeks the service of a licensed, qualified and experienced general contractor to construct, furnish, and install all equipment, materials, supplies, labor, and hardware to provide a public access that meets the Florida Accessibility Code, to all the administration and material buildings listed below.

Bartow Operations - (2730 State Road 60 West, Bartow, FL)

Administration Building # 1451

(Parking Lot)

1. Relocate the handicap parking so that the access aisle is in line with the new curb ramp and space all other slots so that the handicap spaces meet code. Per requirement code 502.
2. Install a curb access ramp in front of the entrance to the building. Per requirement code 406.
3. Install new signage at all handicap spaces including the amount of the fine. Per requirement codes 502.6 and 703.7.
4. Install an electric door opener at the front entrance of the building. Per requirement code 309 and 404.3.

(Restroom)

1. Remove existing stalls in both the men's' and the women's' and reconfiguring to allow wheelchair access. Per requirement code 604.8.
2. Install new restroom signage with Braille at correct height. Per requirement code 703.
3. Install missing grabs bar behind the water closet in both the men's' and women's' restrooms. Per requirement code 604.5.2.
4. Move the toilet paper dispenser forward. Per requirement code 309.4 and 604.9.6.
5. Lower the urinal and expand the space between the bathroom stall and the sink. This will require shortening the counter top and mirror. Per requirement codes 305 and 605.2.
6. Cover all plumbing components. Per requirement code 606.5.
7. Install a new mirror (24"x 18") in the women's' restroom. Per requirement code 603.3.
8. Make all repairs needed and repaint each handicap restroom. (Color to be determined by the Department).

Bartow Materials -(2730 State Road 60 West, Bartow, FL)

Materials Building # 1940

(Parking Lot)

1. Install new signage at all handicap spaces including the amount of the fine. Per requirement codes 502.6 and 703.7.

2. Demolish existing ramps to front entrance and install a new curb ramp and sidewalk that meets code. Per requirement code 405.
3. Space all designated parking areas so that the handicap spaces meet code. Per requirement code 502.
4. Repaint the parking spaces and access aisles. Per requirement code 502.3.3.

(Restroom)

1. Mirrors lowered to 40" (Per requirement code 603.3).
2. The sanitary dispenser in the women's restroom must have protective panels (Per requirement code 307.2).
3. Make all repairs needed and repaint each handicap restroom. (Color to be determined by the Department).

Arcadia Operations - (1190 West Oak Street, Arcadia, FL)

Administration Building # 1073

(Parking Lot)

1. Add 1 ft of asphalt to the existing handicap parking space and add a second space on the right side of the access aisle. Per requirement code 208 and 502.
2. Repaint existing parking spaces and access aisle to accommodate the addition of the second handicap space. Per code requirements 502.3 and 502.3.3.
3. Install new signage at all handicap spaces including the amount of the fine. Per requirement codes 502.6 and 703.7.
4. Install an electric door opener at the front entrance of the building. Per requirement code 309 and 404.3.

(Restroom)

1. Lower the urinal. Per requirement code 605.2.
2. Install lever type sink handles. Per requirement code 309.
3. Relocate the sanitary napkin dispensers and soap dispensers. Per requirement code 308.
4. Mirrors lowered to 40". Per requirement code 603.3.
5. Install a small shelving unit in the corner of each restroom underneath the window.
6. In the women's restroom install a 21"x 24" vanity against the south wall.
7. Toilet paper dispenser needs to be relocated. Per requirement code 309.4 and 604.9.6.
8. Install new restroom signage with Braille at correct height. Per requirement code 703
9. Install a 36"W X 60"T partition in the women's restroom separating the water closet from the lavatory.
10. Make all repairs needed and repaint each handicap restroom. (Color to be determined by the Department).

