This description of commodities or contractual services intended for purchase from a single source is posted in accordance with section 287.057(5)(c), Florida Statutes and will remain posted for a period of at least 7 business days.

**Commodity or Service Required** (commodity class and group, manufacturer, model, and description, as appropriate):
913-030 Administrative, Consultant Services, Children, Youth, and Families Services, 913-300 Family Support Services, Children, Youth, and Families Services, 913-475 Training and Related Services, Children, Youth and Family Services, 973-290 Education and Training Consultant Services

**Quantity or Term** (as appropriate):
July 1, 2013 - June 30, 2014

**Requestor** (division, bureau, office, individual, as appropriate):
Office of Early Learning (OEL)

**Performance and/or Design Requirements** (intended use, function or application, compatibility etc. requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):
The Office of Early Learning is given the authority through Chapter 411, Florida Statutes, to administer school readiness programs to increase children’s chances of achieving future educational success and becoming productive members of society. It was and is the intent of the Legislature that the programs be developmentally appropriate, research-based, involve parents as their child’s first teacher, provide preventative measures for children at risk of future school failure, enhance the educational readiness of eligible children and support family education.

**Intended source** (vendor, contractor):
Redlands Christian Migrant Association (RCMA)
402 West Main Street
Immokalee, FL 34142
Estimated Dollar Amount:
Approximately $12,000,000.00.

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):
The Office of Early Learning (OEL) requires school readiness services be available and provided to eligible children and families of the seasonal and migrant farm worker community; administrative and non-direct services necessary to develop and maintain a safe, cost effective, family friendly system that protects at-risk children; assistance for families to become or remain economically self-sufficient; and to prepare children to enter school ready to learn.

OEL has historically contracted with Redlands Christian Migrant Association (RCMA) to provide school readiness services to the children of seasonal and migrant farm worker families. During it’s over forty years in existence, RCMA has developed an infrastructure to provide unique early education skills consistent with the culture of migrant children.

The service area in which RCMA provides school readiness services to children of migrant and seasonal farm workers include Collier, Desoto, Flagler, Glades, Hendry, Hardee, Highlands, Hillsborough, Indian River, Lake, Lee, Manatee, Marion, Martin, Orange, Palm Beach, Pasco, Polk, Putnam, Volusia, and Miami-Dade counties. Approximately 2,700 children within the service area will be served in this program during the peak months of the program year. Given the seasonal nature of agricultural work in Florida, there are summer months when the approximate number of children will not be served. This is a deliberate design in order to maximize the resources and to have space when the need is greatest.

No other known contractor has the capability to provide services within the entire service area.

The current contract with RCMA ends June 30, 2013. This contract is not renewable in accordance with s.287.057 F.S., and therefore OEL has to follow the single source process. OEL wishes to execute a contract with RCMA which will be effective July 1, 2013 through June 30, 2014. The estimated cost of the contract will be $12,000,000.00 per year.

The inability to execute this contract with RCMA would seriously affect the OEL’s ability to provide school readiness services to the children of seasonal and migrant farm worker families.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):
Shan Goff, Director, Office of Early Learning
Marlin Seay, Manager, Financial Administration & Budget Services
C. J. Patel, Contract Manager, Office of Early Learning

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall:

1. Provide notice of its intended decision to enter a single-source purchase contract in the manner specified in s.120.57(3) FS, if the amount of the contract does not exceed the threshold amount provided in s.287.017 for CATEGORY FOUR.
2. Request approval from the Department of Management Services for the single-source purchase, if the amount of the contract exceeds the threshold amount provided in s.287.017 for CATEGORY FOUR. If the Department of Management Services approves the agency’s request, the agency shall provide notice of its intended decision to enter a single-source contract in the manner specified in s.120.57(3), FS.