Sarasota Operations - (1840 61st Street, Sarasota, FL)

Administration Building # 1014

(Parking Lot)

1. Demolish existing concrete sidewalk and install new sidewalk, ramps, landings, and handrails from parking space to entrance door. Per requirement codes 406, 405.8, 505, 405.3.
2. Install handrails on all ledges around the front entrance. Per requirement code 405.9.
3. Repaint all parking spaces affect by the relocation of the (2) handicap spaces. Per requirement code 502.
4. Install new signage at all handicap spaces including the amount of the fine. Per requirement codes 502.6 and 703.7.
5. Install an electric door opener at the front entrance of the building. Per requirement code 309 and 404.3.

(Restroom)

1. Open hallway entrance to 36". Currently 29.5".
2. Modify the receptionist counter for wheelchair access. Per requirement code 904.4.1.
3. Demolish both restrooms and construct one ADA unisex restroom from both spaces, so that the Administration Office has one complete restroom that meets Florida Accessibility Code. New bathroom, 75 sq ft total (12'x 8'3"). All items used are to be new.
4. Replace all plumbing shut-offs, drains and water supplies inside the restroom.
5. Demolish the water cooler area and create an ADA accessible drinking fountain in the area of the newly remodeled restroom. Per requirement code 602.
6. Install new restroom signage with Braille at correct height. Per requirement code 703.
7. Make all repairs needed and repaint each handicap restroom. (Color to be determined by the Department).

Sebring Operations - (4722 Kenilworth Blvd, Sebring, FL)

Administration Building # 1173

(Parking Lot)

1. Space/ repaint all parking slots and access aisle so that the handicap spaces meet code. Per requirement code 502.
2. Install new signage at all handicap spaces including the amount of the fine. Per requirement codes 502.6 and 703.7.
3. Repair the side walk (5'x 5') that has settled causing an elevation change of more than ½". Per requirement code 403.5.
4. Install an electric door opener at the front entrance of the building. Per requirement code 309 and 404.3.

(Restrooms)

1. Lower the grabs bars behind the water closet. Per requirement code 604.5.2.
2. Install lever type sink handles. Per requirement code 309.
3. Relocate the sanitary napkin dispensers and soap dispensers. Per requirement code 308.
4. Install new restroom signage with Braille at correct height. Per requirement code 703.
5. Make all repairs needed and repaint each handicap restroom. (Color to be determined by the Department).

Fort Myers Operations - 2981 North East Pine Island Road, Cape Coral, FL)

Administration Building # 1231

(Parking Lot)

1. Remove existing curb ramp and install a new curb access ramp in the center of the walk path leading to the front door. Per requirement code 406.
2. Relocate the handicap parking so that the access aisle is in line with the new curb ramp. And space all other slots so that the handicap spaces meet code. Per requirement code 502.
3. Install new signage at all handicap spaces including the amount of the fine. Per requirement codes 502.6 and 703.7.
4. Raise the 24' X 12.5' area so that It creates a level surface eliminating the 1.5" drop currently at the front entrance. Leaving a 5' X 5' landing in front of the door, install a ramp (w/ return curbs) off the landing, blending the entrance into the sidewalk.
5. Install handrails on all ledges around front entrance. Per requirement code 405.
6. Install an electric door opener at the front entrance of the building. Per requirement code 309 and 404.3.

(Restrooms)

1. Remove drinking fountain by the front restrooms. Cap all lines.
2. Lower sink in both restrooms. Per requirement code 606.3
3. Install new restroom signage with Braille at correct height. Per requirement code 703.
4. Mirrors lowered to 40" (Per requirement code 603.3).
5. Relocate the sanitary napkin dispensers and soap dispensers. Per requirement code 308.
6. Lower the door latches on the back of the restroom doors. Per requirement code 308.2.1.
7. Make all repairs needed and repaint each handicap restroom. (Color to be determined by the Department).

Fort Myers Lab - (4051 Florida DOT Way, Fort Myers, FL)

Materials Building # 1432

(Parking Lot)

1. Demolish the existing concrete sidewalk and install new sidewalks, a concrete knee wall, ramps, and landings from the handicap access aisle/parking space to the entrance door. Per requirement codes 406, 405.8, 505, 405.3.

2. Relocate the handicap parking so that the access aisle is in line with the new access ramp and space all other slots so that the handicap spaces meet code. Per requirement code 502.
3. Install new signage at the handicap space including the amount of the fine. Per requirement codes 502.6 and 703.7.
4. Replace the front entrance into the office with a 36" stained glass door w/ a side light. Code states you must have a minimum of 32" but we are requesting a 36" opening. Per requirement code 404.2.3.
5. Remove the sidewalk slope that is directly in front of the entrance door and a similar section coming off the back of the building and construct stairways. Per requirement codes 210 and 504.
6. Install handrails on all ledges, steps and ramps around front entrance, as well as the rear steps. Per requirement code 405.9.
7. Install an electric door opener at the front entrance of the building. Per requirement code 309 and 404.3.

(Restrooms)

1. The women's' restroom will be expanded into an ADA unisex restroom, so that the lab offices have one complete restroom that meets the Florida Accessibility Code. All items used are to be new and must be approved by the Project Manager. Also, the finished restroom should be similar in aesthetics to the adjacent restroom.
2. The relocation of the door into the lab might be required to achieve the necessary requirements to meet the Florida Accessibility Codes for the unisex restroom.
3. Install new restroom signage with Braille at correct height. Per requirement code 703.
4. Replace door handles with lever type handles. Per requirement codes 309 and 404.2.7.
5. Remove existing drinking fountain area, cap all connections and install a new drinking fountain to the south wall as you come into the facility. Per requirement code 602.
6. Make all repairs needed and repaint each handicap restroom. (Color to be determined by the Department).

SWIFT Sunguide Center - (10041 Daniels Parkway, Ft Myers, FL)

RTMC Building # 1550

1. Install an electric door opener at the front entrance of the building. Per requirement code 309 and 404.3.
2. Remove the fire extinguisher closet by the water fountains and install a flush mounted cabinet.
3. Make all repairs needed and repaint the area affected by the relocation of the fire extinguisher. (Color to be determined by the Department).

Labelle Operations - (880 West Cowboy Way, Labelle, FL)

Administration Building # 1700

(Parking Lot)

1. Install new signage at all handicap spaces including the amount of the fine. Per requirement codes 502.6 and 703.7.
2. Install hand rail on front entrance steps. Per requirement code 505.
3. Repaint existing parking spaces and access aisle. Per code requirements 502.3.3.
4. Install an electric door opener at the side entrance to the building. Per requirement code 309 and 404.3.

(Restroom)

1. Install new restroom signage with Braille at correct height. Per requirement code 703.
2. Install door closers on both restrooms. Per requirement codes 404.2.8 and
3. Lower mirrors to 40". Per requirement code 603.3.
4. Relocate the sanitary napkin dispensers and soap dispensers. Per requirement code 308.
5. Make all repairs needed and repaint each handicap restroom. (Color to be determined by the Department).

Tampa Lab - (2922 Leslie Road, Tampa, FL)

Materials Building # 1430

(Parking Lot)

1. Demolish existing concrete steps and widen the existing platform (4'8"x 4'5") at the entrance to 10' X 5' with new steps leading towards the parking area.
2. Demolish the existing sidewalk along the parking area and re-pour the concrete so that the side slope is eliminated. Per requirement code 403.3.
3. Install handrails on all ledges around front entrance including the steps. Per requirement code 405.9. Also repaint existing handrails so that they match the newly installed handrails.
4. Space all parking slots so that the handicap space meet code. Per requirement code 502
5. Install new signage at all handicap spaces including the amount of the fine. Per requirement codes 502.6 and 703.7.
6. Install an electric door opener at the front entrance of the building. Per requirement code 309 and 404.3.

(Restroom)

1. Remove existing stalls in the men's' restroom and (1) water closet, then convert to a unisex restroom that meets all required Florida Accessibility Codes.
2. Install grab bars. Per requirement code 604.5.2.
3. Install an electric door opener on the inside only so that it allows for an easy exit of the restroom facility.
4. Replace door handles with lever type handles. Per requirement codes 309 and 404.2.7.
5. Replace all plumbing shut-offs, drains and water supplies inside the restroom.

6. Cover all plumbing components. Per requirement code 606.5.
7. Install new restroom signage with Braille at correct height. Per requirement code 703.
8. Lower trash and napkin receptacle. Per requirement code 308.
9. Make all repairs needed and repaint the handicap restroom. (Color to be determined by the Department).

II. GENERAL INFORMATION:

1. If a permit is deemed to be required for the locations above, the Vendor will be responsible for the procurement of the permit from the local agency having jurisdiction.
2. All work shall be done in accordance with the "Florida Accessibility Code"
3. The Vendor shall be responsible for maintaining a safe and secure worksite for the duration of the work. The Vendor shall maintain all work and staging areas in a neat and presentable condition. Upon completion of assigned work, the Vendor shall daily collect and remove all debris and trash caused by the work and dispose of it properly. Cleanup shall be performed to the satisfaction of the Department. The area around the worksite shall be kept clean and free from debris on a daily basis during the progress of work. The Vendor shall immediately notify the Department of any damages to the facilities as a result of the Vendor's operations.
4. The Vendor shall be solely responsible for furnishing all labor, materials, equipment, tools, transportation and supervision and for performing all work as required to complete the work of this project as described. The Vendor, sub-vendors or any of their employees shall not perform any work that is beyond their technical capabilities or for which they are not licensed or certified.
5. Power outages are to be scheduled as to not interfere with normal Department of Transportation (DOT) business.
6. Before any work is begun, drawings, equipment, materials lists and schedules shall be submitted to the Department's Project Manager for approval.
7. At the conclusion of the project, provide a written certification to the Department's Project Manager that all work has been provided in accordance with the Contract Documents and a written warranty against the occurrence of defective materials and workmanship. All standard manufactures and installation warranties apply.
8. The Vendor shall provide the Department's Project Manager with contact information for all key personnel directly related to the project. The Department shall be notified immediately orally or written of any changes to the contact information.
9. Working hours for this project will be from 7:00 am through 5:30 pm, Monday through Friday. The Department reserves the right to adjust work hours to serve the specific needs of the facility. Any deviation in the work hours will be coordinated through the Department's Project Manager.

III. VENDOR'S QUALIFICATIONS

The Vendor shall maintain and keep in force throughout the life of the contract and extensions, the requirements specified below. Failure of the Vendor to comply with these requirements will be sufficient grounds for Department to declare the contract in default and terminate the agreement in accordance with the terms of B-27 Termination for Cause and Mutual Agreement of the FCO Non-Technical Specifications.

1. The Contractor shall be currently licensed by the State of Florida as a General Contractor.
2. The organized business enterprise (e.g. corporation, LLC or sole proprietorship) shall have experience in performing the type of work required for this contract for a minimum of five (5) years.
3. The Contractor shall have a current and valid Occupational License/Business Tax Receipt which states the name of the Vendor, street address of the business and the type of work that the Occupational License/Business Tax Receipt is issued for (which must be for the same type of services required in the contract).
4. The Contractor shall provide insurance certificates and maintain insurance coverage, i.e. workmen's compensation, bodily injury, property damage and automotive damage, for the duration of this project.

IV. DELIVERIES:

Deliveries must be made between 8:00 am to 5:00 pm, Monday thru Thursday, excluding state holidays, unless otherwise stated herein. Coordination for weekend deliveries must be coordinated through the Department's Project Manager.

V. DAMAGED GOODS:

The vendor shall be responsible for filing, processing and collecting all damage claims. The Department will not be responsible for any of the following:

1. Record any evidence of visible damage on all copies of the delivery carrier's Bill of Lading.
2. Report damage (visible or concealed) to the carrier and contract supplier, confirming such reports, in writing, within fifteen (15) days of delivery, requesting that the carrier inspect the damaged merchandise.
3. Retain the item and its shipping container, including inner packing material, until inspection is performed by the carrier and disposition given by the contract supplier.

4. Provide the vendor with a copy of the carrier's Bill of Lading and Damage Inspection Report.

VI. TRADE NAMES:

Any manufacturer's names, trade names, brand names or catalog numbers used in specifications contained in this bid are for the purposes of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand that meets or exceeds the quality level of item(s) listed unless otherwise indicated. An alternate product sample may be required by the Department for review prior to acceptance.

VII. WARRANTY:

Contractor is responsible for providing a warranty on all material and labor for the first year, as well as assisting in any manufacturer's warranty on all material.

VIII. SERVICES/MATERIALS PROVIDED BY THE DEPARTMENT

The Department's Project Manager is identified below. He or his designee shall perform the following on behalf of the Department:

- A. Review, verify, and approve receipt of services/deliverables from the vendor;
- B. Submit requests for change orders/amendments/renewals, if applicable;
- C. Review, verify, and approve invoices from the vendor; and, if applicable, the Certificates of Partial Payment requests, and the Certificate of Contract Completion form.
- D. Maintain an official record of all correspondence between the Department and the vendor.
- E. The Department will provide a staging areas for the Vendor until completion of the work.

The Department's Project Manager is: Chad Ryan Lewis, Facilities Office Manager

IX. WORK DESCRIPTION

- A. Submittals:
 - a. Complete Product data
 - b. Record drawings
 - c. Warranties
- B. Quality Assurance: Installer qualifications
 - a. Installer's responsibilities include removing existing material and install new material and providing any engineering services needed to assume engineering responsibility

- C. The Contractor shall review the existing conditions, to be coordinated by the Owner. It is expressly understood that the Owner will not be responsible for interpretations or conclusions drawn by the Contractor.
- D. Conduct a pre-construction conference; coordinate with Department.
- E. The contractor must meet all requirements stated in the Florida Accessibility Code.
- F. Adjust all entrance door and bathroom door closers so that they meet the current standards. Per requirement codes 404.2.8, 404.2.9
- G. All sidewalks and stairways reconstructed in the project are to be 5' wide.
- H. All door openings and walkways reconstructed in the project are to be no less than 36" wide.
- I. Any landscaping that is damaged during repair will be the contractor's responsibility to repair and replace.
- J. All items/ areas affected by the reconstruction of the Department's facilities will be the contractor's responsibility to replace, repair or to restore back to its normal operations at the time of project completion.
- K. All items used in the reconstruct and to remodel the Departments facilities are to be new and pre-approved by the Project Manager.
- L. All surrounding sidewalks and facility structures affected by the reconstruction are to be pressure cleaned after construction has been completed
- M. All cabinetry installed shall be 100% wood with no pressboard
- N. All Handicap signage shall be BLUE.
- O. All non handicap parking spaces shall be restriped WHITE.
- P. All handicap access aisle and space shall be restriped BLUE.
- Q. All handicap parking spots are to be striped BLUE.
- R. All Water closets that are replaced or moved are to be replaced with commercial grade toilets with a flush valve and not a tank.
- S. All dispensers used in this contract should be coordinated with the Project.
- T. Manager so that they function with the janitorial supplies currently onsite at each location.
- U. Please see, "Attachment A" for a breakdown of each campus and the required task for those sites.
- V. Please see, "Attachment B" for pictures of the sites and the areas that are included.

X. BASIS OF PAYMENT:

Partial payments may be made for percentages or stages of work completed upon approval of Project Manager. See Non-Technical Specifications and Exhibit "B" Method of Compensation for other terms of payment.